

**Town Centre Strategy
Framework for Assessing Consultant's Submissions**

Name of Company	1	2	3
Requested Information:			
Confirmation of no conflict of interest (Y/N)			
Commitment to attending examination (Y/N) and relevant experience			
Experience and quality of presentation			
Examples of previous work			
Relevant references / feedback			
Financial Information:			
Cost for study			
No. staff days quoted for			

Scoring Matrix
 0 (poor) to 10 (excellent)

Name of Company	1	2	3
Team / experience:			
Number and expertise of staff to complete the study			
Quality and relevance of previous experience			
Methodology:			
Evidence that there is an understanding of the District			
Compliance with policy			
Robust methodology			
Does the study address all aspects of the brief?			
Evidence that the consultant has understood what is required			
Finance:			
Cost			
Timetable:			
Evidence of ability to meet (or exceed) stated timetable			
Total			
Other Comments			
Overview and Conclusions			