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| **Issue No:** | **Type of Activity:** |
| **Path No:** |
| **Task Leader:** | **Date of Task:** |
| **Grid Reference:** | **Landowner/Address:** |
| **Nearest road for access:** | **First Aider:** |
| **Nearest A&E:** | **Emergency Tel. No.:** |
| **Nearest Toilets:** *Can often be in local service centres* | **Home base contact (name and No.):** |
| **System agreed for daily whereabouts:** | **Adequate mobile phone network:** |
| **People involved:** Employees / CEC staff / vols / members of the public | |
| **Possible Hazards:** (e.g. working at height, traffic, vibration, dust, noise, utilities, manual handling).   |  |  | | --- | --- | |  |  | |  |  | |  |  | | |
| **Tools Talk:** | **Consideration of weather:** |
| **Physical demands of task:**  (how strenuous)  **X**    **light very strenuous** | **Safety equipment needed** (e.g. gloves, goggles, CAT Scanner etc.) |

**Activity and generic risk assessments referred to:**

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| **Report by:** | **Signature:** | **Date:** |