|  |  |
| --- | --- |
| **Issue No:** | **Type of Activity:**  |
| **Path No:** |
| **Task Leader:** | **Date of Task:**  |
| **Grid Reference:** | **Landowner/Address:**  |
| **Nearest road for access:**  | **First Aider:** |
| **Nearest A&E:**  | **Emergency Tel. No.:** |
| **Nearest Toilets:** *Can often be in local service centres* | **Home base contact (name and No.):** |
| **System agreed for daily whereabouts:** | **Adequate mobile phone network:** |
| **People involved:** Employees / CEC staff / vols / members of the public |
| **Possible Hazards:** (e.g. working at height, traffic, vibration, dust, noise, utilities, manual handling).

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |

 |
| **Tools Talk:**  | **Consideration of weather:**  |
| **Physical demands of task:**(how strenuous) **X** **light very strenuous** | **Safety equipment needed** (e.g. gloves, goggles, CAT Scanner etc.) |

**Activity and generic risk assessments referred to:**

|  |  |
| --- | --- |
|  |  |
|  |  |

|  |  |  |
| --- | --- | --- |
| **Report by:**  | **Signature:** | **Date:** |