

UK-Reading: civil engineering consultancy services

2008/S 249-332398

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Reading Borough Council, Civic Offices, Contact: Corporate Procurement Unit, UK-Reading RG1 7AE . Tel. (44) 011 89 39 05 68. E-mail: corporate.procurement@reading.gov.uk. Fax (44) 011 89 39 02 78.

Internet address(es):

General address of the contracting authority: www.reading.gov.uk.

Address of the buyer profile: www.reading.gov.uk/procurement.

Further information can be obtained at: Reading Borough Council, Civic Offices, Contact: ENCAS - Transport Strategy, Attn: Pat Baxter - Head of Transport, UK-Reading RG1 7AE . Tel. (44) 011 89 39 08 13. E-mail: pat.baxter@reading.gov.uk. Fax (44) 011 89 39 06 33.

Tenders or requests to participate must be sent to: Reading Borough Council, Civic Offices, Contact: ENCAS - Transport Strategy, Attn: Pat Baxter - Head of Transport, UK-Reading RG1 7AE . Tel. (44) 011 89 39 08 13. E-mail: pat.baxter@reading.gov.uk. Fax (44) 011 89 39 06 33.

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Regional or local authority.

General public services.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

UK-Reading: transport consultancy support.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 11.

Main place of performance: The local authority boundary of Reading Borough Council in the Royal County of Berkshire.

NUTS code: UKJ11.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

Framework agreement with a single operator.

II.1.5) Short description of the contract or purchase(s):

Reading Borough Council wishes to invite expressions of interest from organisations to provide professional support services to the Council in matters relating to transport planning, transport modelling, develop & design and implementation of transport and civil engineering projects.

II.1.6) **Common procurement vocabulary (CPV):**

71311000, 71313000, 71311210, 71311300, 71312000, 71311200.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

Yes.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

The initial term of five years may be extended up to a total of 10 years. The contract value is estimated to vary between 1 000 000 GBP and 3 000 000 GBP per year. The total amount will depend on the success of current and future projects and funding allocations.

Estimated value excluding VAT:

Range: between 10 000 000 and 30 000 000 GBP.

II.2.2) **Options:**

Yes.

Description of these options: The contract will be let for an initial period up to August 2014. The authority may choose to extend the contract for a period of up to 5 years subject to contract performance, future organisational requirements and funding.

Number of possible renewals: Range: between 1 and 2.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Starting: 1.9.2009. Completion: 31.8.2014.

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

The contracting authority reserves the right to require deposits and parent company and/or other guarantees.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

As stated in the invitation to tender (ITT) documents.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Joint and several liability.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;

- (b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;
 - (c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;
 - (d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can demonstrate;
 - (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
 - (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
 - (g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information;
 - (h) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA;
 - (i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;
 - (j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;
 - (k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering.
- Information as requested in the pre-qualification questionnaire (PQQ).

III.2.2) Economic and financial capacity:

- Information and formalities necessary for evaluating if requirements are met: (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance;
- (b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established;
 - (c) a statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.
- Information as requested in the pre-qualification questionnaire (PQQ).

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: Information as requested in the pre-qualification questionnaire (PQQ).

III.2.4) Reserved contracts:

No.

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

No.

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged minimum number: 5. Maximum number: 8

Objective criteria for choosing the limited number of candidates: The Council will use the information in the PQQ to assess the economic and financial standing of the candidate supplier and their technical ability to carry out the contract.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

Contract number SC054.

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time limit for receipt of requests for documents or for accessing documents: 6.2.2009 - 17:00.

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

13.2.2009 - 12:00.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

27.2.2009.

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

IV.3.8) Conditions for opening tenders:

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

Yes.

Estimated timing for further notices to be published: Subject to funding and organisational requirements January 2014.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No.

VI.3) ADDITIONAL INFORMATION:

Contractors wishing to be considered for this tendering opportunity must notify the Council of their interest by no later than 6.2.2009 (17:00). All applicants will be required to complete a pre-qualification questionnaire (PQQ) which is designed to furnish the Council with the information and formalities necessary for an appraisal of the

minimum standards of economic and financial standing, ability and technical capacity required of the Contractor. The PQQ is available on written request to the Request to Participate address given in I1.3 of this notice. The deadline for return of the completed questionnaire will be 13.02.09 12:00 GMT. Responses to the questionnaire will be used to determine a contractor's eligibility to tender for the contract.

GO reference: GO 08121823/01.

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals: Reading Borough Council will incorporate a minimum 10 day standstill period at the point information on the award of the contract is communicated to tenderers. This period will allow tenderers to seek further debriefing from the contracting authority before the contract is entered into.

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE:

18.12.2008.