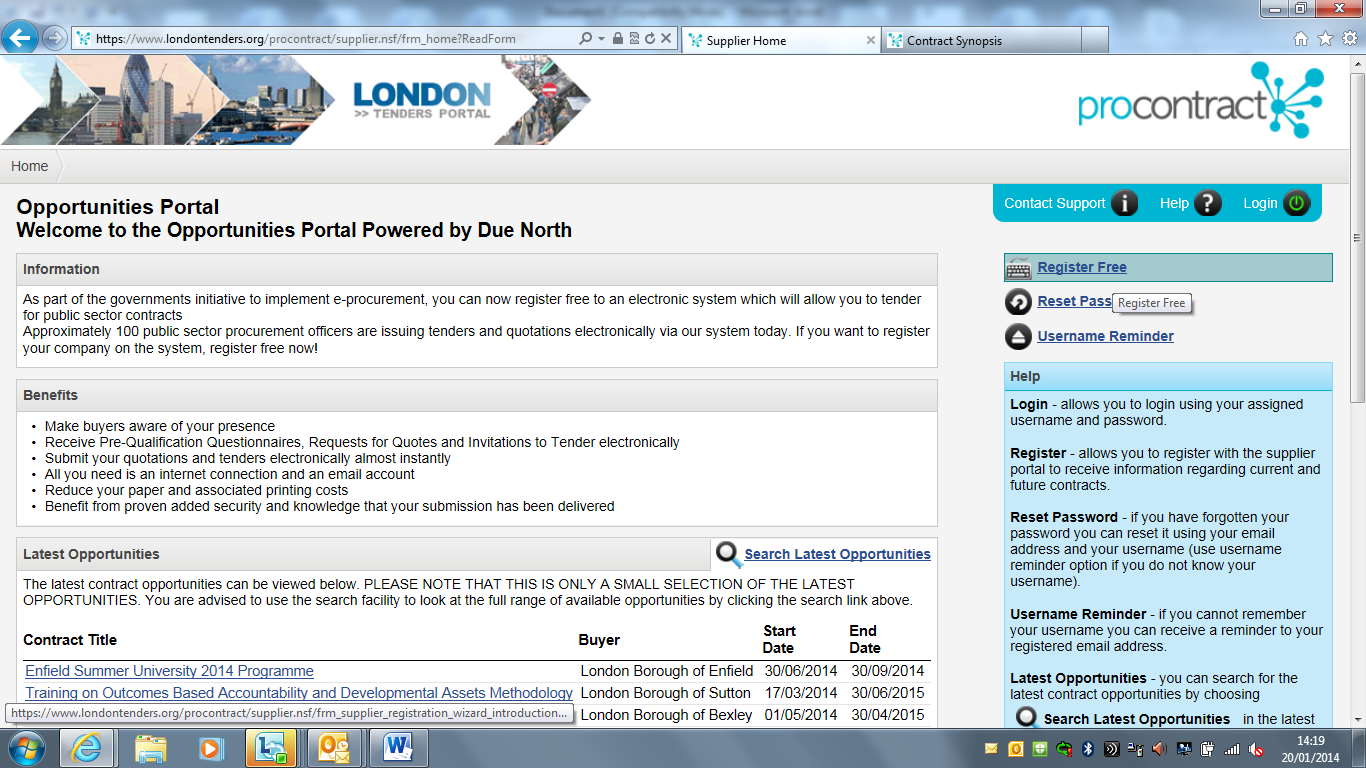
**How to download & upload application form for Enfield Summer Uni 2020**

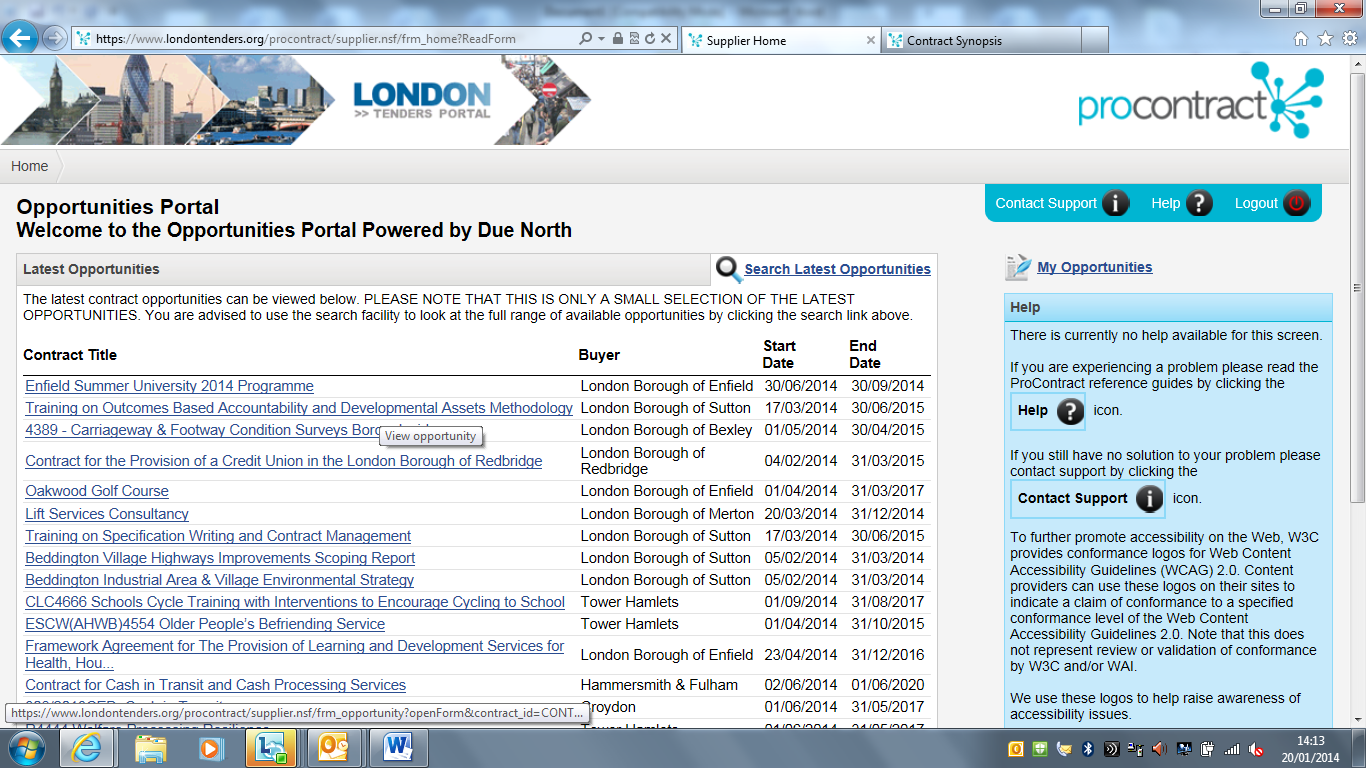
1. **Go to** [**www.londontenders.org**](http://www.londontenders.org)
2. **Click on Suppliers Area**



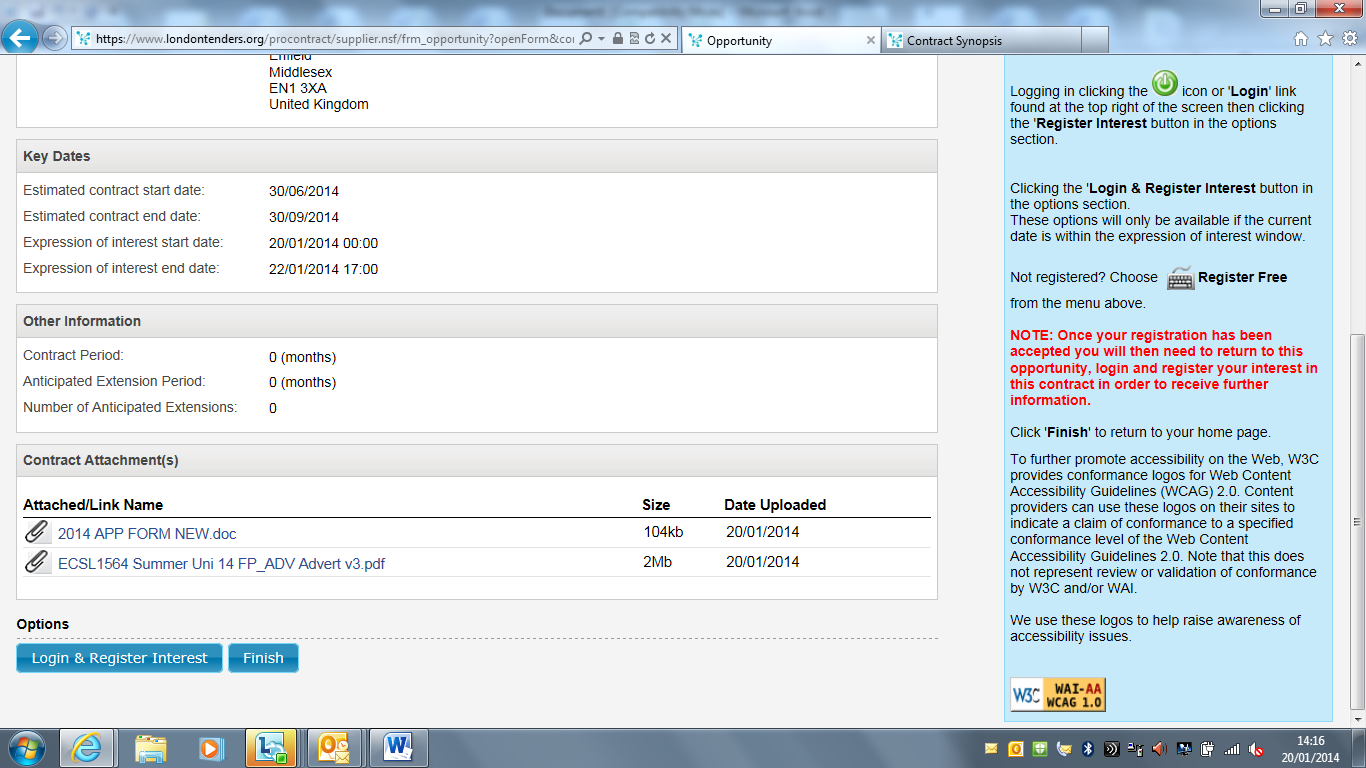
1. **Click on Register Free and complete the steps on the screen. Ensure you registered under the categories:**  **Recreational, cultural and sporting services + Services provided by youth associations**



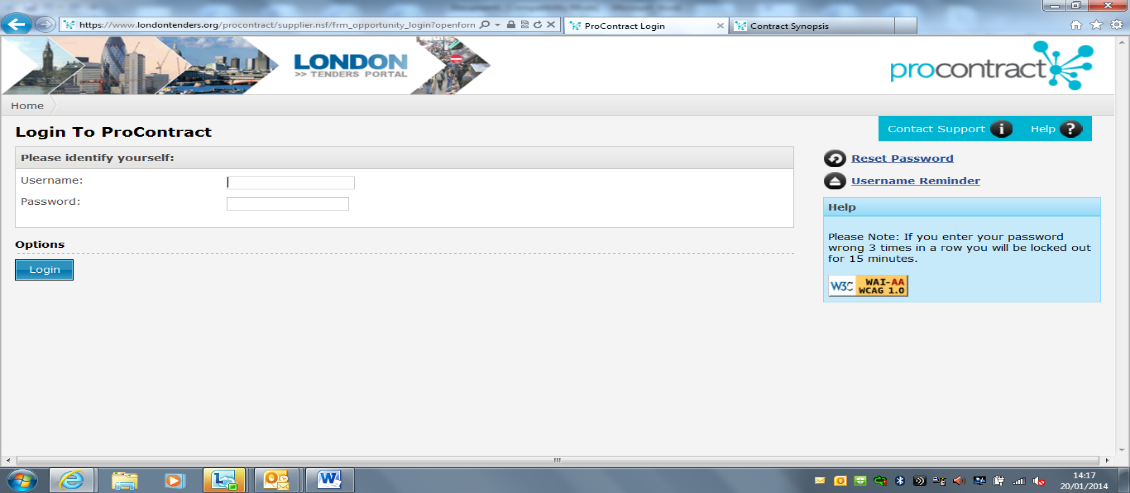
1. **Click onto the Enfield Summer Uni opportunity**



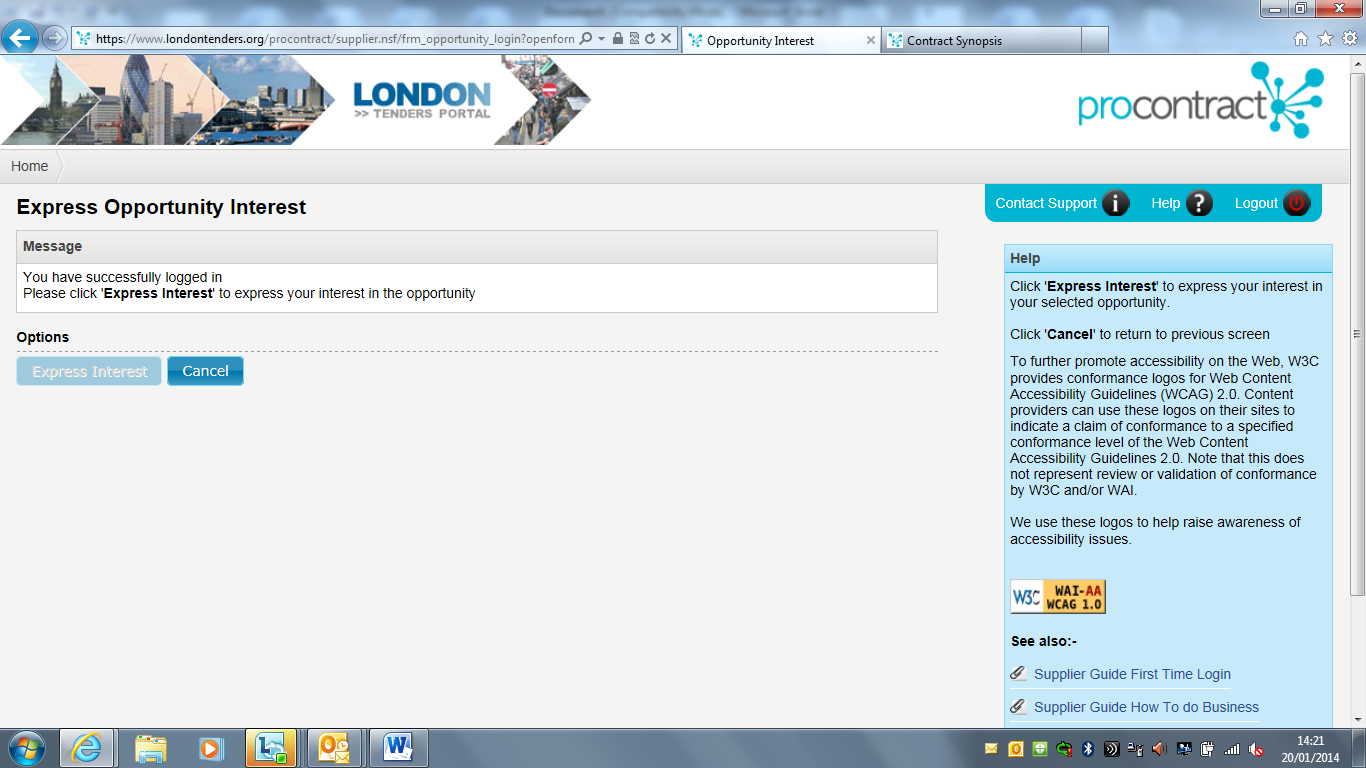
1. **Click Login and Register Interest at the bottom of the screen**



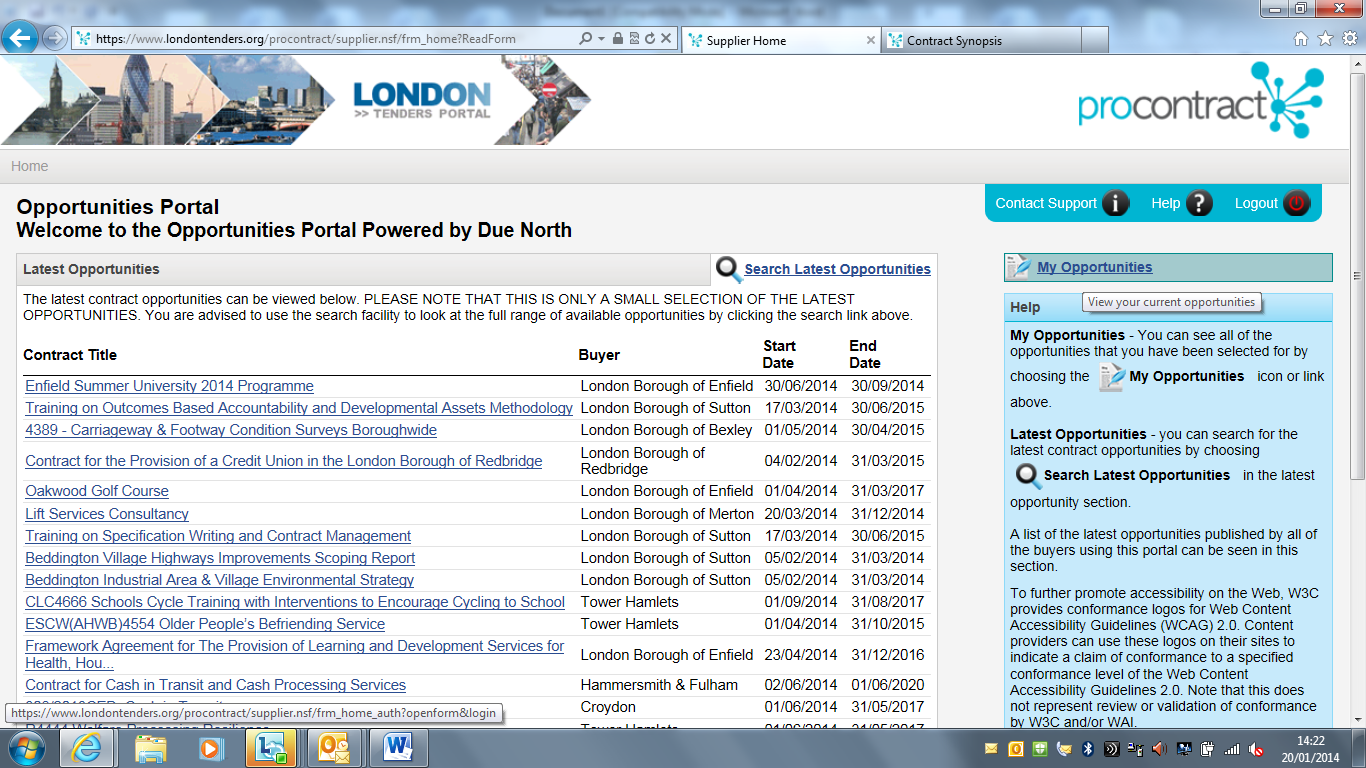
1. **Enter your login details**



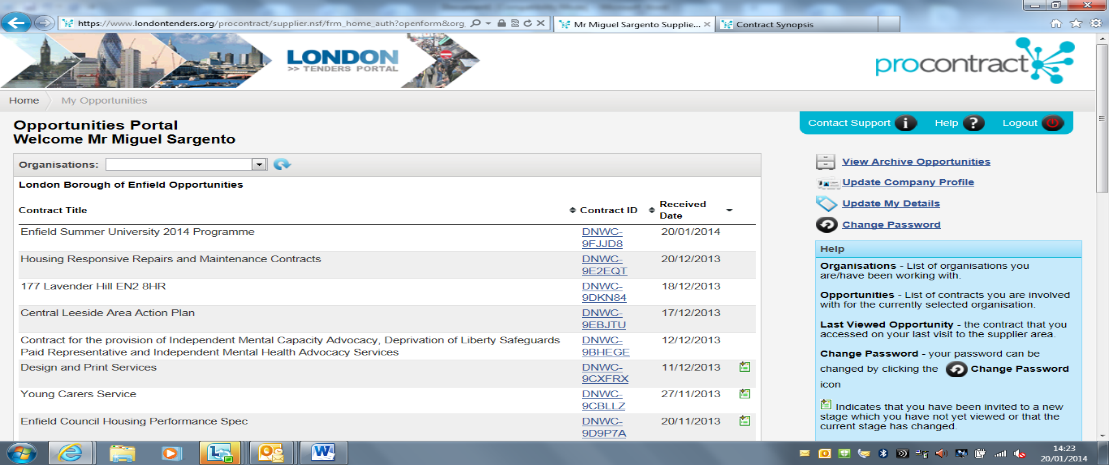
1. **Click Express interest**



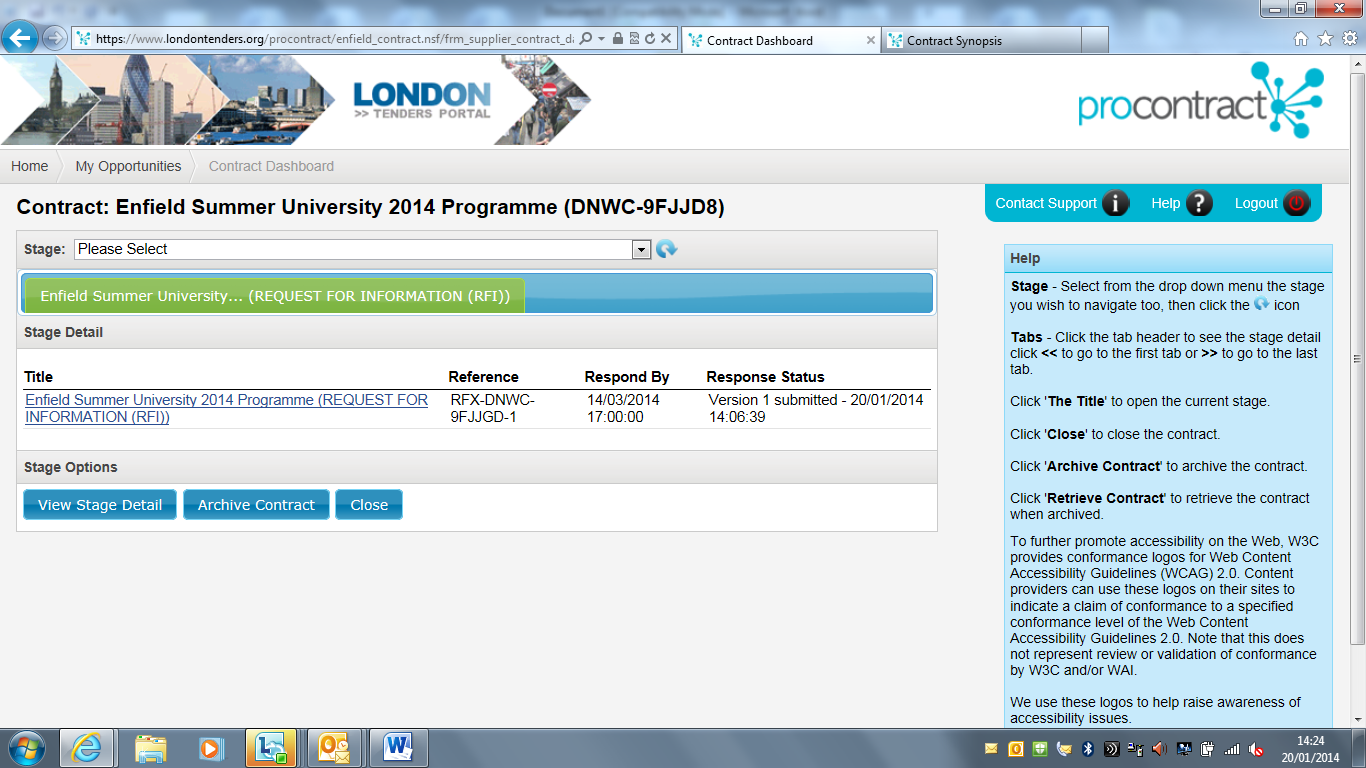
1. **Once you receive your confirmation email, click onto My Opportunities**



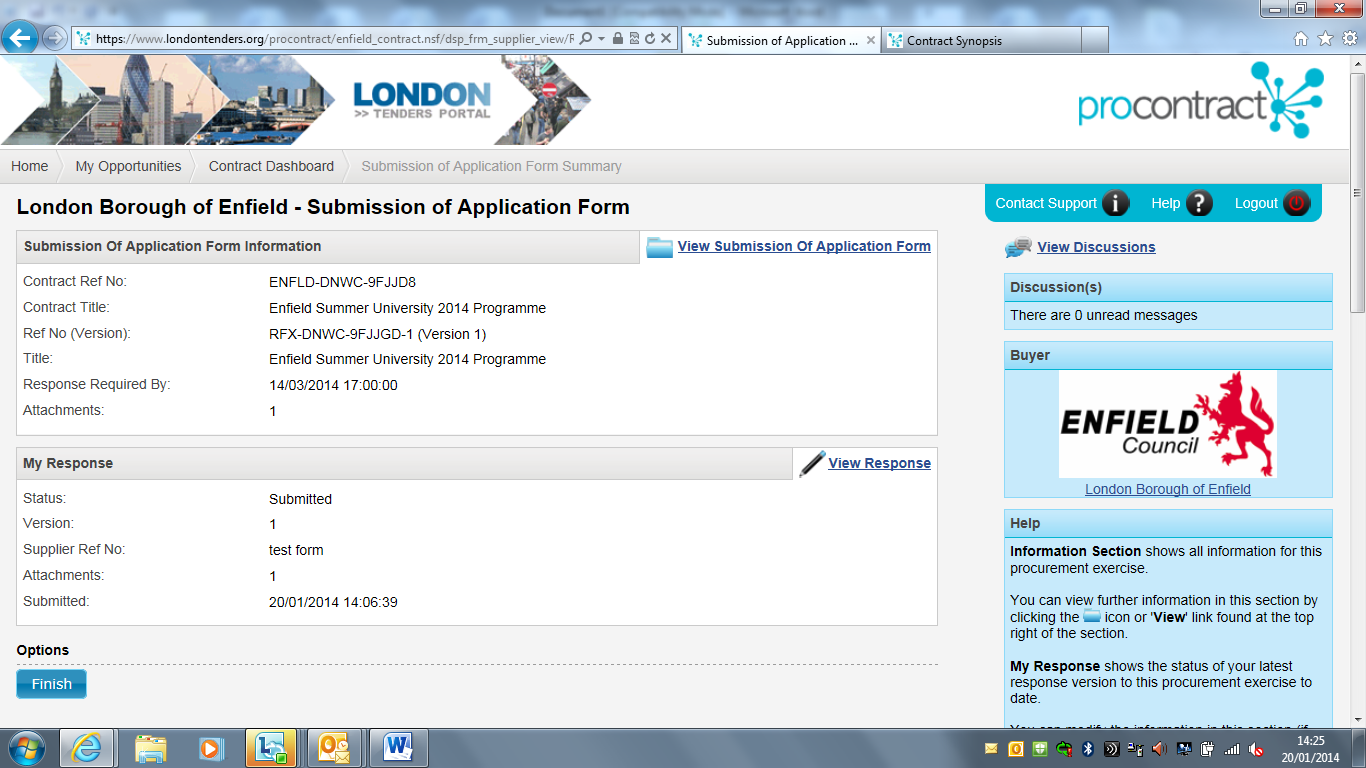
1. **Select London Borough of Enfield from the drop down menu and then click onto the Enfield Summer Uni link**



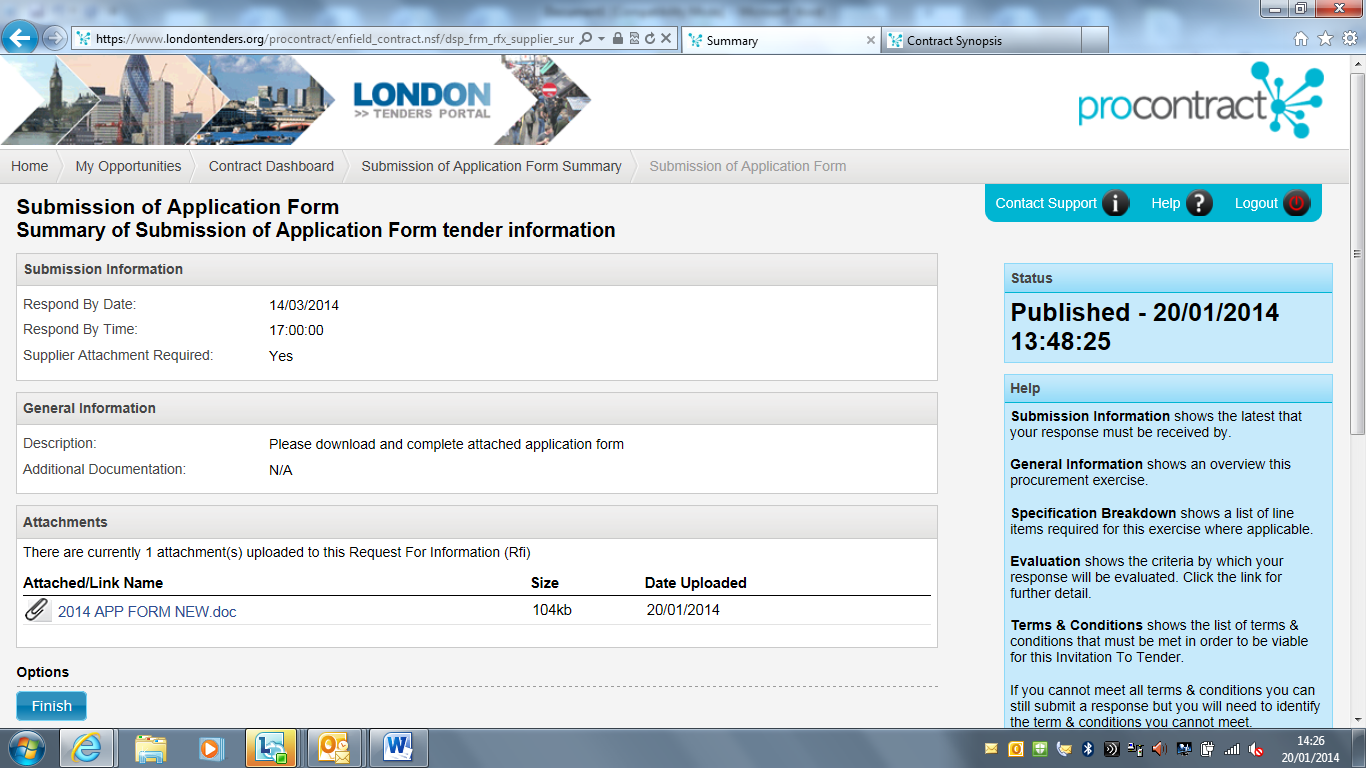
1. **Click View Stage detail**



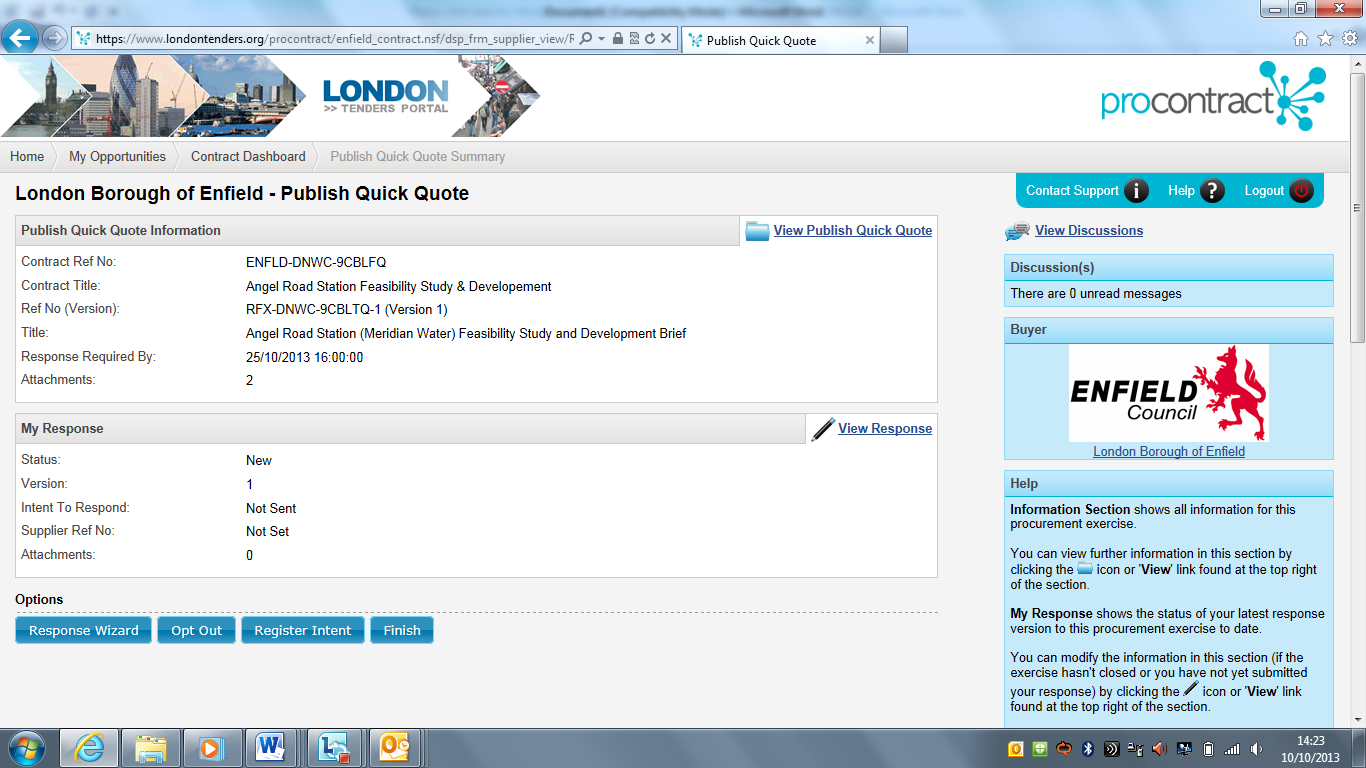
1. **Click view submission of application form**



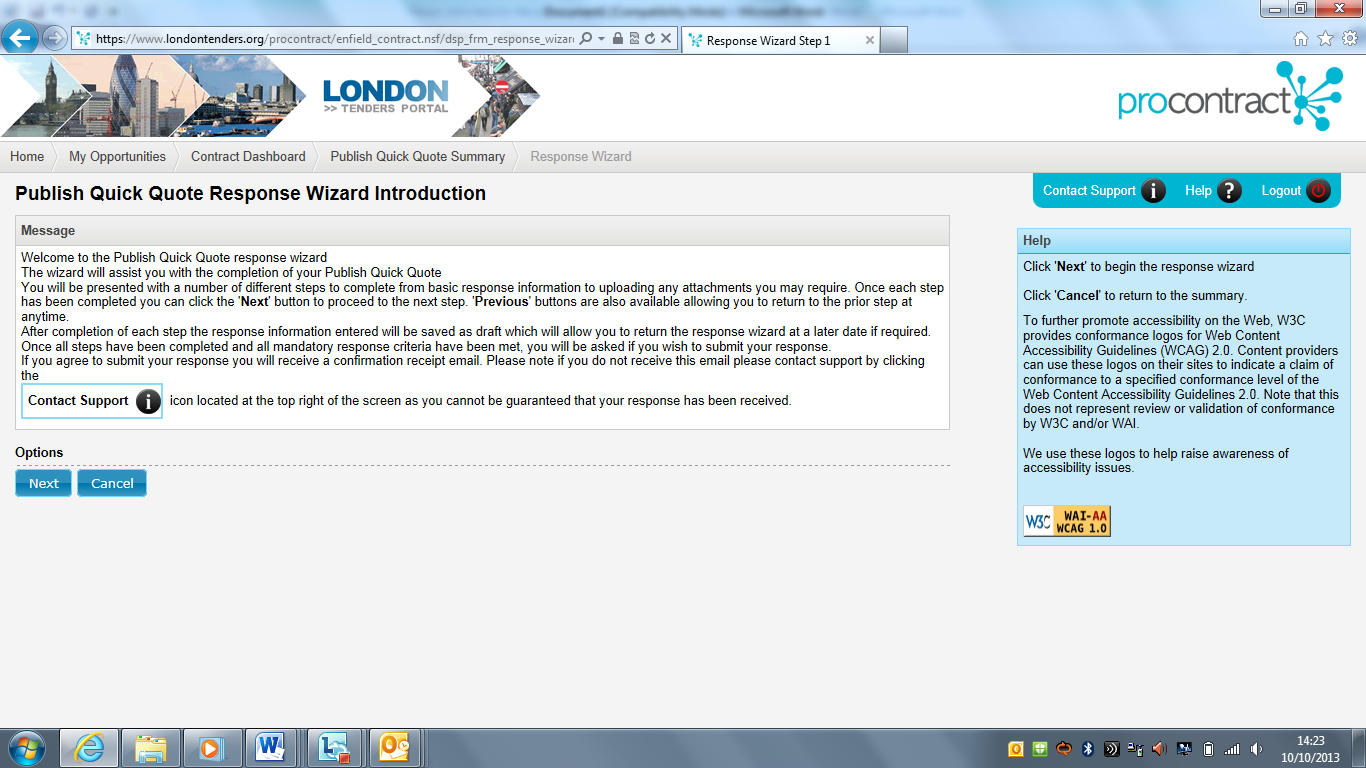
1. **Download and complete the Application form and click Finish**



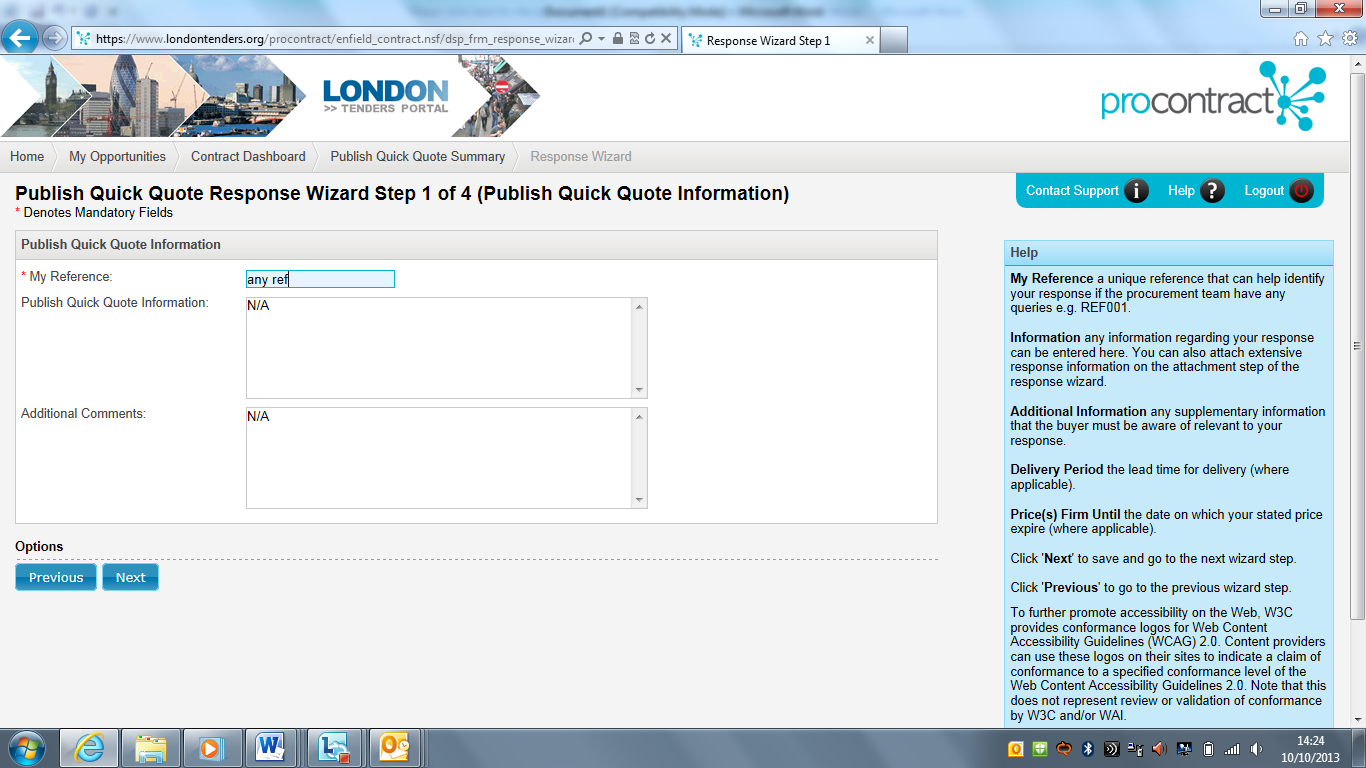
1. **Click Response Wizard**



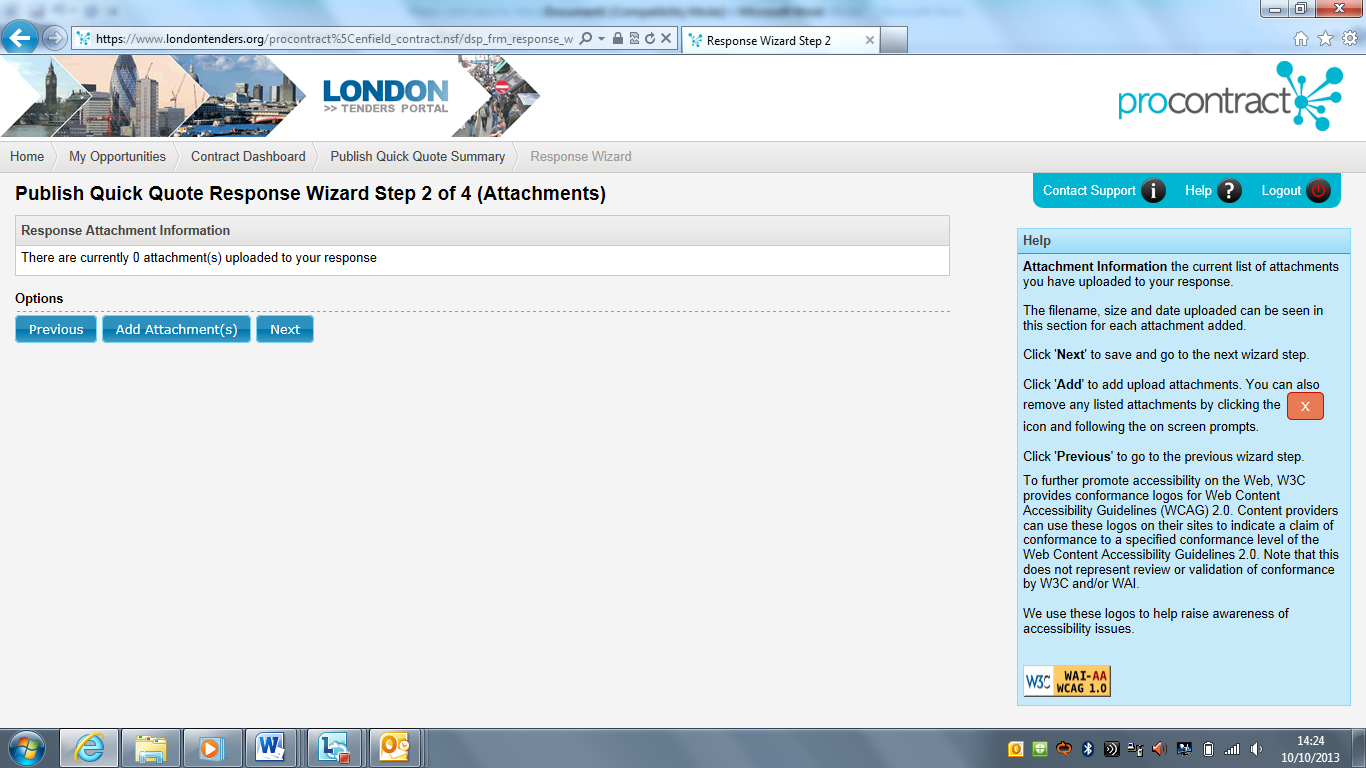
1. **Read intro and click next**



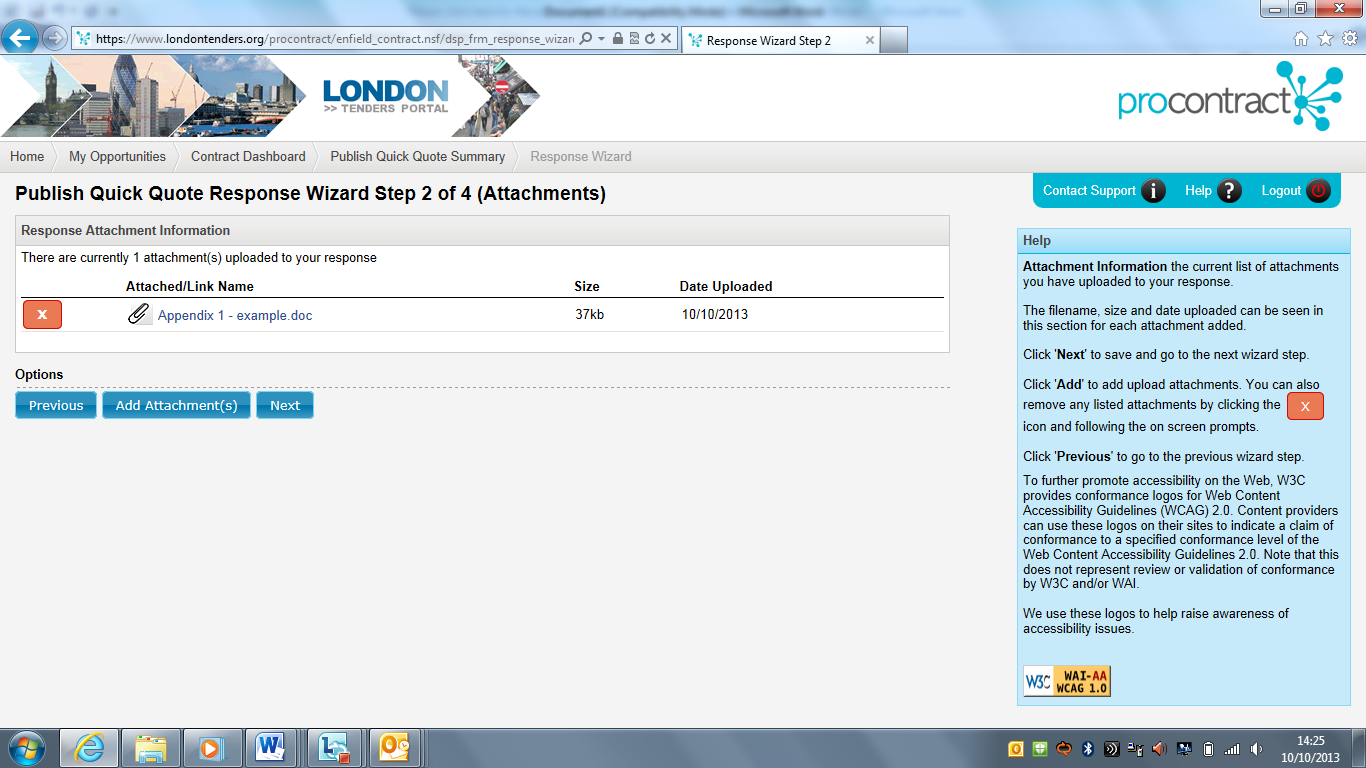
1. **Enter a reference number and click next**



1. **Click onto add attachment**



1. **Once you have uploaded your completed application form click next**



1. **Click submit response, you will then receive an email confirming that your form has been submitted**

