

**TORBAY COUNCIL**

**Part 6 Award Questionnaire**

**Contract Reference**

**TCCCS5122**

**Contract Title**

**Mentors in Violence Prevention**

**Maximum Period of Contract**

**2 years and 2 months**

**Return Date**

**Monday 28 November 2022**

**Return Time**

**No later than 12:00 Noon**

**Return To**

**[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)  
(ProContract)**

**Applicant Name**

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# Stage Two – Award

## Section A. Method Statements

Applicants are required to submit Method Statements. They should be drafted in such a manner so as to be able to form part of the Contract. They should be submitted containing sufficient detail to demonstrate that the stated outcomes will be deliverable, as defined within Part 2 Specification.

Responses must be relevant to the question and appropriate in length. Supporting information may be submitted, provided that it is clearly labelled, referenced in the question to which it relates and appended to the main submission.

The evaluation of the response will not go beyond the word limit that has been set, if applicable.

Method Statement Number	Method Statement	% Score
A1.	<p>Please describe how your experience and approach will ensure effective and sustainable delivery of the Mentors in Violence Prevention (MVP) Programme in Torbay. This should cover (as a minimum) the delivery details to meet the core requirements and required outcomes of the Contract, relationship management with key partners, problem solving skills and experience in delivering projects of this nature.</p>	25%
	<p><b>Minimum Requirement</b></p> <p>That the Applicant responds to this question in a manner that evidences they have the relevant ability, skills, resource and quality measures required to meet any Mandatory or Core Requirements of the Specification applicable to this criterion.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence:</p> <ul style="list-style-type: none"><li>• Your experience and approach to problem-solving in contracts of this type.</li><li>• Your experience and approach and how that will be used to support and inform engagement with children and young people, under this Contract.</li></ul>	

	<ul style="list-style-type: none"> <li>• Your experience and approach in delivering training and programmes to professionals.</li> <li>• Your experience and approach in delivering programmes to children, young people and professionals in education settings, with clear evidence of this in relation to MVP.</li> <li>• Your ability to promote and ensure confidence, consistency and quality in the implementation and delivery of the programme across education settings, with clear evidence of this in relation to MVP.</li> <li>• Your approach to relationship building across the partnership landscape.</li> </ul> <p><b>Page / Word Limit:</b> Maximum 3 pages of A4 in Arial 12 font.</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>The inclusion of Appendices and Supplementary Information is not permitted.</p>		
<p><b>Response:</b></p>			
<b>Method Statement Number</b>	<b>Method Statement</b>		<b>% Score</b>
<b>A2.</b>	<p>Please describe the qualifications, training and skills you will bring to the delivery of the Contract. This should (as a minimum) cover qualifications and training in MVP delivery and skills, resource and tools you will use to measure impact and provide evaluation.</p> <p><b>Minimum Requirement</b></p> <p>That the Applicant responds to this question in a manner that evidences they have the relevant ability, skills, resource and quality measures required to meet any Mandatory or Core Requirements of the Specification applicable to this criterion.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence:</p> <ul style="list-style-type: none"> <li>• Your training / qualifications and experience in MVP.</li> </ul>		<p><b>20%</b></p>

	<ul style="list-style-type: none"> <li>Your experience and proposed approach in how to implement the MVP programme in education settings in a sustainable way and impactful way for both staff and pupils.</li> <li>Your approach and ability to measure and report on the impact of delivery and provide a clear evaluation.</li> <li>The quality of materials and support provided to key stakeholders (including staff and pupils) to successfully implement the MVP Programme.</li> </ul> <p><b>Page / Word Limit:</b> Maximum 3 pages of A4 in Arial 12 font.</p> <p><b>Permitted Appendices and Supplementary Information</b></p> <p>The inclusion of Appendices and Supplementary Information is not permitted.</p>	
<p><b>Response:</b></p>		
<b>Method Statement Number</b>	<b>Method Statement</b>	<b>% Score</b>
<b>A3.</b>	Please describe how you are going to operate this Contract to ensure that it is set up and run efficiently and effectively which will result in meeting the required outcomes as detailed in Part 2 Specification.	<b>15%</b>
<p><b>Minimum Requirement</b></p> <p>That the Applicant responds to this question in a manner that evidences they have the relevant ability, skills, resource and quality measures required to meet any Mandatory or Core Requirements of the Specification applicable to this criterion.</p> <p><b>Evaluation Criteria</b></p> <p>Your response will be evaluated against your ability to demonstrate and evidence:</p> <ul style="list-style-type: none"> <li>Benefits of your proposal</li> <li>How the proposal meets the requirements and outcomes for the Contract.</li> <li>Justification that the proposals are deliverable.</li> <li>How the proposals set the Applicant apart from other potential Applicants</li> </ul>		

- Approach to the running of the Contract including information on the resources provided, including the number of staff, that you will be using to support the Contract.
- Your knowledge of the Torbay area and challenges facing young people.
- Your knowledge of challenges facing education settings and how you will successfully deliver the contract in light of these.
- The identification of your organisation's nominated Contract Manager for this Contract and Senior Manager or Director to assist in the resolution of any Contractual issues, as required;
- Your Exit Plan – to address sustainability of the programme delivery in education settings beyond the end of this contract.
- How your organisation will fully comply with all of the requirements, within Part 2 Specification.

**Page / Word Limit:** Maximum 3 pages of A4 in Arial 12 font.

**Permitted Appendices and Supplementary Information**

The inclusion of Appendices and Supplementary Information is not permitted.

**Response:**