

Document 4 – Tender Declaration Form

Project: EHRC 2122-13

I/we the undersigned, having examined the ITT and all other schedules, do hereby offer to provide the Services as specified in those documents and in accordance with the attached documentation to the Commission.

We understand how the Commission will handle, store, use and share personal information as set out in the Commission's Privacy Notice.

We understand that the Commission is not bound to accept the lowest or any tender and that we will bear in full our costs in connection with submitting this tender.

This tender shall remain open for acceptance by the Commission for a period of 90 days after the due date for return of tenders specified in the ITT.

If this offer is accepted, we will execute such documents in the form of the Contract within three working days of being called on to do so.

We agree that before executing the Contract (and associated schedules) substantially in the form set out in the ITT, the formal acceptance of this tender in writing by the Commission or such parts as may be specified; together with the contract documents attached hereto shall comprise a binding contract between the Commission and us.

We agree that any other terms or conditions of Contract which may be printed on any correspondence emanating from us in connection with this tender, shall not be applicable to this tender or to the Contract.

We hereby certify and it shall be a condition of any Contract that:

- a) this is a bona fide, competitive tender and we have not fixed or adjusted the amount of the tender by or under or in accordance with any agreement or arrangement with any other person; and
- b) the amount of our tender has not been communicated to any person until after the closing date for the submission of tenders; and
- c) we have not entered into any agreement or arrangement with any other person that they shall refrain from tendering or asked the amount of any tender to be submitted; and
- d) we have not offered to pay or give or agreed to pay or give any sum of money or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any act or thing of the nature specified above; and

- e) we have not canvassed and will not, before the evaluation process, canvass or solicit any Commissioner, member or officer, employee or agent of the Commission in connection with the award of the Contract and that no person employed by us has done or will do any such act.

We warrant that all the information contained in our response to the ITT (including any attachments) is accurate and true and we undertake to notify the Commission of any changes as soon as practicable and in any event within one (1) working day.

I/we warrant that I/we have all the requisite authority to sign this tender and confirm that we have complied with all the requirements of the ITT.

Signed:

Date:

Name:

In the capacity of:

Duly authorised to sign tenders on behalf of:

(Name of Company)

(Address of Company)