|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|   |   |   |   |   |   |   |   |   |   |   |   |   |
|   | **Cornwall Music Education Hub (Invitation to Tender)** |   |
|   | **Commercial Evaluation - Submission Form** |   |
|   | The Commercial Evaluation constitutes 30% of the overall score available out of 100%. The 30% available is dependent on the score of the Total Service Cost Evaluation. The remaining 70% is available in the quality section which is the Method Statements. |   |
|   |   |   |
|   | The maximum funding available from Cornwall Council for this contract is £6,000 |   |
|   |  |   |   |   |   |   |   |   |   |   |   |   |
|   |  |  |  |  |  |  |  |  |  |  |  |   |
|   | **Total Service Cost Evaluation (30%):** |  |  |  |  |   |
|   | The Total Service Cost Evaluation will assess the price your organisation is agreeing to provide the service at, and will be scored against other bidders. From the value you inform us you can provide the service for, a percentage (Max 30%) will be scored in relation to the figure from the provider with the lowest value. If you have provided the lowest cost to deliver the service, you will score the maximum of 30%. |   |
|   | Marks will be calculated based on the following equation; Score = ((Lowest Submitted Tender Bid \* Score Available [30%]) / Tender Bid ) |   |
|   | Your tender bid value is the Cornwall Council Funding used within your bid minus any additional funding (Tender Bid = Total Costs - Additional Funding) |   |
|   | **Your Organisation's Total Bid** | **£** |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |   |   |   |   |

|  |
| --- |
| Scoring Matrix for Quality Criteria |
| Score | Judgement | Interpretation |
| 5 | Excellent | Exceptional demonstration of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services. Full evidence provided where required to support the response.  |
| 4 | Good | Above average demonstration of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services. Majority evidence provided to support the response. |
| 3 | Acceptable | Demonstration of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with some evidence to support the response. |
| 2 | Minor Reservations | Some minor reservations of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with little or no evidence to support the response. |
| 1 | Serious Reservations | Considerable reservations of the relevant ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with little or no evidence to support the response. |
| 0 | Unacceptable | Does not comply and/or insufficient information provided to demonstrate that there is the ability, understanding, experience, skills, resource and/or quality measures required to provide the goods/works/services, with little or no evidence to support the response. |