**ITT SCHEDULE 6 – TENDER RESPONSE DOCUMENT**

**Ascent Homes – Ellington Phase 4 – Decoration Works (‘The Contract’)**

Tenders will be evaluated in line with the methodology detailed in paragraph 15.1 of the Instructions and Details of Contract.

Tenderers may submit supporting information to their responses in the form of additional documentation. It is important that the Tenderer clearly identifies and cross references any such information to the relevant item. Failure to do so could result in a lower score for that question.

**Please note that any diagrams, pictures and tables included in your responses should only be used to support your written response, as any diagrams, pictures and tables will not be included in the word count. You must only submit up to a maximum of three (3) images (including but not limited to: tables, pictures, diagrams, etc) per question response. Any images in excess of three (3) will not be considered.**

Tenderers should note that where a word limit is stated, the Contracting Authority will consider the words up to and including the specified limit, any words thereafter in excess of the limit will be disregarded.

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| --- | --- |
| **Company Name:** |  |

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| **Criteria:**  **Pass/Fail** | **Yes / No** | **Max Score Available** |
| Confirm acceptance of Terms and Conditions of Engagement of Sub-Contractors & Suppliers |  | **Pass / Fail** |
| Confirm your quotation is provided on a lump sum fixed price basis for the duration of the works |  | **Pass / Fail** |
| Please confirm acceptance of Ascent standard payment terms as per the Sub-Contract Payment Schedule |  | **Pass / Fail** |
| Confirm you can resource and complete 3 plots per month in line with our programme requirement for the scheme |  | **Pass / Fai** |
|  |  |  |
| **Criteria:**  **QUALITY** | **Weighting**  **%** | **Max Score Available** |
|  |  |  |
| Q1 – Project Delivery/Methodology  Advance Northumberland Developments Limited requires assurances that the successful tenderer has the relevant skills, experience and capacity to deliver the project as set out in the specification.  Please provide a detailed written statement detailing how you (the Main Contractor) will use your experience to actually carry out the works identifying logical site-specific methodology, plant to be used, material to be used, labour workforce including staff numbers and proposed health and safety procedures to meet the current Construction Design and Management (CDM) regulations.  Please include examples of how you would:   * Liaise with the client team before, during and upon completion of the works inclusive of, but not limited to project progress and Health and Safety. * Accelerate the works if any delays occur. * Your project risk management approach along with any key risks to the Project. | **5%** | **5** |
| **Word Limit - 1500** |  |  |
| Response: |  |  |
| **Q2 – Programme**  Advance Northumberland Developments requires assurances that the successful tenderer has capacity to deliver the project on time and as set out in the indictive programme.  Please provide a detailed programme of works in a GANTT format (or equivalent) detailing your approach to project delivery within the identified timescale identifying the following:   * Detailed number of activities to provide insight into delivery of project. | **5%** | **5** |
| **Word Limit - N/A** |  |  |
| Response: |  |  |
| **Q3** – **Health and Safety Arrangements**  Please describe your management of Health and Safety arrangements, including how processes and procedures are communicated and assessed for suitability and how this will relate specifically to this project.  Please also attach a copy of your Policy. | **5%** | **5** |
| **Word Limit - 1000** |  |  |
| Response: |  |  |

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| **Q4 – Sustainability**  Please provide details of any products and equipment that will be used by your company in the delivery of this contract to assist in the reduction of carbon and detailing as a minimum:   * What steps will be taken to minimise waste through re-use/recycling. * How the materials and equipment will be transported from source to ensure a reduction of transportation miles | **5%** | **5** |
| **Word Limit - 750** |  |  |
| Response: |  |  |