

2122-0299 TV Aerial Systems Repairs and Maintenance Contract

Islington Council invites suitable expressions of interest from suppliers for a TV Aerial Systems Repairs and Maintenance Contract.

Current status / Background

Islington Council has an existing housing stock comprising 34,000 directly managed residential properties in addition to approximately 50 community centres and three reception centres located across the borough. The council has an existing contract with a supplier to provide a repairs and maintenance service to communal TV aerials and related equipment in situ across its housing stock which is due to end in November 2022.

The requirement

The TV aerials servicing and maintenance contract covers communal digital and analogue aerial systems, Integrated Reception Systems and Sky Q. This enables residents whose homes are connected to communal TV aerial systems to watch terrestrial and Freeview TV and listen to digital radio services. During the length of the new contract, new technologies may be added to the list of systems that the contractor will maintain while older technologies may become obsolete.

TV aerials are regularly exposed to damage by adverse weather conditions and do require maintenance and possible realignment. Failure to carry out repairs results in residents being unable to access the TV services they pay for as part of their rent or annual service charges. This carries a reputational risk for the council. For these reasons the council is seeking a responsive and professional specialist service provide to undertake necessary repairs and maintenance works to ensure this important service is maintained for the benefit of our residents.

Although there are no legal requirements to provide these aerials, where they exist, the council has a duty to ensure they are maintained to comply with sections 2 and 3 of the Health and Safety Act 1974. Maintenance is also essential to ensure compliance with the Confederation of Aerial Industries (CAI) and Registered Digital Installer Licensing Body (RDI-LB) engineers codes of practice. The successful supplier must therefore hold these accreditations.

Lots

One supplier is being sought to deliver this contract so the contract will not be split into separate Lots.

TUPE [Transfer of Undertakings (Protection of Employment) Regulations]

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

Contract Period

The contract period will be for 36 months from an estimated start date 01/12/2022 with option to extend up to an additional 36 months and a final option to extend for a further 24 months. This means the maximum contract length is up to 96 months.

Contract Value

The estimated total value of this contract is £1,600,000 over the maximum 96 months term of the contract. This is based on £200,000 per annum.

Award criteria

The contract will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this contract is quality 60% and cost 40%. Further details will be provided in the invitation to tender.

Cost 40%

Quality 60%

Quality made up of:

Proposed approach to social value 20%

Proposed approach to the quality checking of works completed 20%

Proposed approach to the resourcing of the contract 10%

Proposed approach to communication 10%

Total 100%

Tenderers should be aware that we reserve the right to hold site visits and/or presentations and/or interviews during the tender process. Site visits and/or presentations and/or interviews will be for verification/clarification purposes of the written submission.

We reserve the right to interview leading bidders.

Procurement Process

This contract is over the threshold at which we are required to publish public procurement notices for new procurements to the UK e-notification service, Find a Tender (FTS).

This contract will be procured using the Open Procedure. The Open Procedure means that all bidders who successfully express an interest will automatically be invited to tender and have access to the tender documents. Those who submit a tender and meet the minimum requirements will have their full tender, method statements and pricing evaluated.

How to express an interest

If you wish to apply for this contract please follow the steps below:

Register your company free of charge via the [London Tenders Portal](#).

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest in 2122-0299 TV Aerial Systems Repairs and Maintenance Contract.

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

Deadlines

The deadline for expressions of interest is: **midday on Monday 27 June 2022.**

Submission of Tender documents by: **midday on Monday 27 June 2022.**

Late submissions will not be accepted.

Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see www.islington.gov.uk.
- Please **do not** include any publicity material with your submissions.
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.

- The Council encourages all types of organisation who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.
- Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
- Please include the Contract Number of this tender process when communicating with the Council in any way.
- All questions relating to this contract should be raised via the question and answer section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.
- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.