

## **APPENDIX A**

### **Pre-Construction Information**

#### The Project

a. Project Brief

The design, supply and installation of new gym equipment to include natural grass surface reinforcement and reinstatement.

b. Main Parties

Client - Gosport Borough Council

Principal Designer - Client at Quotation Phase

Main Contractor (tbc), upon appointment

Principal Contractor - Main Contractor (tbc)

c. Key Dates

Quotation - Return date Tuesday April 14<sup>th</sup> 2020 12.00 Noon.

Construction - to be completed by Friday 29<sup>th</sup> May 2020 subject to planning permission

#### 2. Planning and Management of the Project

a. Resources and time

It is envisaged, at quote, that works will be completed in full by the Friday 29<sup>th</sup> May 2020

b. Co-ordination and Co-operation

Regular meetings are to be arranged between the Client and the Main Contractor to ensure co-ordination and co-operation

Contact details for the main representatives of the Client and Main Contractor working on the project are to be exchanged as soon as practicable upon appointment

### 3. Health and Safety Hazards

#### a. Known Hazards

Stokes Bay prom is a busy pedestrian area.

Stokes Bay is adjacent to the Solent and therefore is subject to coastal weather patterns.

### 4. Existing Information for Stokes Bay

#### a. Existing H&S File

There is no existing Health and Safety File for this site

#### b. Other information

The Main Contractor should carry out a CAT, or similar, scan of the work area prior to commencing works to confirm that no other underground services are present within the area.

See Appendix D files for Utility information