

**Mansfield
District Council**

Housing Repairs Stores Provision Soft Market Test

www.mansfield.gov.uk



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1.0 Introduction

PLEASE NOTE THAT THIS IS A SOFT MARKET TEST AND WILL NOT RESULT IN THE AWARD OF A CONTRACT.

Mansfield District Council (MDC) is seeking an external provider to operate a managed stores solution for the Housing Repairs service. There is a requirement for the provision to be located within the District Council boundary. The MDC area is 78km² located in North Nottinghamshire.

As part of MDC's digital transformation programme, we are keen to further embrace agile and digital working practices through the digital mobilisation of our workforce and link this directly to stock purchase and control to maximise the mobile working solution for the future delivery of this service. Compatibility to our existing software and hardware infrastructure is a key requirement.

This exercise will provide an opportunity for MDC to obtain insight into how potential providers might approach the delivery of the stores provision and the likely level of interest.

2.0 Description of Current Stores Provision

The Housing Repairs service at Mansfield District Council is currently delivered in-house with the stores provision being located at Vale Road in Mansfield Woodhouse (the depot base) which is operated with 5 FTE employees. IT infrastructure comprises of hardware (iPads used by the frontline operatives) and QL and 1st Touch (Aareon) software solutions.

The repairs service undertakes repairs and maintenance to our housing stock of 6500 homes with a fleet of 80 vans, all of which carry an imprest stock specific to their trade. Stores have an annual turnover of £1,130,837pa with an existing stock value of £197,289.00. In addition to our 1,200 product lines, there are certain items / products that are sourced from specialist suppliers.

The stores currently hold stock for all trades within Housing Repairs to support service delivery within responsive repairs, capital works, gas servicing, inspections, voids, electrical works, and out-of-hours emergency provision operating 24/7 x 365 days.

There are recycling facilities located on-site for all trades to dispose of waste.

3.0 Opportunity

This document is provided as a soft market test exercise to explore options for the provision of a managed stores solution. If your organisation is able to contribute, please complete the questionnaire in Section 4.

The following criteria is pertinent to this soft market testing:

- An understanding of what Mansfield District Council is looking to deliver,
- An ability to innovate and add value,
- Whether the market has experience of being involved in and delivering similar projects for a similar sized local authority.
- The overall value added in helping to inform the project.

For the avoidance of doubt, this notice will not formally begin the procurement or constitute any commitment by Mansfield DC to undertake any procurement exercise.

The Council would therefore like to understand the interest from the suppliers of construction industry products and materials.

4.0 Questions

Please provide your responses to the following questions. The purpose of this soft market test is to assist us to develop a tender specification that will give us the best outcomes for delivering the Housing Repairs service; please try and fit your response to the brief presented, rather than submitting generic 'sales pitch' type documents that may not add value to the exercise.

Notes:

- Please aim to restrict each answer to no more than 2 sides of A4 where possible.
- Please state N/A for any answers you are unable to provide.

Question 1

Based on the attached brief, please give information about the type(s) of managed stores solution(s) you could provide to support the delivery of the Housing Repairs Service at Mansfield DC.

Question 2

Please provide information on the type(s) of service(s) you could provide for delivery of materials direct to operatives, and to tenanted and void properties.

Question 3

Please provide information on option(s) you could provide for managing the storage and disposal of construction waste generated by the Housing Repairs Service.

Question 4

Please provide details of any existing managed stores & delivery services that you currently operate of a similar nature to the one required by Mansfield DC.

Question 5

Please provide any other information that you think may be useful to us with regards to our proposal and the services you could deliver, including, for example, opportunities for efficiencies and innovation that we may wish to consider when developing our tender specification.

5.0 Process

This soft market testing will take place from the **11th September until the 2nd October 2018**.

Any Questions regarding the soft market testing approach document must be submitted via the Proactis portal at www.eastmidstenders.org.

Neither the intention nor the purposes of this soft market testing exercise is to confer any advantage upon its participants in any future procurement process. This is NOT a call for tenders and responses.

All information gathered from the Soft Market Testing will be carefully considered and analysed for this process. All providers' responses will be anonymised and not shared with competitors for these services.

6.0 Responding to This Brief

Responses should be submitted via the Proactis e-Tendering portal, located at www.eastmidstenders.org, no later than 12 noon on Tuesday 2nd October.

In responding information should be input for each of the questions within the questionnaire.

7.0 Timetable

The following forward plan is anticipated:

Distribute opportunity

Developer responses

If you have any questions in respect to this development brief or the process, please direct them via the e-tendering portal at <http://www.eastmidstenders.org>.