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**Corporate Services**

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17 November 2022

# Highway Maintenance Framework 2023-2027

# Engagement Day Invitation Notice. Pre-Tender stage

## Invitation to Engagement Day

You are invited to the forthcoming Highway Maintenance Framework Tender Engagement Day. Manchester City Council Highway maintenance team would welcome your participation in an industry briefing event for the forthcoming tender.

**Date 7th December 2022**

**Time 10am - till late afternoon**

 **Venue TBC**

Please respond to Paul Gee to register your interest and receive and invitation.

## Background

Manchester City Council (the Council) will be seeking tenders for a new collaborative 4-year Highway Maintenance Framework. In advance of finalising the final elements of the ITT and tender documents the Council wishes to engage suppliers interested in tendering for the following Lots:

* Lot 1 - Patching defect repairs (Bituminous materials small and large defects).
* Lot 2 - Highway mobile repairs, includes emergencies during typical business hours, out of hours, nights, and public holidays.
* Lot 3 - Highway event support- traffic management, business hours and out of hours
* Lot 4 - Drainage - cyclical Gully cleansing.
* Lot 5 - Drainage -repairs including improvement works, and as required, culvert, trash screen and water course clearance

Two or three number suppliers are anticipated for each Lot, for example North, Central or South.

The Framework will adopt the NEC4 Term Service Contract and tenders will be assessed on a combination of quality, price, social value - carbon reduction.

## Outcome to be delivered

The Council’s goal for the Framework is to provide a combination of value and resilience to highway service whilst meeting Service Level Agreements (response times) and KPIs.

This will be achieved through tender selection and through ongoing performance evaluation including benchmarking across all Framework suppliers, and continual improvement efficiency and effectiveness of highway services through collaboration.

## Anticipated Framework Spend

Anticipated Framework annual spend, based on historical estimates, across all Lots, over the duration of the framework, is estimated to be £7.7m per annum at current forecast expenditure with the likely breakdown per Lot as follows, however the decision on budgets for the next three years in unknown at this stage and the values may reduce:

* Lot 1 – £3.5m
* Lot 2 – £1.2m
* Lot 3 – £0.75m
* Lot 4 – £0.25m
* Lot 5 – £2.0m

These figures are indicative only and the actual spend will fluctuate.

## Engagement draft Agenda

1. Framework Ambition Joe Burns
2. Framework structure Paul Gee, Framework Manager
	1. Lot Structure
	2. NEC 4 TSC
	3. Direct Award
3. Lot 1, 2 and 3 Scope and Pricing Jim Riley, Service Manager
4. Lot 4 and 5 Scope and Pricing Rob Byrne, Service Manager
5. Key Features of the Framework
	1. Collaboration
	2. Responsiveness
	3. Resilience
6. Governance
	1. Governance
	2. Performance management
	3. Penalty Points
	4. Continual Improvement
7. Systems and processes
	1. Yotta Alloy
	2. GMRAPS Permitting
8. Social Value Jessica Conley
9. Carbon Reduction Oliver Timmins
10. Procurement Process Paul Gee
	1. RtP (request to participate)
	2. Tender
	3. Timeline
11. Q&A All and Suppliers
12. What can we do to improve Suppliers

Yours sincerely

Paul Gee

Contracts Manager