

INDIVIDUAL PLACEMENT AGREEMENT

INDIVIDUAL PLACEMENT AGREEMENT (IPA) FOR THE PROVISION OF SUPPORTED HOUSING FOR YOUNG PEOPLE

The IPA is the Individual Agreement for each Young Person placed with the Service Provider.

The IPA incorporates and forms part of the framework contract entered into Between Dorset Council and the
Provider on *** ("the Framework Contract")

RESTRICTED – PRIVATE & CONFIDENTIAL

Purchaser:

And

Provider:

Date:

INDIVIDUAL PLACEMENT AGREEMENT (IPA) FOR THE PROVISION OF SUPPORTED HOUSING FOR YOUNG PEOPLE

YOUNG PERSON'S DETAILS:

ID No:

Family Name:

First Name:

Gender:

DOB:

Legal status (if applicable)

Other legal status/ Action

PARTIES TO THE IPA

AUTHORISED REPRESENTATIVE OF THE PURCHASER :-

Name of Local Authority:

Address and Email:	
Post Code:	
Telephone:	

AUTHORISED REPRESENTATIVE OF THE PROVIDER (the Provider): -	
Name of Local Organisation:	
Address:	
Post Code:	
Telephone:	
Email :	
Out of Hours:	

NB: This Agreement will supersede all other Agreements signed in respect of the placement of the Young Person.	
PLACEMENT DETAILS	
Name of Provision:	
Admission Date/Start Date:	
Placement Type:	
Address:	
Postcode:	
Email:	

KEY CONTACTS FOR THE YOUNG PERSON (PURCHASING AUTHORITY)

For the purpose of the IPA, the named officers are as follows:	
Social Worker:	
Personal Advisor:	
Team Manager:	
Work Telephone:	
Mobile:	
Email:	
Postcode:	
Out of Hours Telephone:	

THE PRICE

The Purchaser shall pay the Provider the following sums (The Price)			
£		The Standard Weekly Price as stated in the Pricing Schedule	
If appropriate, any placement retention fee agreed or trial period. Please detail the start and end date that placement will be retained for or the trial period.			
Start Date:		End Date:	

ADDITIONAL SERVICES TO BE PROVIDED AND ADDITIONAL FEES

Please detail any additional services that are to be provided and specify the additional fee. Please detail when the additional services shall start to be delivered and the review date.						
	Service Required	No of hours/days	Price per unit	Total Cost	Start Date	Review Date
Additional Services						
Additional Services						
Additional Services						
Cost of Additional Services: £						

THE TOTAL PRICE

The Purchaser shall pay the Provider the following sums (The Total Price)	
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	The total price inclusive of any additional services as outlined above. The fee is exclusive of VAT.
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	Minus Personal Allowance (if applicable)
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£0.00	
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	The fee is exclusive of VAT
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OUTCOMES TO BE ACHIEVED FOR THE YOUNG PERSON

Not withstanding the requirements of the Framework Contract Service Specification, the following specific outcomes are required to be achieved for the young person in placement. Any resources/cost implications must be identified in section above.

INVOICE DETAILS

Details of the Council Officer to whom invoices should be sent	
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Name and address:	
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Postcode:	
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Email:	
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Telephone:	
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Signatories to IPA/Approval for Funding:

The Provider and the Purchaser agree to the placement for the named Young Person in accordance with the details set out above.
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For the purposes of this Individual Placement Agreement, the date the placement commences may not be affected or altered in any way by the date of signature of this Agreement.

PLACING AUTHORITY:

NAME:	
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POSITION:	
SIGNATURE:	
DATE:	

SERVICE PROVIDER:	
NAME:	
POSITION:	
SIGNATURE:	
DATE:	

AMENDMENTS AND VARIATIONS TO THIS INDIVIDUAL PLACEMENT AGREEMENT

<p>Amendments and Variations to this IPA must be made in writing by the requesting party and agreed by the Purchaser and the Provider in advance of the variation taking effect.</p> <p>Any variations to the services and costs must be detailed in an abridged version of the IPA, completing only the necessary sections that the amendment/variation will affect. The amended IPA will form part of the original IPA Agreement. The amended IPA must be signed by both parties prior to any change in service and costs becoming payable under this agreement.</p> <p>The named young person may not be moved to another placement by the Provider without the prior approval of the Purchaser.</p>
