

**SCHEDULE 1: FORM OF QUOTE**

**UNCONDITIONAL AND IRREVOCABLE OFFER TO GOSPORT BOROUGH COUNCIL**

**Re: Invitation to Quote dated 18 November 2022 for**

**HAND-PAINTED SIGNAGE – PHASE TWO**

Gosport Borough Council

Town Hall

Gosport

Hampshire

PO12 1EB

Having carefully examined and considered the Invitation to Quote including without limitation the Instructions to Respondents, Form of Quote, Contract Documents and Employers requirements for the Consultancy Services included in the Invitation to Quote and in consideration of you considering this quote:

1. We offer to supply and carry out the ancillary services specified and to complete the contract in accordance with the Contract Documents and our Quote; we offer to execute and complete in accordance with the conditions of contract described for the sum of:

£…………………… (…………………………………………………….) plus VAT

1. We confirm we are able to carry out the works specified.
2. We agree that if errors in pricing or arithmetic are discovered in the Schedules etc. before this offer is accepted they will be dealt with in in writing between the two parties. This Quote remains open for consideration for 90 days from the date fixed for submitting Quote
3. We confirm that this offer is made in good faith and that the we have not fixed or adjusted the amount of the Quote by or in accordance with any agreement or arrangement with any other person. We certify that we have not and will not:
4. communicate to any person other than the person inviting these offers the amount or approximate amount of the offer, except where the disclosure, in confidence, of the amount or approximate amount of the offer was necessary to obtain professional advice and/or quotations required for the preparation of the offer or for insurance purposes; and
5. enter into any arrangement or agreement with any other person that the other person shall refrain from making an offer or as to the amount of any offer to be submitted.
6. We agree that in delivering the services under the Contract we shall at all times assist and co-operate with the Council in the compliance of its corporate requirements and statutory obligations namely: equality and diversity; and the processing of information pursuant to The Freedom of Information Act 2005, Environmental Information Regulations 2004, and Data Protection Act 1998.
7. We confirm that if our Quote is accepted we will, upon demand:
8. produce evidence that all relevant insurances and compliance certificates with relevant legislation and policy are held and in force; and
9. sign the Contract / formal documentation if required.
10. We acknowledge that given the tight timescales for gaining planning permission we will be required to enter into a design licence as set out in the ITQ.
11. We confirm that the prices and charges offered are firm for the period of the Contract.
12. Unless and until a formal Contract is prepared and executed this Quote, together with your written acceptance thereof, shall constitute a binding contract between us.

We understand the Council is not required to accept any Quote it receives.

Authorised Signatory Date:

Name: *(Capitals)*

Position in Firm or Company: ………………………………………………………...

Authorised Signatory Date:

Name: …………………………………………………………………. *(Capitals)*

Position in Firm or Company:……………………………………..

Name and Address of Firm or Company:………………………………………………………………….