

APPENDIX A – TENDER EVALUATION MODEL

LOT A -_Residential (Specialist Short Breaks) and Individual Support, in home and community (Specialist Short Breaks)

Criteria: **PRICE** **Section Weighting: 50%**

No	Pricing Schedule	Weighting
1	Evaluation of Price	
	Submit (upload) completed Price Schedule. The financial evaluation will be based on average price per hour of 1:1 and 2:1 combined as submitted on the pricing schedule	80%

No	Financial Modelling	Weighting						
2	<div>DESCRIPTION</div> <p>Finance Modelling / Schedule:</p> <p>Provide supporting information that explains how your organisation's price offer was calculated; details that identifies, evidences and demonstrates your organisations understanding of finance modelling of the service delivery.</p>	20%						
	<div>SUPPLIER HELP</div> <p>Your response should include full completion and submission of the financial modelling / schedule with supporting information requested that includes, but not limited to:</p> <ul style="list-style-type: none"> • All associated costs; • Explanation of your rationale of the costings to demonstrate that the service in accordance with the specification will be delivered in the identified price model; • Evidence to demonstrate that the proposed costs will remain within the contract price quoted; • Sufficient weighting / balance of costs between service delivery and organisational back office support. <p>2,000 words</p> <p>No attachments</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. The Council shall reject Tenders that do not meet the minimum score threshold for this question.</p>							
	<table border="1"> <tr> <th>SCORE</th><th>CLASSIFICATION</th><th>DEFINITION</th></tr> <tr> <td></td><td></td><td></td></tr> </table>	SCORE	CLASSIFICATION	DEFINITION				
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0	Unable to evaluate (complete non-compliance with the requirements)	No response at all or insufficient response that fails to evidence and demonstrate the Tenderer's understanding of the requirements or the Tenderer's ability, expertise, skills and/or resources to deliver the requirements, and/or elements of the response gives cause of concern.
1	Unsatisfactory response (potential for some compliance with requirements but major areas of weakness)	Unsatisfactory response that fails in several significant areas to address and meet the requirements. It includes unsatisfactory detail (and, where evidence is required or necessary, no evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements and/or considerable reservations as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements.
2	Basic response (one or more areas of weakness of compliance with the requirements)	Basic response which does not fully address and meet the requirements. It includes basic detail (and, where evidence is required or necessary, with insufficient evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements and/or some reservations and weakness as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements.
3	Good response (substantial compliance with the requirements and no major concerns)	Good response which addresses and meets the requirements. It includes good detail (or, where evidence is required or necessary, with some relevant evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements to be able to deliver the requirements and/or minimal reservations as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements.
4	Very good response (fully compliant with the requirements, good level of confidence of delivery)	Very good response which addresses and meets the requirements. It includes very good detail (and, where evidence is required or necessary, with full and relevant evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements or will be able to deliver requirements and provides a good level of confidence as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements.
5	Excellent, outstanding response (fully compliant with the requirements, high level of confidence of delivery)	Excellent detailed response which fully addresses and meets the requirements. It includes excellent and extensive detail (and, where evidence is required or necessary, with full and relevant evidence submitted) within the response to demonstrate the Tenderer's

			understanding of the requirements and will be able to deliver requirements and provides a high level of confidence as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements. Overall, an outstanding response.

LOT B - Group Activities (Targeted Short Breaks)

Criteria: PRICE Section Weighting: 50%

No 1	Pricing Schedule	
	Submit (upload) completed Price Schedule. The financial evaluation will be based on average price per hour of 1:1 and 2:1 combined as submitted on the pricing schedule	80%

No 2	Financial Modelling	Weighting
	DESCRIPTION	
	Finance Modelling / Schedule: Provide supporting information that explains how your organisation's price offer was calculated; details that identifies, evidences and demonstrates your organisations understanding of finance modelling of the service delivery.	20%
	SUPPLIER HELP	
	<p>Your response should include full completion and submission of the financial modelling / schedule with supporting information requested that includes, but not limited to:</p> <ul style="list-style-type: none"> • All associated costs; • Explanation of your rationale of the costings to demonstrate that the service in accordance with the specification will be delivered in the identified price model; • Evidence to demonstrate that the proposed costs will remain within the contract price quoted; • Sufficient weighting / balance of costs between service delivery and organisational back office support. <p>2,000 words</p> <p>No attachments</p>	

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1	Unsatisfactory response (potential for some compliance with requirements but major areas of weakness)	Unsatisfactory response that fails in several significant areas to address and meet the requirements. It includes unsatisfactory detail (and, where evidence is required or necessary, no evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements and/or considerable reservations as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements.
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LOT A - Residential (Specialist Short Breaks) and Individual Support, in home and community (Specialist Short Breaks)

Criteria: QUALITY

Section: Two

Section Weighting @ 45%

No	QUESTION TITLE	Weighting			
1	<p>VOICE OF THE CHILD, COMMUNICATION AND CITIZENSHIP</p> <p>Describe how your organisation will engage and communicate with children and young people. Outline how you will evidence that the voice of the child/young person and the parent carer is heard in both the delivery and the development of your service in accordance with the requirements for Lot A.</p>				
	<p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How you will consider different communication needs and preferences for children and young people - How you will support young people to make a positive contribution to your service, to their neighbourhood and wider communities - What the challenges are and how will you respond to them 	15%			
	<p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How you will consider different communication needs and preferences for children and young people - How you will support young people to make a positive contribution to your service, to their neighbourhood and wider communities - What the challenges are and how will you respond to them <p>750 words</p> <p>No attachments</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. The Council shall reject Tenders that do not meet the minimum score threshold for this question.</p>				
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No	QUESTION TITLE	Weighting
2	<p>SERVICE DESCRIPTION & DELIVERY</p> <p>Describe the service(s) that your organisation intends to provide for Lot A and outline how you plan to deliver the service so that it meets the requirements set out in the service specification for Lot A.</p> <p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Evidence of successful delivery of service to children and young people in the priority delivery group (see specification 3.7) to cover the last 3 years. - How you will foster an environment that feels safe and secure for the children using your service - Location of services and the facilities available at the stated location, capacity, staff per child/young person ratio, staffing levels, transport arrangements etc. Where applicable please expand to include overnight beds and rooms. - Include details on your service capacity. <p>Upload:</p> <ul style="list-style-type: none"> - Case studies to support information provided - Your organisational structure - Your operational model - Business continuity plan for the service (including both business and usual and Covid-19 considerations) <p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Evidence of successful delivery of service to children and young people in the priority delivery group (see specification 3.7) to cover the last 3 years. - How you will foster an environment that feels safe and secure for the children using your service - Location of services and the facilities available at the stated location, capacity, staff per child/young person ratio, staffing levels, transport arrangements etc. Where applicable please expand to include overnight beds and rooms. - Include details on your service capacity. 	15%

Upload as attachments:

- Case studies to support information provided
- Your organisational structure
- Your operational model
- Business continuity plan for the service (including both business as usual and Covid-19 considerations)

Do not attach additional documents; additional documents will not be considered in the evaluation.

1000 words excluding organisational structure and business continuity plan, case studies and operational model.

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No	QUESTION TITLE	Weighting
3	<p>IMPLEMENTATION</p> <p>Following the award of contract describe the steps your organisation would take to ensure the services for Lot A commences on 1st April 2024. Where implementation would be later than this date, state the planned date for the service to commence. Submit (upload) an implementation plan to support your response. Highlight what you consider to be the key risks to successful implementation and what you will do to manage and reduce these risks.</p> <p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Highlight what you consider to be the key risks and challenges to successful implementation. - What you will do to manage and mitigate these risks. <p>If possible, give an example of a contract you have successfully implemented.</p>	15%

Submit (upload) an implementation plan to support this answer.

SUPPLIER HELP

In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:

- Highlight what you consider to be the key risks and challenges to successful implementation.
- What you will do to manage and mitigate these risks.

If possible, give an example of a contract you have successfully implemented.

Upload an implementation plan to support this answer.

Do not attach additional documents; additional documents will not be considered in the evaluation.

750 words, excluding implementation plan.

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No	QUESTION TITLE	Weighting
4	<p>QUALITY ASSURANCE, OUTCOMES AND MONITORING</p> <p>Describe your organisation's approach to quality assurance for the service(s) for Lot A. Provide explanation on how you will ensure short breaks are safe and deliver the outcomes and reporting and monitoring requirements in the service specification for Lot A. Provide examples to support your response.</p> <p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> What the challenges might be to delivering the outcomes and how these will be addressed. 	15%

- How you will quality assure your service in order to manage performance and ensure high quality delivery.
- How will you ensure short breaks are safe?
- How you will provide evidence that your service is cost efficient in meeting the outcomes.
- How you will ensure and measure that young people are successfully working towards preparing for adulthood outcomes including essential daily living tasks, independence rooted in their communities, and are fulfilled.
- How you will contribute to maximise stability for children using your service.
- How you will enable children to have high aspirations for their futures.
- How you will promote children's physical and mental well-being.
- State your current CQC and or Ofsted registration number and latest judgement if applicable. Include a list of any other professional bodies that you are registered with.

SUPPLIER HELP

In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:

- What the challenges might be to delivering the outcomes and how these will be addressed.
- How you will quality assure your service in order to manage performance and ensure high quality delivery.
- How you will provide evidence that your service is cost efficient in meeting the outcomes.
- How you will ensure and measure that young people are successfully working towards preparing for adulthood outcomes including essential daily living tasks, independence rooted in their communities, and are fulfilled.
- How you will contribute to maximise stability for children using your service?
- How you will enable children to have high aspirations for their futures?
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750 words

No attachments

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6	<p>STAFFING</p> <p>In accordance with the Specification requirements for Lot A describe how your organisation will ensure your workforce have the appropriate qualifications, skills and training to work effectively with children, young people and families and ensure this will comply with the Dorset Local Safeguarding Children's Board Safer Recruitment advice at Safer Recruitment and Employment (proceduresonline.com) and Safeguarding Adults Procedures (myzen.co.uk)</p>							
	<p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How your staff and management demonstrate the key values of the service. - A description of the supervision and support your service provides to staff and management. <p>Safer Recruitment and Employment (proceduresonline.com) and Safeguarding Adults Procedures (myzen.co.uk)</p>	15%						
	<p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How your staff and management demonstrate the key values of the service. - A description of the supervision and support your service provides to staff and management. <p>500 words</p> <p>No attachments</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. The Council shall reject Tenders that do not meet the minimum score threshold for this question.</p>							
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	compliance with the requirements)	Tenderer's understanding of the requirements or the Tenderer's ability, expertise, skills and/or resources to deliver the requirements, and/or elements of the response gives cause of concern.
1	Unsatisfactory response (potential for some compliance with requirements but major areas of weakness)	Unsatisfactory response that fails in several significant areas to address and meet the requirements. It includes unsatisfactory detail (and, where evidence is required or necessary, no evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements and/or considerable reservations as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements.
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No 7	<table><tr><th>QUESTION TITLE</th><th>Weighting</th></tr><tr><td>CHALLENGES / OPERATIONAL ISSUES</td><td rowspan="3">10%</td></tr><tr><td>Explain what you think will be the key challenges and difficulties for your organisation in the delivery of the service(s) for Lot A and what you plan to do to overcome them. Specifically, delivery across the 7 geographical localities and in a rural county.</td></tr><tr><td>DESCRIPTION</td></tr><tr><td>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:<ul style="list-style-type: none">- Highlight what you consider to be the key challenges and difficulties to successfully delivering this service. Please consider how you will offer personalised services under a personal budget/direct payments.- What you will do to manage and mitigate these challenges and risks in a rural county.</td></tr></table>	QUESTION TITLE	Weighting	CHALLENGES / OPERATIONAL ISSUES	10%	Explain what you think will be the key challenges and difficulties for your organisation in the delivery of the service(s) for Lot A and what you plan to do to overcome them. Specifically, delivery across the 7 geographical localities and in a rural county.	DESCRIPTION	In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following: <ul style="list-style-type: none">- Highlight what you consider to be the key challenges and difficulties to successfully delivering this service. Please consider how you will offer personalised services under a personal budget/direct payments.- What you will do to manage and mitigate these challenges and risks in a rural county.
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No	QUESTION	Weighting									
8	<p data-bbox="263 181 938 212">MANAGEMENT STRUCTURE AND LEADERSHIP</p> <p data-bbox="263 253 1094 315">Provide details of your organisation's management, staffing and volunteer structure proposed for this service - Lot A.</p> <p data-bbox="636 353 839 385">DESCRIPTION</p> <p data-bbox="263 432 1102 495">In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul data-bbox="359 501 1211 633" style="list-style-type: none"> - Provide an overview of your management, staff and volunteer structure and training policy and how you ensure this is effectively applied. Submit (upload) a copy of your Training Policy to support your response. 	5%									
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<p data-bbox="263 745 1326 808">In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul data-bbox="359 815 1356 913" style="list-style-type: none"> - Provide an overview of your management, staff and volunteer structure and training policy and how you ensure this is effectively applied. Submit (upload) a copy of your Training Policy to support your response. <p data-bbox="263 954 927 985">Upload your Training Policy to support this answer.</p> <p data-bbox="263 1021 1342 1084">Do not attach additional documents; additional documents will not be considered in the evaluation.</p> <p data-bbox="263 1120 782 1151">500 words, excluding Training Policy</p> <p data-bbox="263 1187 1366 1319">This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. The Council shall reject Tenders that do not meet the minimum score threshold for this question.</p> <table data-bbox="341 1391 1382 1998"> <tr> <th data-bbox="341 1391 466 1456">SCORE</th><th data-bbox="466 1391 785 1456">CLASSIFICATION</th><th data-bbox="785 1391 1382 1456">DEFINITION</th></tr> <tr> <td data-bbox="341 1456 466 1722">0</td><td data-bbox="466 1456 785 1722">Unable to evaluate (complete non-compliance with the requirements)</td><td data-bbox="785 1456 1382 1722">No response at all or insufficient response that fails to evidence and demonstrate the Tenderer's understanding of the requirements or the Tenderer's ability, expertise, skills and/or resources to deliver the requirements, and/or elements of the response gives cause of concern.</td></tr> <tr> <td data-bbox="341 1722 466 1998">1</td><td data-bbox="466 1722 785 1998">Unsatisfactory response (potential for some compliance with requirements but major areas of weakness)</td><td data-bbox="785 1722 1382 1998">Unsatisfactory response that fails in several significant areas to address and meet the requirements. It includes unsatisfactory detail (and, where evidence is required or necessary, no evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements and/or considerable reservations as to the Tenderer's relevant</td></tr> </table>			SCORE	CLASSIFICATION	DEFINITION	0	Unable to evaluate (complete non-compliance with the requirements)	No response at all or insufficient response that fails to evidence and demonstrate the Tenderer's understanding of the requirements or the Tenderer's ability, expertise, skills and/or resources to deliver the requirements, and/or elements of the response gives cause of concern.	1	Unsatisfactory response (potential for some compliance with requirements but major areas of weakness)	Unsatisfactory response that fails in several significant areas to address and meet the requirements. It includes unsatisfactory detail (and, where evidence is required or necessary, no evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements and/or considerable reservations as to the Tenderer's relevant
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LOT A - Residential (Specialist Short Breaks) and Individual Support, in home and community (Specialist Short Breaks)

Criteria: SOCIAL VALUE

Section: Three

Section Weighting @ 5%

No	QUESTION	Weighting
1	<p>Good Employer</p> <p>In accordance with the Specification requirements for Lot A Submit details on how your organisation proposes to support the Council in delivering the following “Good Employer” outcome(s) in respect of this contract/framework. Include, but not limited to, a detailed response in respect of the outputs listed.</p> <p>Outcomes: <i>Staff development – your organisation will need to evidence how it will support staff development and welfare.</i></p> <p>Outputs:</p> <ul style="list-style-type: none"> - How much does your organisation spend on training per employee? - Are flexible working hours provided? - Does your organisation have Investors in People accreditation (Gold/Silver/Bronze) or any other accreditation? - Staff turnover improvement target % - Does your organisation support, record and report on employee diversity? - Does your organisation support employment of young people who are care experienced? - How does your organisation promote the transition to a environmentally sustainable economy? - Any other measure 	100%
SUPPLIER HELP		
<p>In accordance with the Specification requirements for Lot A your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How much does your organisation spend on training per employee? - Are flexible working hours provided? - Does your organisation have Investors in People accreditation (Gold/Silver/Bronze) or any other accreditation? - Staff turnover improvement target % - Does your organisation support, record and report on employee diversity? - Does your organisation support employment of young people who are care experienced? - How does your organisation promote the transition to a environmentally sustainable economy? - Any other measure <p>Word Count 500</p> <p>No attachments</p>		

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LOT B - Group Activities (Targeted Short Breaks)

Criteria: QUALITY

Section: Two

Section Weighting @ 45%

No	QUESTION TITLE	Weighting						
1	<p>VOICE OF THE CHILD, COMMUNICATION AND CITIZENSHIP</p> <p>Describe how your organisation will engage and communicate with children and young people. Outline how you will evidence that the voice of the child/young person and the parent carer is heard in both the delivery and the development of your service in accordance with the Specification requirements for Lot B.</p>							
	<p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How you will consider different communication needs and preferences for children and young people - How you will support young people to make a positive contribution to your service, to their neighbourhood and wider communities - What the challenges are and how will you respond to them 	15%						
	<p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How you will consider different communication needs and preferences for children and young people - How you will support young people to make a positive contribution to your service, to their neighbourhood and wider communities - What the challenges are and how will you respond to them <p>750 words</p> <p>No attachments</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. The Council shall reject Tenders that do not meet the minimum score threshold for this question.</p> <table border="1"> <thead> <tr> <th>SCORE</th><th>CLASSIFICATION</th><th>DEFINITION</th></tr> </thead> <tbody> <tr> <td>0</td><td>Unable to evaluate (complete non-</td><td>No response at all or insufficient response that fails to evidence and demonstrate the Tenderer's understanding of the requirements</td></tr> </tbody> </table>	SCORE	CLASSIFICATION	DEFINITION	0	Unable to evaluate (complete non-	No response at all or insufficient response that fails to evidence and demonstrate the Tenderer's understanding of the requirements	
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			resources to deliver the requirements. Overall, an outstanding response.

No	QUESTION TITLE	Weighting
2	<p>SERVICE DESCRIPTION & DELIVERY</p> <p>Describe the service(s) that your organisation intends to provide and outline how you plan to deliver the service so that it meets the requirements set out in the service specification for Lot B.</p> <p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Evidence of successful delivery of service to children and young people in the priority delivery group (see specification 3.7) to cover the last 3 years. - How you will foster an environment that feels safe and secure for the children using your service - Location of services and the facilities available at the stated location, capacity, staff per child/young person ratio, staffing levels, transport arrangements etc. Where applicable please expand to include overnight beds and rooms. - Include details on your service capacity. - Lot B – Include number of hours provision you plan to provide at each locality (per year) along with activities rota. Refer to Appendix B - Lot B Targeted Short Breaks embedded within Appendix 1 – Short Breaks Specification for further information. <p>Upload:</p> <ul style="list-style-type: none"> - Case studies to support information provided. - Your organisational structure - Your operational model - Business continuity plan for the service (including both business and usual and Covid-19 considerations) 	15%
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- Include details on your service capacity.
- Lot B – Include number of hours provision you plan to provide at each locality (per year) along with activities rota. Refer to Appendix B - Lot B Targeted Short Breaks embedded within Appendix 1 – Short Breaks Specification for further information.

Upload as attachments:

- Case studies to support information provided
- Your organisational structure
- Your operational model
- Business continuity plan for the service (including both business as usual and Covid-19 considerations)

Do not attach additional documents; additional documents will not be considered in the evaluation.

1,000 words excluding organisational structure and business continuity plan, case studies and operational model.

This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. **The Council shall reject Tenders that do not meet the minimum score threshold for this question.**

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	3	Good response (substantial compliance with the requirements and no major concerns)	Good response which addresses and meets the requirements. It includes good detail (or, where evidence is required or necessary, with some relevant evidence submitted) within the response to demonstrate the Tenderer's understanding of the requirements to be able to deliver the requirements and/or minimal reservations as to the Tenderer's relevant ability, expertise, skills and/or resources to deliver the requirements.
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No	QUESTION TITLE	Weighting
3	<p>IMPLEMENTATION</p> <p>Following the award of contract describe the steps your organisation would take to ensure the services for Lot B commences on 1st April 2024. Where implementation would be later than this date, state the planned date for the service to commence. Submit (upload) an implementation plan to support your response. Highlight what you consider to be the key risks to successful implementation and what you will do to manage and reduce these risks.</p>	15%
	DESCRIPTION	
	In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:	

- Highlight what you consider to be the key risks and challenges to successful implementation.
- What you will do to manage and mitigate these risks.

If possible, give an example of a contract you have successfully implemented.

Submit (upload) an implementation plan to support your response.

Do not attach additional documents; additional documents will not be considered in the evaluation.

SUPPLIER HELP

In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:

- Highlight what you consider to be the key risks and challenges to successful implementation.
- What you will do to manage and mitigate these risks.

If possible, give an example of a contract you have successfully implemented.

Upload an implementation plan to support this answer.

Do not attach additional documents; additional documents will not be considered in the evaluation.

750 words, excluding implementation plan.

Attachments allowed.

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No	QUESTION TITLE	Weighting
4	QUALITY ASSURANCE, OUTCOMES AND MONITORING Describe your organisation's approach to quality assurance for the service(s) for Lot B. Provide explanation on how you will ensure short breaks are safe and deliver the outcomes and reporting and monitoring requirements in the service specification for Lot B. Provide examples to support your response.	15%
	DESCRIPTION	
	<p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> • What the challenges might be to delivering the outcomes and how these will be addressed. • How you will quality assure your service in order to manage performance and ensure high quality delivery • How will you ensure short breaks are safe? • How you will provide evidence that your service is cost efficient in meeting the outcomes. • How you will ensure and measure that young people are successfully working towards preparing for adulthood outcomes including essential daily living tasks, independence rooted in their communities, and are fulfilled. • How you will contribute to maximise stability for children using your service. • How you will enable children to have high aspirations for their futures. • How you will promote children's physical and mental well being. • State your current CQC and or Ofsted registration number and latest judgement if applicable. Include a list of any other professional bodies that you are registered with. 	
	SUPPLIER HELP	
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750 words

No attachments

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No	QUESTION TITLE	Weighting
5	<p>BEHAVIOUR MANAGEMENT</p> <p>In accordance with the Specification requirements for Lot B provide an outline of your organisation's approach to challenging and risky behaviour and give an overview of your positive behaviour management policy and how you ensure this is effectively applied.</p> <p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How you will ensure effective management of challenging and risky behaviour. - How your behaviour management plan will be implemented across all staff and adhered to effectively. How will this be monitored? <p>Submit (upload) your Behaviour Management Policy to support your response.</p>	10%
	<p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How you will ensure effective management of challenging and risky behaviour. - How your behaviour management plan will be implemented across all staff and adhered to effectively. How will this be monitored? <p>Upload your Behaviour Management Policy to support this answer.</p> <p>Do not attach additional documents; additional documents will not be considered in the evaluation.</p>	

750 words, excluding Behaviour Management Policy.

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No	QUESTION TITLE	Weighting
6	<p>STAFFING</p> <p>In accordance with the Specification requirements for Lot B describe how your organisation will ensure your workforce have the appropriate qualifications, skills and training to work effectively with children, young people and families and ensure this will comply with the Dorset Local Safeguarding Children's Board Safer Recruitment advice at Safer Recruitment and Employment (proceduresonline.com) and Safeguarding Adults Procedures (myzen.co.uk)</p> <p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How your staff and management demonstrate the key values of the service. - A description of the supervision and support your service provides to staff and management. <p>Safer Recruitment and Employment (proceduresonline.com) and Safeguarding Adults Procedures (myzen.co.uk)</p> <p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How your staff and management demonstrate the key values of the service. - A description of the supervision and support your service provides to staff and management. <p>500 words</p> <p>No attachments</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score</p>	15%

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No	QUESTION TITLE	Weighting
7	<p>CHALLENGES / OPERATIONAL ISSUES</p> <p>Explain what you think will be the key challenges and difficulties for your organisation in the delivery of the service(s) for Lot B and what you plan to do to overcome them. Specifically, delivery across the 7 geographical localities and in a rural county.</p>	
	<p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Highlight what you consider to be the key challenges and difficulties to successfully delivering this service. Please consider how you will offer personalised services under a personal budget/direct payments. - What you will do to manage and mitigate these challenges and risks in a rural county. 	10%
	<p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Highlight what you consider to be the key challenges and difficulties to successfully delivering this service. Consider how you will offer personalised services under a personal budget/direct payments. - What you will do to manage and mitigate these challenges and risks in a rural county. <p>500 words</p> <p>No attachments</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. The Council shall reject Tenders that do not meet the minimum score threshold for this question.</p>	

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No	QUESTION	Weighting						
8	<p>MANAGEMENT STRUCTURE AND LEADERSHIP</p> <p>Provide details of your organisation's management, staffing and volunteer structure proposed for this service for Lot B.</p>	5%						
	<p>DESCRIPTION</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Provide details of your management, staffing and volunteer structure, including qualification and experience. Include proposed staffing levels, in order to provide this service. 							
	<p>SUPPLIER HELP</p> <p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - Provide details of your management, staffing and volunteer structure, including qualification and experience. Include proposed staffing levels, in order to provide this service. <p>500 words</p> <p>No Attachments.</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score of 2. The Council shall reject Tenders that do not meet the minimum score threshold for this question.</p> <table border="1"> <thead> <tr> <th>SCORE</th><th>CLASSIFICATION</th><th>DEFINITION</th></tr> </thead> <tbody> <tr> <td>0</td><td>Unable to evaluate (complete non-compliance with the requirements)</td><td>No response at all or insufficient response that fails to evidence and demonstrate the Tenderer's understanding of the requirements or the Tenderer's ability, expertise, skills and/or resources to deliver the requirements, and/or elements of the response gives cause of concern.</td></tr> </tbody> </table>		SCORE	CLASSIFICATION	DEFINITION	0	Unable to evaluate (complete non-compliance with the requirements)	No response at all or insufficient response that fails to evidence and demonstrate the Tenderer's understanding of the requirements or the Tenderer's ability, expertise, skills and/or resources to deliver the requirements, and/or elements of the response gives cause of concern.
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LOT B - Group Activities (Targeted Short Breaks)**Criteria: SOCIAL VALUE****Section: Three****Section Weighting @ 5%**

No	QUESTION	Weighting
1	<p>Good Employer</p> <p>In accordance with the Specification requirements for Lot B Submit details on how your organisation proposes to support the Council in delivering the following “Good Employer” outcome(s) in respect of this contract/framework. Include, but not limited to, a detailed response in respect of the outputs listed.</p> <p>Outcomes: <i>Staff development – your organisation will need to evidence how it will support staff development and welfare.</i></p> <p>Outputs:</p> <ul style="list-style-type: none"> - How much does your organisation spend on training per employee? - Are flexible working hours provided? - Does your organisation have Investors in People accreditation (Gold/Silver/Bronze) or any other accreditation? - Staff turnover improvement target % - Does your organisation support, record and report on employee diversity? - Does your organisation support employment of young people who are care experienced? - How does your organisation promote the transition to a environmentally sustainable economy? - Any other measure 	100%
SUPPLIER HELP		
<p>In accordance with the Specification requirements for Lot B your response should include, but is not limited to, the following:</p> <ul style="list-style-type: none"> - How much does your organisation spend on training per employee? - Are flexible working hours provided? - Does your organisation have Investors in People accreditation (Gold/Silver/Bronze) or any other accreditation? - Staff turnover improvement target % - Does your organisation support, record and report on employee diversity? - Does your organisation support employment of young people who are care experienced? - How does your organisation promote the transition to a environmentally sustainable economy? - Any other measure <p>Word Count 500</p> <p>No attachments</p> <p>This is a Minimum Evaluation Score question. Tenderers must achieve the relevant minimum score threshold for this question, which for this question is a score</p>		

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