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**Reference - 5382 - Provision of Day Opportunities/Services for Adults with Learning and Associated Disabilities**

**Details -** The Council currently commissions Day Care services from 3 locations Smerdon Centre Belvedere, the Carlton Centre at Sidcup and the Ken Boyce Centre located in Footscray.

The London Borough of Bexley is seeking a provider/s to support the personal development of each individual service user in partnership with that person and where appropriate, carers and families.

The Council is seeking responses from suppliers for the following

Lot 1 – Provision of Care at Home services at Smerdon Centre

Delivery of a Day Care service that will consist of service coordination and management functions as well as the provision of day opportunities and support. The number of sessions expected to be delivered on a weekly basis is 35 Complex Care places per week and 260 attendances at the Smerdon Centre

Lot 2 – Provision of Care at Home services at Carlton Centre

Delivery of a Day Care service that will consist of service coordination and management functions as well as the provision of day opportunities and support. The number of sessions expected to be delivered on a weekly basis 30 Complex Care places per week and 165 attendances at Carlton Centre

Lot 3 – Provision of Care at Home services at Ken Boyce

Delivery of a Day Care service that will consist of service coordination and management functions as well as the provision of day opportunities and support. The number of sessions expected to be delivered on a weekly basis 13 Complex Care places per week

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Suppliers are able to bid for a single Lot or any combination of Lots

**Contract period**

The contract will run from 1st June 2022 until 31st May 2022 with the option to extend up to a further 12 months.

## Contract value

The estimated value of the contract is £1.46 million per annum.

## Miscellaneous information

Tenders are being invited using the Restricted procedure and a contract notice has been published in the Find a Tender.

Potential providers must be aware that the transfer of undertakings (protection of employment) regulations (TUPE) will apply.

**Health and Safety at Work**

*In meeting the duties placed by the Health and Safety at Work etc Act 1974, and subordinate legislation, the London Borough of Bexley (LBB) has selected the pre qualification schemes that form the Safety Schemes in Procurement Forum (SSIP) as the minimum standards of Health and Safety competence required.*

*Compliance with any one of these standards, details of which are available on the SSIP website, demonstrates an understanding of health and safety law and it’s application in the working environment. As far as LBB is concerned the most common standards used are the Contractors*

*Health And Safety Assessment scheme (CHAS), EXOR Health and Safety and OHSAS 18001 (http://www.bsigroup.com/en-GB/ohsas-18001-occupational-health-and-safety/)*

*If applicable - Only companies suitably registered (with regards to Health and Safety) by an SSIP Forum member as ‘Compliant’ (this compliance must also be ‘valid’ ie assessed within the last 2 years) shall be invited to tender, therefore any application your company may need to make to any of these bodies must be completed successfully by the date any tender is issued. The LBB will carry out a final check on registration just prior to tender invitation and companies not suitably registered at that time will not be invited to tender.*

*Contractors are expected to maintain a compliant registration (with regards to Health and Safety) with an SSIP Forum member for the duration of any contract.*

*The SSIP Forum acts as an umbrella organisation to facilitate mutual recognition between health and safety pre-qualification schemes wherever it is practicable to do so.*

## How to express an interest

If you wish to apply for this contract please follow the steps below:

Register your company free of charge on the London Tenders Portal (LTP)

Await acceptance. You will receive an email confirming your username and password for the LTP.

Use your username and password to log into the LTP and express your interest in the relevant contract number and category.

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

## Additional information

If you wish to apply for e-mail alerts of future opportunities, please register your company free of charge on LTP

Tick all categories you are interested in being notified about - you will only receive e-mail alerts for those categories which you select.

## TIMETABLE

* The closing date for expressions of interest is: 3rd March 2022
* Submission of Supplier Questionnaire documents by (Late applications will not be accepted): 4th March 2022 17.:00
* Anticipated date for inviting shortlisted organisations to tender: 21st March 2022
* Anticipated date for return of tender documents: 29th April 2022 / 17:00
* Anticipated award date is: 27th May 2022
* The date of commencement of contract is:1st June 2022

The Council accepts no liability whatsoever for expressions of interest that are not received due to internet connectivity issues, transmission delays or errors.

If you wish to discuss any of the above please contact: procurement@bexley.gov.uk