

# London Borough of Southwark and South East London Clinical Commissioning Group

## **Community-based Re-ablement Tender**

### Appendix 3

### Payments and Charges Schedule

## Payments and Charges

### PLACEMENT AND AGREED NET FEE

1. The agreed pricing shall be based upon units of time as established in the Service Providers tender
  - i. The hourly rate of £xx per hour (60mins) and at a half hour (30min) price of £xx (*based upon tender submission*)
  - ii. The units of price shall include: direct contact time with service users, participation in Multi-disciplinary meetings, liaison with the Councils in-house therapy team etc
  - iii. Upon entry to the service each service user shall be given an allocation of time (units of support) which will be based upon the agreed allocation agreed between the Council and the Service Provider necessary to support the delivery of an individual's reablement plan and required outcomes. Individual allocations will be reviewed from time to time and adjusted. It is expected however that individual allocations will be reduced as the reablement intervention progresses and as outcomes are achieved.
  - iv. There shall be no financial contribution to the cost of the service from the Service User (client contribution) for the first six (6) weeks of the reablement service. Should the service go beyond six weeks this would then be subject to the Councils charging policy.
  - v. The Council shall pay the Service Provider the gross cost of the services.
2. No additional payments will be charged to Service Users
3. In the event of an individual service user staying within the re-ablement service for longer than six (6) weeks the Council will confirm the provisional weekly client contribution which may increase following completion of the client's financial assessment by the Charging Team. The application of client contributions, or otherwise, shall be at the Councils absolute discretion.
4. In the event of an individual remaining in the service past six (6) weeks the Council's Client Finance and Charging Team will then undertake a full financial assessment for the Service User, to determine if there are additional financial contributions that the Service User will be required to pay. These assessments will be prioritised and following the receipt of all the full financial information, a written determination of any further contributions will be provided to the Service User or person who has authority to act on their behalf within one month.
5. The Council will invoice the service user directly for any client contributions that may fall due. Any non payment or arrears in respect, of their assessed contribution, by service users shall be dealt with in accordance with the Councils charging policy.

**Weekly Charge if the service user is absent:**

6. In the event of the service user being admitted to hospital or an unplanned absence has occurred the Service Provider shall , advise the Council and allocate the available unit of support – hours and half hours as described above to new service users referred to them by the Council. Any decision to hold an individuals weekly hours (awaiting their return) shall be at the discretion of the Council

**ANNUAL INDEXATION**

7. Charges shall be fixed for the period of 2 years from the Commencement Date (The review date).
8. The Price tendered for the first two years of contract will only be adjusted for changes in relation to the LLW, where applicable.
9. After the first two years of the contract, the price may also be subject to a negotiated inflationary uplift (or deflationary decrease) agreed between the Council and the Service Provider in response to inflationary pressures (deflationary reductions).
10. The Charges shall also be subject to adjustment in line with any change in the LLW with payment to relevant staff applied at the start of the financial year.
11. The Service Provider shall submit to the Council all details which the Council requires to be able to approve such adjustments to the charges.