

ACCENT HOUSING LIMITED

Document Title: Prior Information Notice for Contract Finder



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| Contract Name: | VAT Consultancy Services |
| CPV Codes: | 79000000 – Business services: law marketing, consulting 79221000-9 – Tax consultancy services |
| Location of Contract: | Yorkshire & Humber |
| Value of Contract: | £TBC |
| Publish Date: | 30 December 2019 |
| Closing Date: | 24 January 2020 (13:30 HRS) |
| Contract Start Date: | 01/04/2020 |
| Contract End Date: | 31/03/2024 |
| SME: | Yes |
| VCSE: | No |
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Description Procurement Opportunity

Introduction

The purpose of this Prior Information Notice (PIN) is to engage with potential providers of VAT advice and consultancy to Accent Group (a Registered Provider of Social Housing) and its subsidiaries over the next 4 years.

To that end, Accent is opening a consultation opportunity from 30 December 2019 until Friday 24 January 2020. During this period, we invite contact from suitably accredited and qualified economic operators to ascertain how we might work together.

The services currently required centre around the provision of VAT advice in the context of social housing including Development, however we reserve the future right to draw down, by mutual consent, any other ad hoc tax advice as required.

NB: The detail and requirements set out in this notice are subject to change during the course of the market engagement process.

Changes will be communicated where applicable.

The Opportunity

The opportunity can be split into two parts:

(i) VAT Advice.

Retainer for ad hoc VAT advice. A telephone service with follow up via e-mail to respond to ad hoc queries as they arise. (Turnaround times, most especially on development queries, will be critical)

Understanding of VAT in the context of development and not for profit entities and the ability to provide comprehensive and up to date advice for queries arising thereon.

Advice and guidance on domestic reverse charge and compliance thereon.

Periodic training for Accent staff on relevant VAT issues – 2-4 sessions per annum are envisaged as appropriate. Update on latest VAT changes and to ensure awareness within the team and that there is an understanding of how to embed them into our processes

Periodic (6 monthly) deep dives and review of VAT returns to ensure ongoing compliance.

(ii) Other Tax Services

Accent wishes to make provision in the contract for the provision of Construction Industry Scheme, on either an ad-hoc or regular basis at any point during the term of the contract.

Contract Values, Details and Route to Market

As the anticipated total contract value, is under the £189,330 PCR's 2015 threshold effective 1 January 2020, Accent has chosen to conduct this procurement under an internal Accent light touch procurement procedure, the details for which will be published in due course.

In order to ensure that the PCR's 2015 threshold is not exceeded unintentionally, the total net contract spend will be limited to £185,000. At that point, the contract will cease in order to ensure compliance.

The contract is intended to start on 1 April 2020.

Interested parties are asked to make initial contact via the Due North procurement Portal - <https://procontract.due-north.com/> attaching an executive summary of how your organisation would deliver against these requirements. We will then provide suitable respondents with additional information and arrange visits.

The information you supply will be treated in the strictest confidence. It will not be made available to future potential providers.