



2021-0136 – Specialist Adaptations including Installations and Repairs for Disabled Residents

Islington Council invites suitable expressions of interest from suppliers for Specialist Adaptations including Installations and Repairs for Disabled Residents.

Current status / Background

The Council currently has a tenanted housing stock of approximately 25,000. Tenants' or household members may have disabilities that require their home to have adaptations carried out in order to maintain independent living, provide ease of accessibility or allow carers to provide caring duties within the home. In addition, repairs are carried out to existing installations where required.

The Council's Occupational Therapy Team assess residents' needs and make recommendations for any adaptations following referrals to their team. These recommendations are then submitted to the Adaptations Team within the Repairs and Maintenance service, who will attend the property to survey how the recommended adaptations can be implemented. These recommendations are then allocated to the Contractor to carry out.

The Council is intending to procure two contractors to deliver specialist adaptations including installations and repairs for disabled residents' in its tenanted properties.

The two appointed contractors will cover the whole borough and the work will be evenly distributed between them.

The requirement

Islington Council's in-house repairs and maintenance team will require support from two external contractors with multi-disciplinary skilled tradespersons to deliver a high quality and customer focussed Installations and Repairs service for Disabled Residents.

The contract will include the installation of level access showers and/or wet rooms, overbath showers, kitchen modifications for accessibility, ramps, paving and repairs to existing installations.

Full details are included within the tender documentation.

Lots

This contract is not being split into lots because two contractors are being sought to cover the whole of the borough. The borough is not being divided, and work will be allocated equitably between the two contractors as outlined in the procurement documents.

TUPE [Transfer of Undertakings (Protection of Employment) Regulations]

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

Contract Period

The contract period will be for 24 months from an estimated start date November 2021 with option to extend up to a further 24 months, in increments of up to 12 months each.

Contract Value

The estimated total value of this contract is £5,800,000 over the maximum 48 months term of the contract. This is based on £1,450,000 per annum.

Award criteria

The contract will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this contract is quality 70% and cost 30%. Tender submissions will be subject to minimum quality thresholds of a score of three (3) or above for each question. Further details will be provided in the invitation to tender.

Cost 30%

Quality 70%

Quality made up of:

Proposed approach to Social Value and promoting opportunities for local residents, including reducing carbon footprint (20%)

Proposed approach to customer service and diversity (10%)

Proposed approach to varying work volumes and priorities (10%)

Proposed approach to health and safety (10%)

Proposed approach to quality management (10%)

Proposed approach to mobilisation, resourcing and service delivery (10%)

Total 100%

Tenderers should be aware that we reserve the right to hold interviews during the tender process. Interviews will be for verification/clarification purposes of the written submission.

We reserve the right to interview leading bidders.

Procurement Process

This contract is over the threshold at which we are required to publish public procurement notices for new procurements to the new UK e-notification service, Find a Tender (FTS). This contract will be procured using the Open Procedure. The Open Procedure means that all bidders who successfully express an interest will automatically be invited to tender and have access to the tender documents. Those who submit a tender and meet the minimum requirements will have their full tender, method statements and pricing evaluated.

How to express an interest

If you wish to apply for this contract please follow the steps below:

Register your company free of charge via the **London Tenders Portal**.

Link: <https://procontract.due-north.com>

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest in 2021-0136 – Specialist Adaptations including Installations and Repairs for Disabled Residents:

- 50000000-Repairs & Maintenance Services
- 450000000-Construction work
- 45211100-Construction work for houses
- 45211200-Sheltered housing construction work
- 45211310-Bathrooms construction works

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

Deadlines

The deadline for expressions of interest is: **11.59am Monday 12 July 2021**

Submission of Tender documents by: **12 noon Monday 12 July 2021.**

Late submissions will not be accepted.

Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see www.islington.gov.uk.
- Please **do not** include any publicity material with your submissions.
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.
- The Council encourages all types of organisation who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.
- Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
- Please include the Contract Number of this tender process when communicating with the Council in any way.
- All questions relating to this contract should be raised via the question and answer section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.
- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and

contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.

