



Working together

Project Admiral: Refurbishment of town centre tower blocks

REFERENCE: DN357714

PROCUREMENT PROCEDURE: EU RESTRICTED

Supplier Response Document Part E - Construction Prequalification Questionnaire: Supplementary

Name of Tenderer:	<<Complete full name of tenderer submitting the information>>	
Deadline for submission: (UK date and time)	DATE:	24/09/2018 (for CPQ)
	TIME:	23:30

Status:	ISSUED
Version:	1.00
Date:	20/08/2018

Text marked <<BLUE>> must be completed by the Tenderer.

Completed tender documents must be submitted in accordance with the instructions given in the Invitation to Tender.

Notes for completion

The Authority uses the standardised PAS 91: 2013 Construction Prequalification Questionnaire (CPQ) published by British Standards Institute.

This document presents supplementary / additional questions.

Questions C1, C2, C3, C4 and O1, O2, O3, O4 are presented in Supplier Response Document – Part D – CPQ Question Modules C and O.

The evaluation methodology is described in the Invitation to Tender.

Supplementary / additional questions

Question Module S1: Modern Slavery Act 2015: Requirements under Modern Slavery Act 2015		
Modern Slavery		
S1-Q1	Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")? ¹	Yes / No
S1-Q2	If you have answered yes above are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015?	Yes / No If Yes then please provide the relevant url If No then please provide an explanation

Question Module S2: Not used

Question Module S3: Financial risk and insurance		
Suppliers who self-certify that they meet the financial requirements below will be required to provide evidence of this if they are successful at contract award stage. Please indicate your answer by marking "Yes or "No" in the relevant boxes.		
Financial Risk		
The Authority will perform a financial risk assessment using information provided at Core Question Module C2: Financial information.		
The Authority may use a credit reference and / or financial status records agency. Other financial information may be sought in order to complete our risk assessment. This may include, but not be limited to, a review of current assets against liabilities, profitability over the previous four years, size of any long term liabilities (particularly where these are financed by external bank loans), the structure of the company and whether it is or could be supported by a Parent Company, the value of current reserves, whether the contractor is long-established, plus consideration of the size of contract against company turnover. The economic operator's minimum yearly turnover shall be no less than twice the estimated contract value, except in duly justified cases. A potential supplier will not be deselected on the basis of turnover alone.		
S3-Q1	The economic operator's yearly turnover is no less than twice the estimated contract value – i.e. no less than £ 6,000,000	Yes / No
S3-Q2	A Performance Bond of 10% of the tender total will be required. Please confirm that you will be willing and able to provide a Performance Bond in accordance with the wording shown in Supplier Response Document Part F and that you will provide an Undertaking accordingly if invited to participate in the tender.	Yes / No
S3-Q3	Subject to the outcome of the financial risk assessment, where	

¹ Guidance: If you supply goods or services and have a turnover of £36 million or more then you are a relevant commercial organisation.

	applicable, a Parent Company Guarantee may be required. Please confirm that you are willing to provide a Parent Company Guarantee.	Yes / No
Insurance		
S3-Q4	Please self-certify whether you already have, or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover set out in Appendix B Contract Particulars:	Yes / No

Question Module S4: Wider group If you are part of a wider group, please provide further details below:		
Name of organisation		
Relationship to the Supplier completing these questions		
S4-Q1	Are you able to provide parent company accounts if requested to at a later stage?	Yes / No
S4-Q2	If yes, would the parent company be willing to provide a guarantee if necessary?	Yes / No
S4-Q3	If no, would you be able to obtain a guarantee elsewhere (e.g. from a bank)?	Yes / No

Supplementary / additional questions in respect of organizational technical and/or professional capability

Question Module S5: Skills and Apprentices Suppliers who self-certify that they meet the requirements below will be required to provide evidence of this if they are successful at contract award stage. Please indicate your answer by marking "Yes or "No" in the relevant boxes.		
Skills and Apprentices²		
S5-Q1	Public procurement of contracts with a full life value of £10 million and above and duration of 12 months and above should be used to support skills development and delivery of the apprenticeship commitment. This policy is set out in detail in Procurement Policy Note 14/15. Please confirm if you will be supporting apprenticeships and skills development through this contract.	Yes / No
S5-Q2	If yes, can you provide at a later stage documentary evidence to support your	Yes / No

² [Procurement Policy Note 14/15– Supporting Apprenticeships and Skills Through Public Procurement](#)

	commitment to developing and investing in skills, development and apprenticeships to build a more skilled and productive workforce and reducing the risks of supply constraints and increasing labour cost inflation?	
S5-Q3	Do you have a process in place to ensure that your supply chain supports skills, development and apprenticeships in line with PPN 14/15 (see guidance) and can provide evidence if requested?	Yes / No

Question Module S6: **Not used**

Question Module S7: **Not used**

Question Module S8: Project Specific Scored Questions - relating to Technical and Professional Ability

Note: Your responses to the following questions should be concise and include examples of relevant contracts to demonstrate experience wherever possible.

S8-Q1	Designs - incorporating regulatory requirements Explain how you have optimised performance on previous projects by identifying and incorporating sector specific regulatory requirements and best practice into designs.
	Response: Word limit: 1,000 words, appendices and attachments will be evaluated <<RESPONSE>>
S8-Q2	Influence of design Using previous project examples, describe the influence of the design on efficiency, effectiveness and affordability.
	Response: Word limit: 1,000 words, appendices and attachments will be evaluated <<RESPONSE>>
S8-Q3	Health & Safety - CLOCS CLOCS (https://www.clocs.org.uk/) is the national commitment to eradicating construction Work Related Road Risk. Describe your response to CLOCS.
	Response: Word limit: 1,000 words, appendices and attachments will be evaluated <<RESPONSE>>
S8-Q4	Organisational experience Describe your organisation's size, structure, expertise and experience developed through contracts with previous customers with similar/equivalent requirements.
	Response: Word limit: 1,000 words, appendices and attachments will be evaluated

	<<RESPONSE>>
S8-Q5	<p>Previous skills development</p> <p>Please detail your previous experience in implementing skills development, employment, apprenticeship or training schemes on similar programmes or projects (in terms of value and scope of works/services to the proposed programme/project).</p> <p>Please also indicate if on previous contracts you have provided any of the following:</p> <ul style="list-style-type: none"> • support towards securing college places for workforce operatives; • financial support towards studies for workforce operatives; • financial support for professional qualifications or equipment; • National Vocational Qualifications (S/NVQ) qualifications or the equivalent through on site assessment; • work experience placements for full-time students and/or programme–led apprenticeships; • support for existing apprentices and/or recruitment of new apprentices; • training to achieve Construction Skills Certification Scheme (CSCS) card qualification or the equivalent; • school engagement activities; • professional advice, guidance and support; and/or • employment and training events; <p>and provide brief details of how you have achieved and implemented each initiative on a project-specific basis whether pursuant to contractual commitment or otherwise. Have you failed to meet any agreed targets or commitments relating to any of the above and, if so, why?</p> <p>Response: Word limit: 1,000 words, appendices and attachments will be evaluated</p> <p><<RESPONSE>></p>
S8-Q6	<p>Subcontracting</p> <p>Indicate the proportion of the contract which you intend possibly to subcontract.</p> <p>Response: Word limit: 1,000 words, appendices and attachments will be evaluated</p> <p><<RESPONSE>></p>
S8-Q7	<p>Supply chain management</p> <p>Indicate the supply chain management and tracking systems that will be applied when performing the contract.</p> <p>Response: Word limit: 1,000 words, appendices and attachments will be evaluated</p> <p><<RESPONSE>></p>
S8-Q8	<p>Value</p> <p>Please provide examples of how you have successfully improved value on previous projects of similar scale and nature to the subject of this project.</p>

	<p>Response:</p> <p>Word limit: 1,000 words, appendices and attachments will be evaluated</p> <p><<RESPONSE>></p>												
S8-Q9	<p>Minimum impact on neighbours</p> <p>Using previous project examples please describe how your company has acted to minimise the impact of construction activity on immediate neighbours and on the local community, especially where construction has occurred in a mainly residential situation. Where applicable please describe how your registration with the Considerate Contractors Scheme has previously influenced your activity.</p> <p>Response:</p> <p>Word limit: 1,000 words, appendices and attachments will be evaluated</p> <p><<RESPONSE>></p>												
S8-Q10	<p>Integration of inputs from design team - JCT</p> <p>Please provide examples of previous projects undertaken under the JCT Intermediate Building Contract with contractor's design 2016 contract where you have integrated inputs from technical advisors, designers and suppliers to develop Contractor's Proposals that have accurately responded to Employer's Requirements and to programme.</p> <p>Response:</p> <p>Word limit: 1,000 words, appendices and attachments will be evaluated</p> <p><<RESPONSE>></p>												
S8-Q11	<p>Relevant experience and contract examples</p> <p>Please provide details of up to three contracts, in any combination from either the public or private sector, that are relevant to the authority's requirement. Contracts for supplies or services should have been performed during the past three years. Works contracts may be from the past five years, and VCSEs may include samples of grant funded work.</p> <p>The named contact provided should be prepared to provide written evidence to the authority to confirm the accuracy of the information provided below.</p> <p>Consortia bids should provide relevant examples of where the consortium has delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a Special Purpose Vehicle will be created for this contract) then three separate examples should be provided between the principal member(s) of the proposed consortium or Special Purpose Vehicle (three examples are not required from each member).</p> <p>Where the Supplier is a Special Purpose Vehicle, or a managing agent not intending to be the main provider, the information requested should be provided in respect of the main intended provider(s) or sub-contractor(s) who will deliver the contract.</p>												
	<table border="1"> <thead> <tr> <th></th><th>Contract 1</th><th>Contract 2</th><th>Contract 3</th></tr> </thead> <tbody> <tr> <td>Name of customer organisation</td><td><<RESPONSE>></td><td><<RESPONSE>></td><td><<RESPONSE>></td></tr> <tr> <td>Point of contact in the</td><td><<RESPONSE>></td><td><<RESPONSE>></td><td><<RESPONSE>></td></tr> </tbody> </table>		Contract 1	Contract 2	Contract 3	Name of customer organisation	<<RESPONSE>>	<<RESPONSE>>	<<RESPONSE>>	Point of contact in the	<<RESPONSE>>	<<RESPONSE>>	<<RESPONSE>>
	Contract 1	Contract 2	Contract 3										
Name of customer organisation	<<RESPONSE>>	<<RESPONSE>>	<<RESPONSE>>										
Point of contact in the	<<RESPONSE>>	<<RESPONSE>>	<<RESPONSE>>										

organisation	>		
Position in the organisation	<<RESPONSE>	<<RESPONSE>>	<<RESPONSE>>
E-mail address	<<RESPONSE>	<<RESPONSE>>	<<RESPONSE>>
Description of contract	<<RESPONSE>	<<RESPONSE>>	<<RESPONSE>>
Contract Start date	<<RESPONSE>	<<RESPONSE>>	<<RESPONSE>>
Contract completion date	<<RESPONSE>	<<RESPONSE>>	<<RESPONSE>>
Estimated contract value	<<RESPONSE>	<<RESPONSE>>	<<RESPONSE>>
<p>If you cannot provide at least one example for question S8-Q6, in no more than 500 words please provide an explanation for this e.g. your organisation is a new start-up or in the past you have not worked under a contract.</p>			
<p><<RESPONSE>></p>			