



**Specification for a Contract for the Provision of:  
CCTV Cameras and Equipment**

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## **Background**

This contract is for the provision of all CCTV cameras and equipment for Cheshire East Council. The supply of cameras and equipment will allow our team of in-house engineers to maintain/improve current CCTV Cameras and install new cameras across Cheshire East Council.

The CCTV System currently comprises of 156 CCTV cameras across 13 towns of Cheshire East. For the point of wireless transmission it is worth noting that Cheshire East is a very hilly area. Our own in-house engineers have installed and maintained the 156 CCTV Cameras as well as maintaining in the control room VMS (Video Management Systems). Cheshire East Council aims to keep the CCTV cameras and CCTV system up to date to ensure the best monitoring across the 13 Cheshire East Towns. In order to do so, we must regularly replace the CCTV cameras which are now becoming obsolete. To keep our systems running we wish to use Dahua Dome Cameras. We have also identified a need to look at IP and wireless transmission methods to bring us fully up to date, meaning CAT5E cable will be part of our requirements.

The Council have recently installed Synergy 3 VMS and will be heading to IP transmission using wireless and Cat5 as we move. Therefore, all products must be compatible with Synergy 3.

## **Scope**

The requirement will be for Dahua Starlight CCTV dome cameras and any other maintenance equipment required to keep the CCTV system running. Dahua Cameras will allow ease of change when fixing a faulty camera and will allow our system to run smoothly. The equipment will be ordered when the in-house engineers require equipment in order to keep the CCTV across Cheshire East well maintained.

The scope of this contract will be to supply the kit to our in-house engineers with support documentation where needed, this will include any instruction manual that comes with the kit. There is no requirement to install any cameras, equipment or software. The equipment and parts will only be needed (e.g. Cables, connectors and wireless transmission kits)

## **Delivery**

Please note, where the Specification refers to “next day delivery”, we are referring to items being delivered the next working day. We will not require deliveries on Saturdays and Sundays.

We will require a company who can supply the relevant CCTV equipment to us, Monday to Friday with a mid to late afternoon cut off for next day delivery. The cut off should be 3pm at the minimum and next day delivery should be available on every order. All deliveries must be delivered before 4pm (Monday to Friday).

We will also require a company who can dispatch a replacement item right away to the team on the same terms and collect the faulty item. Again, replacement items would be expected on a next day term.

We require free next day delivery for all orders over £100. For orders under £100, we expect to incur an additional charge for standard delivery (3-5 working days).

The delivery address for all orders is as follows:  
Town Hall  
Macclesfield  
Sk10 1EA

### **Items**

We expect the supplier to be able to supply/stock all of our requirements. The list below outlines some of the requirements and our purchasing history for some of the products in the last year.

There are additional items within the pricing schedule that we expect bidders to supply. However, we are unable to provide historical purchase quantities for all of the items listed.

<b>Item Description</b>	<b>Historical Quantity</b>
Surveillance Hard Disk Drives	18x
Vari-Focal eyeball outdoor CCTV Camera 2MP	6x
Static dome CCTV Camera 2MP	4x
CCTV Duo Links	2x
RG59 co-axial	150x
Dahua Starlight night vision 2MP speed dome cameras	52x
Assorted brackets	52x
16 channel DVRs	4x
CAT5E Cable	2x
Dahua IP Test Monitor	1x
Wireless CCTV Links.	1x

We anticipate that we will purchase 50-100 Dahua Starlight Cameras

### **Contract Monitoring**

The service manager shall arrange a contract monitoring meeting every three months of the contract. The purpose of the meeting will be to:

- Monitor and evaluate performance for the quarter
- Consider any operational difficulties which either party has identified which affect or may affect the quality of service for service users.
- Any matters which necessitate changes to the contract.

<b>KPI (Key Performance Indicator) Description</b>	<b>Method of calculating service delivery/ measurement period</b>
Spend Report	Monthly Report
Delivery Report	Monthly Report