



Homes
England

The Housing and Regeneration Agency

Development and Regeneration Technical Services (DARTS) Framework

Further Competition Invitation to Tender
(Stage 3 Over FTS Threshold / Stage 1 Under
FTS Threshold)

Otterpool Park – Spoil Heap and Bunds
Ground Investigation Study

Issue Date: 05/02/2024

ProContract Identification Number:
DN702682



Introduction

The purpose of this Further Competition Invitation to Tender (ITT) is to award the call-off contract for the above commission.

We ask you to respond to the questions detailed in Part 2, Section 6 (Evaluation Criteria) using the Response Form and to return the Response Form and Resource and Pricing Schedule in Part 3 with your tender.

This Further Competition ITT is divided into 3 parts:

Part 1 – Commission Requirement

- Details the commission requirements, Consultant Brief and other requirements.

Part 2 – Instructions for Submitting a Response

- Contains important information and instructions on preparing and submitting a tender response. Please read these instructions carefully prior to submitting your tender response.
- Outlines the evaluation criteria which will be used for assessment. It is important that Suppliers familiarise themselves with the criteria and ensure they are considered when compiling their tender response.

Part 3 – Standard Forms

- Contains the standard forms required to be completed and returned by the Supplier when submitting a tender response.

Part 1 - Commission Requirements

A PROJECT BRIEF

1. Commission background

This Invitation to Tender (ITT) has been issued by Homes England to procure a consultant to investigate the ground conditions and develop a strategy (where appropriate) for the existing bunds and spoil heaps at our landownership at Otterpool Park, Lympne, Kent (hereinafter referred to as the Site). Please refer to Appendix 1 for the red line boundary.

Homes England is the Government's housing and regeneration agency. Our mission is to drive regeneration and housing delivery to create high-quality homes and thriving places. This will support greater social justice, the levelling up of communities across England and the creation of places people are proud to call home.

Homes England do not directly build homes, instead the Agency de-risks opportunities and undertakes enabling works (where appropriate) before procuring a development partner to deliver the scheme, including new homes.

The Agency acquired the land at Otterpool in 2018. It has potential to deliver a mix of residential, retail, education and recreational uses. Our site forms part of the larger Otterpool Park Garden Town, which is a transformation scheme located in the administrative area of Folkestone and Hythe District Council (FHDC).

The Garden Town is being bought forward by Otterpool Park LLP, which is owned by FHDC. The scheme secured resolution to grant outline planning permission in April 2023 (subject to section 106 and conditions) for a comprehensive residential led mixed-use development including up to 8,500 residential homes, a range of community uses including primary and secondary schools, health centres and nursery facilities, retail and related uses, leisure facilities, business and commercial uses and a mix of open space and public realm. The planning application reference is: Y19/0257/FH.

As part of the planning application a ground investigation report has been prepared by Arcadis and is available on the planning register. Whilst Homes England's landownership is considered in the report, there is relatively limited detail, particularly on the spoil heaps.

The purpose of this commission is therefore to increase Homes England's understanding of the ground conditions within our site, specifically in respect of the existing spoil heaps and bunds.

This will inform our land management strategy and any potential works that may be required, such as removal or options for retention onsite under appropriate permitting.

This commission will also form part of the marketing material that supports the future disposal of our land to a third-party developer to bring forward.

2. High level objectives

The key outcomes of this commission are:

- To increase Homes England's understanding of the ground conditions at Otterpool Park, specifically suitability of the existing spoil heaps and bunds for reuse and or disposal.
- To develop a robust strategy to manage the spoil heaps and bunds (if required) in line with legislative and regulatory requirements.
- To provide robust evidence that will form part of the marketing material to inform any future disposal/delivery of Homes England's landownership.

3. Site Information (as applicable)

Homes England's land is L-shaped and extends to circa 152 acres. The site comprises largely open grass, which is generally level. It includes mowed field in the south and a field to the north which has been left to seed naturally and now comprises shrub-land and some woodland. The site is partially used for animal grazing. There is also informal public access/recreational use.

The site forms part of the former Lympne airfield, which has now largely been removed, although some structure and runway remain present onsite. It is understood that loose ACM debris that has been found onsite. Furthermore, it should be noted UXO work suggests there is a high-risk of UXO, particularly from unexploded bombs and pipe mines. Further information can be found in the Ground Conditions report for the outline planning application.

There are two main vehicular accesses into the site off Otterpool Lane to the west and Aldington Road to the south. There is a new road through the site to the north of Lympne Industrial Park off Otterpool Lane, which will be utilised as a key vehicular route in wider Garden Town development. There are a cluster of spoil heaps located to the north of the new road shown on Appendix 2. The successful consultant will need to confirm how they will access the site to complete this instruction, if via the new road off Otterpool Lane then agreement from Alcaline (adjoining landowner) may be required (secured through Homes England's Estates colleagues).

There are also a number of bunds within the site and along the borders. Some of which will need to be, at least partially, removed to facilitate the future development, these are shown in Appendix 2. It is understood that some of the bunds were permitted under previous planning applications; however, the consultant is expected to review and confirm.

Photographs of the spoil heaps and bunds are provided at Appendix 3.

As mentioned previously, there is some limited information on the ground conditions available on the Planning Register. The successful consultant will be expected to review this to identify the existing evidence base and any gaps.

4. Risk summary

In terms of project risks, suppliers are expected to highlight any anticipated risks through their qualitative responses. This should include any risks associated with undertaking the instruction as well as wider risks associated with the workstream. The successful supplier will also be expected to highlight potential risks throughout the duration of the instruction.

B CONSULTANT BRIEF

1. Indicative Programme

These dates are indicative only to illustrate the period of the commission envisaged. Suppliers should note the indicative programme dates when preparing their Delivery Methodology in the Response Form.

Key Delivery Milestones	Anticipated Date
Publication of ITT	5 February 2024
Pre-Contract Site Visit*	Thursday 22 February 2024
Return of ITT	7 March 2024
Notify suppliers of outcome	Week commencing 25 March 2024
Inception meeting	Week commencing 25 March 2024
Draft report	Mid-May 2024
Final report	Mid-June 2024

*To provide prospective consultants with a stronger understanding of the site, conditions and potential constraints a pre-contract site visit is proposed. Consultants will be offered a slot on this date available on a first serviced basis. Homes England will notify consultants of the slots available and consultants will be required to confirm at least 5 working days in advance. If you do not, there is a risk that you will not be able to access the site on the day.

2. The services and deliverables

The following services will be required as part of this instruction:

1. Project and Cost Management Services

- Provide a single point of contact to report to the Client.
- Manage the work plan and outputs of all consultants, whether in the lead organisation or any sub-consultants.
- Liaise and work closely with the client and any client appointed advisors.

- Prepare, monitor and manage a project programme for both completing the instruction and any recommended work/activities.
- Arrange appropriate project team meetings and chair/minute those meetings.

2. Construction, Design, and Management and Health & Safety Services

Homes England takes health and safety very seriously and expects all Suppliers to do the same. All Suppliers must adhere to the Health and Safety obligations in the Framework Contract and the following Homes England policies where applicable:

- Homes England Safety, Health and Environment Policy
- Homes England Asbestos Policy
- Homes England CDM Policy

Principal Designer role

To undertake the role of Principal Designer to ensure that the Homes England complies with its statutory responsibilities as CDM client under the Construction (Design and Management) Regulations 2015 and its general duties under the Health and Safety at Work etc Act 1974.

Schedule of Services

To undertake the duties and responsibilities of Principal Designer as specified in the Construction (Design and Management) Regulations 2015, in particular, Regulation 8 – General Duties; Regulation 11 Duties of a Principal Designer in relation to health and safety at the pre-construction phase, and Regulation 12 Construction phase plan and health and safety file, for the following stages:-

- *Site planning and Enabling Stage (RIBA Stage 1)* Oversee the intrusive site surveys and including any other planning or preparation for construction work.

Seek the cooperation of and cooperate with other duty holders, this includes Homes England project managers, master-planners, designers, the CDM Adviser, site agents and the Principal Contractor involved in the project so far as necessary to enable them all to perform their duties.

On behalf of the Client (Homes England project manager), collate and assess the adequacy of the pre-construction information (PCI), which will form part of the technical pack in case of disposals and PCI in the case of construction works (Capital Works) where Homes England is the Client; identify any gaps and advise the Client (Homes England project manager) on how the gaps can be filled; and provide the information promptly, including any additional information, in a convenient form to designers, master-planners), the Principal Contractor (in the case of construction works where Homes England is the Client; and developers (in the case of site disposals); appointed or being considered for appointment.

Principal Contractor role

Where the site investigation works are considered construction works (as defined within the Construction (Design and Management) Regulations 2015), and where there is more than one contractor working on the project during the construction phase, the Multi-Disciplinary consultant will be expected to undertake the roles of Principal Designer (in accordance with brief) and Principal Contractor.

Where there is only one contractor working on the project during the site investigation works, the Principal Designer will assist Homes England in discharging its client duties e.g. confirming the contractor has got the skills, knowledge, experience and organisational capability, provision of pre-construction information, checking construction phase plans and welfare facilities are provided and suitable prior to the start of work, and monitoring the H&S performance of the contractor.

3. Structural and Civil Engineering Services

- The Consultant services will include the provision of advice on ground-related matters, specifically in respect of the existing spoil heaps and bunds identified in Appendix 2. The scope of civil and engineering services includes the following:
- Review the existing information to identify the baseline evidence, site constraints and key gaps.
- Undertake intrusive ground investigation of the spoil heaps and bunds to characterise the material and assess its suitability for either reuse and or disposal. Homes England will not be developing a detailed design for the proposed development for this site, so this investigation is proposed to understand options for managing these materials in accordance with applicable waste regulations and to understand the potential abnormal cost risk associated with managing this material within a future development. If applicable, the ground investigation and supporting assessment are anticipated to be used in the development of a future remediation strategy and earthworks specification for the scheme.
- The investigation scope should consider the following aspects:

Site Constraints

- The Consultant is responsible for assessing and mitigating any potential site constraints in the scope of works, including but not limited to ecological constraints, UXO and others that may be applicable to the site and proposed method of investigation. Please include within any ITT response the scope of works proposed.

Inspection and logging

- Materials are to be inspected by a suitably experienced consultant for both visual and olfactory evidence of contamination and logged to BS 5930:2015+A1:2020. Soils should be logged from either hand or mechanically excavated pits

throughout the profile of each mound (subject to the size of stockpile) and not sampled from the surface materials.

- Any bulk (i.e. visible) asbestos should be noted in the logs and following an appropriate safe working method, sampled and sent off for analysis.
- Record the stockpile dimensions to estimate volumes of material.

Environmental Testing

- The consultant should develop a suite of testing appropriate to the site history, recent use and consider the appropriateness of where material could be reused in the context of the proposed development.
- The frequency of testing should be determined by the consultant according to the heterogeneity of the material, suitability for testing and guidance provided by Environment Agency and AGS on waste characterisation.
- Should there be a requirement to consider off-site disposal then Waste Acceptance Criteria (WAC) testing should be considered within the suite of testing.
- Any environmental testing shall be undertaken by a UKAS accredited laboratory to MCERTS standards, where applicable.

Geotechnical Testing

- Geotechnical testing is to be conducted aligned to 'Specification for Highway Works – Series 600: Earthworks'.
- The frequency of geotechnical testing should be considered in the context of the volume of material being sampled and heterogeneity of the material as defined by the soil logs. The frequency of testing can then be considered with a proportionality against the volume of material and to characterise the various material matrices within stockpiles/bunds to suitably inform characterisation of the material.

Waste classification

- The environmental test result should be assessed using the HazWasteOnline tool, or similar, to assess the material for disposal in accordance with WM3. Classification of waste should also take account of observations of visible pieces of asbestos containing materials.

Reuse assessment

- Environmental results should be screened against anticipated end use assessment criteria to inform suitability for use as cover material or whether they may need to be buried by a suitable capping layer.
- Geotechnical results can inform whether material could be used as engineered fill (Class 1, Class 2 type material) or Class 4 (landscape fill, non-engineered) or Class 5 (topsoil).

Deliverables

On completion of the ground investigation, the consultant is to provide a combined factual and interpretative report. This will include advice on the recommended strategy for managing the spoil heaps on site, including next steps in line with legal and regulatory requirements. The report should include but not be limited to the following sections:

- Site Description
- Scope of Works
- Record of Investigation - Including description and estimated volume of material
- Waste Characterisation
- Screening against reuse criteria
- Options appraisal for reuse or disposal
- Conclusions and recommendations
- Supporting appendices:
 - Sample location plan
 - Exploratory Logs and photographs of stockpile sample locations
 - Environmental Laboratory Analytical Certificates
 - Waste classification outputs

A draft copy of the report is to be provided to Homes England for comment and changes made accepted by Homes England before issue of the final report.

4. Asbestos Services

The previous section highlights that asbestos expertise will be required. During the site investigations, any bulk (i.e. visible) asbestos should be noted in the logs and following an appropriate safe working method, sampled and sent off for analysis. The classification of waste stage should also take account of observations of visible pieces of asbestos containing materials.

3. Meeting and reporting requirements

The successful supplier will be expected to report to the Homes England lead for this workstream.

Meeting Requirements

Start-up meeting

The successful supplier is expected to attend an inception meeting. The key personnel who will be undertaking this work will be required to attend.

Review meetings

The frequency of review meetings will be agreed with the successful supplier at the inception meeting, but it is anticipated to be at least monthly.

Poor Performance Meeting

These meetings will hopefully not be required. However, if poor performance is repeated following escalation to the Supplier's Key Personnel to resolve the issue, as required in the Framework Management Schedule of the Framework Contract, the Framework Manager must be notified and Homes England may call for a Poor Performance Meeting. Beforehand, Homes England will present areas of concern so that the Supplier and Homes England can discuss what happened and why, what will be done to prevent it happening again and how matters will improve. The Supplier subject to such a meeting would be expected to outline in writing in a Rectification Plan afterwards what improvements/modifications they will be putting in place. There will be a maximum of two Poor Performance Meetings before termination of the commission.

C OTHER REQUIREMENTS

1. Payment

Fees will be paid on key milestones to be agreed with the successful supplier in line with their Pricing and Resourcing Schedule.

2. Collateral Warranty

Homes England will require collateral warranties for this work. The collateral warranties will be in favour of any future development partners or another party that takes an interest in the land. The specific details will be confirmed at the appropriate time.

3. Termination

Should performance during the period of this appointment prove unsatisfactory following the Poor Performance meeting provisions set out in the Management section above, Homes England will exercise its right under the Termination and Suspension of the Contract clause in the Framework Contract to give notice to terminate the arrangement with immediate effect.

If the services are no longer required, for whatever reason, then Homes England reserves the right to terminate the appointment and pay for services completed at that point.

Part 2 - Instructions for Submitting a Response

1. General

- 1.1 Please refer to the ProContract Portal Advert for the Further Competition deadline. Tender responses **must** be submitted on ProContract. Please regularly check ProContract for any amendments to the Further Competition deadline. For all ProContract portal issues please contact ProContractSuppliers@proactis.com.
- 1.2 Suppliers **must** ensure that suitable provision is made to ensure that the submission is made on time. Any tender responses received after the Further Competition deadline shall not be opened or considered unless Homes England, exercising its absolute discretion, considers it reasonable to do so. Homes England, may, however, at its own absolute discretion extend the Further Competition deadline and shall notify all Suppliers of any change via ProContract.
- 1.3 **Please note all communications during the tender period will be via the ProContract website. All Suppliers that have registered their interest for the Procurement will receive a direct email notification from ProContract on any updates via the Suppliers registered email address. No approach of any kind should be made to any other person within, or associated with, Homes England. It is the Suppliers responsibility to check the ProContract website for any updates to the Procurement process. No claim on the grounds of lack of knowledge of the above mentioned item will be entertained.**
- 1.4 The Supplier must check the Further Competition ITT for obvious errors and missing information. Should any such errors or omissions be discovered the Supplier must send a message via the messaging function on ProContract. No alteration may be made to any of the documents attached thereto without the written authorisation of Homes England. If any alterations are made, or if these instructions are not fully complied with, the tender response may be rejected.
- 1.5 All clarification requests must be sent using ProContract no later than 10 working days before the Further Competition deadline shown on ProContract. Any queries submitted after this may not be answered. Homes England will respond to clarifications as soon as practicable.
- 1.6 Suppliers should specify in their clarification questions if they wish the clarification to be considered as confidential between themselves and Homes England. Homes England will consider any such request and will either respond on a confidential basis or give the Supplier the right to withdraw the clarification question. If the Supplier does not elect to withdraw the question and Homes England considers any clarification question to be of material significance, both the question and the answer will be communicated, in a suitably anonymous form, to all prospective Suppliers who have responded. If Suppliers consider that page limits set out in Section 20 (Evaluation Criteria) are insufficient to provide the information required by the question then a clarification request should be raised. No guarantee can be given that the page limit will be increased.

- 1.7 Tender responses must not be accompanied by statements that could be construed as rendering the tender response equivocal and/or placing it on a different footing from other Suppliers. Only tender responses submitted without qualification strictly in accordance with the Further Competition ITT (or subsequently amended by Homes England) will be accepted for consideration. Homes England's decision on whether or not a tender response is acceptable will be final.
- 1.8 Tender responses must be written in English and both Microsoft and PDF versions of tender documents must be submitted.
- 1.9 By submitting a Tender, each Supplier undertakes that, in the event of its Tender being accepted by Homes England, it will deliver the services and each individual instruction in accordance with the Framework Agreement Terms and Conditions without variation. The Framework Agreement Terms and Conditions shall not be amended in any way and any document submitted as part of the Tender which purports to do so shall have no effect and shall be disqualified. Homes England shall not engage in any negotiations over the terms of the contract either before or after Tender close nor in relation to each individual instruction. By submitting a Tender, a supplier is accepting the terms of the Framework Agreement without variation other than to put into effect details relating to the supplier and Tender specific information and in respect of each individual instruction made under the Framework Agreement. Suppliers shall be aware that persistent failure to accept the Framework Terms and Conditions in respect of individual instruction may cause the supplier to be suspended or removed from the Framework.
- 1.10 Under no circumstances shall Homes England incur any liability in respect of this Further Competition or any supporting documentation. Homes England will not reimburse the costs incurred by Suppliers in connection with the preparation and submission of their tender response to this Further Competition.
- 1.11 Homes England reserves the right to cancel this Further Competition process at any time.

2. Conflict of Interest

- 2.1 Homes England will exclude the Supplier if there is a conflict of interest which cannot be effectively remedied. The concept of a conflict of interest includes any situation where relevant staff members have, directly or indirectly, a financial, economic or other personal interest which might be perceived to compromise their impartiality and independence in the context of the procurement procedure.
- 2.2 Where there is any indication that a conflict of interest exists or may arise then it is the responsibility of the Supplier to inform Homes England, detailing the conflict in a separate Appendix.

3. Confidentiality

- 3.1 This Further Competition ITT and associated information is confidential and shall not be disclosed to any third party without the prior written consent of Homes England. Copyright in this Further Competition ITT is vested in Homes England and may not be reproduced, copied or stored on any medium without Homes England's prior written consent.
- 3.2 Suppliers shall not undertake, cause or permit to be undertaken at any time any publicity in respect of this Further Competition process in any media without the prior written consent of Homes England.

4. Quality

- 4.1 A Response Form template has been provided in Part 3 to respond to the Quality questions detailed in Section 8. The Response Form must be **completed and returned** as part of the tender response.
- 4.2 Suppliers must provide information on proposed staff in the Response Form and Resource and Pricing Schedule provided in Part 3. If the Supplier is a consortium or intends to sub-contract the Services, in whole or in part, then it should specify precisely in the Resource and Pricing Schedule which economic operator shall perform the Services (or parts thereof).

5. Pricing

- 5.1 A Resource and Pricing schedule has been provided with this Further Competition ITT which must be completed and returned as part of the tender response.
- 5.2 The pricing approach for this commission is lump sum fixed fee.
- 5.3 The list of activities in the Resource and Pricing Schedule is not exhaustive and there may be additional duties/services required that will emerge as work is undertaken. This commission may be extended on client instruction to cover such matters as arise, based on a time charged fee schedule completed in the tender response. The commission will only be extended if the services relate to the original objective of the overall call off contract.
- 5.4 Suppliers are reminded that day rates for all individuals must be the agreed Framework Contract rates unless discounted rates are offered and will be used for all of the services.

6. Evaluation

- 6.1 Tender responses will be evaluated on the basis of the overall most economically advantageous Tender (MEAT) submitted to Homes England. The evaluation criteria (and relative weightings) that Homes England will use to determine the most economically advantageous Tender are set out in Section 20 (Evaluation Criteria) below and the scoring approach is detailed in Section 25 (Worked Example). Scores will be rounded to two decimal places.

6.2 Evaluators will initially work independently. Once they have completed their independent evaluation they will meet to discuss, understand and moderate any differences they have via a consensus meeting, where a single consensus score for each question will be agreed.

6.3 Award decisions will be subject to the standstill period if over the FTS Services threshold. Unsuccessful Framework Suppliers will be provided with their scores and feedback to explain the award decision.

7. Documents to be returned

7.1 Suppliers are expected to provide the following information in response to this Further Competition ITT:

- Completed Response Form
- Completed Resource and Pricing Schedule
- Supporting CV's for staff proposed to undertake this commission (no more than 1 page each)

8. Evaluation criteria

8.1 Scoring method

Quality will account for 55% of the Overall Score. The following scoring methodology will apply:

- 5 – Excellent** Satisfies the requirement and demonstrates exceptional understanding and evidence in their ability/proposed methodology to deliver a solution for the required supplies/services. Response identifies factors that will offer potential added value, with evidence to support the response.
- 4 – Good** Satisfies the requirement with minor additional benefits. Above average demonstration by the Supplier of the understanding and evidence in their ability/proposed methodology to deliver a solution for the required supplies/services. Response identifies factors that will offer potential added value, with evidence to support the response.
- 3 – Acceptable** Satisfies the requirement. Demonstration by the Supplier of the understanding and evidence in their ability/proposed methodology to deliver a solution for the required supplies/services.
- 2 - Minor Reservations** Some minor reservations of the Supplier's understanding and proposed methodology, with limited evidence to support the response.
- 1 – Major Reservations/Non-compliant** Major reservations of the Supplier's understanding and proposed methodology, with little or no evidence to support the response.
- 0 - Unacceptable/Non-compliant** Does not meet the requirement. Does not comply and/or insufficient information provided to demonstrate that the Supplier has the understanding or suitable methodology, with little or no evidence to support the response.

PLEASE NOTE:

If your response scores 0 or 1 for any one question your overall submission will be deemed as a fail.

If your response scores 2 for at least two questions your overall submission will be deemed as a fail.

Any text beyond the specified page limits below will be ignored and will not be evaluated.

Homes England will not cross-reference to other answers when assessing quality responses.

Evaluators will initially work independently. Once they have completed their independent evaluation they will meet to discuss, understand and moderate any differences they have via a consensus meeting, where a single consensus score for each question will be agreed.

8.2 Quality Questions

Number	Criteria	Tender Requirement	Weighting	A4 Limit
1	Methodology	<p>Statement outlining the method and approach explaining how the commission will be undertaken to meet the Objectives, Services and Deliverables mentioned previously in this ITT. As a minimum this should include:</p> <ul style="list-style-type: none"> • Schedule of services to be delivered. • Information on other Supplier input that may be required. • Identification of other information that may be required. • Where relevant identification of areas of innovation. • Where appropriate identify the potential impact of external influences and stakeholders. • Areas where value engineering could be considered to achieve best value. • Other commentary on the brief. • Supported by relevant examples, where applicable, demonstrating how they are relevant to the approach proposed. 	25%	3 x A4 pages 11 point Corbel
2	Resourcing	<p>Provide an overview of the staff involved within the commission, their roles and suitability to meet the Objectives, Services and Deliverables mentioned previously in this ITT. As a minimum this should include:</p> <ul style="list-style-type: none"> • Who will undertake the commission and why have they been chosen? • Why are the proposed staff suitable for this commission, supported by relevant examples, where applicable. • Identify key members of staff and allocation to the required services. • How much time will they devote to it? • Supported by resourcing information provided in Resource and Pricing Schedule. • Supported by CVs for key members of staff. 	20%	2 x A4 pages 11 point Corbel font 1 x A4 page summary CVs

Number	Criteria	Tender Requirement	Weighting	A4 Limit
3	Management and communication	<p>Provide details of how the instruction will be undertaken, including the approach to engaging/feeding back to Homes England. As a minimum this should include:</p> <ul style="list-style-type: none"> • What are the management procedures for the work? • What is the communication strategy? • Who will be responsible for reporting to the Client? • Who will manage the team? • Where subcontracting arrangements are in place, who will manage the contract? • Who will attend client meetings? • Supported by relevant examples, where applicable, demonstrating how they are relevant to the approach proposed 	5%	2 x A4 pages 11 point Corbel font
4	Programme and risk	<ul style="list-style-type: none"> • Please include a detailed delivery programme based on the indicative programme provided in Part 1B of this Further Competition ITT showing key activities and dependencies. • Explain where you see the key risks to undertaking the scope of works, its programme and cost, and how you will mitigate these. 	5%	2 x A4 pages 11 point Corbel font

Price will account for 45% of the Overall Score. The lowest price will gain the maximum marks with other prices expressed as a proportion of the best score using the maths explained in the worked example below.

Criteria	Demonstrated by	Weighting
Price	Completed Resource and Pricing Schedule	45%

8.3 Worked example of weighting and scoring

How your quality scoring will be used to give a weighted score

Bidder	Question	Score out of 5	Weighting	Weighting Multiplier	Weighted Score	Total Weighted Score
Bidder 1	1	3	25%	5	15	36
	2	4	20%	4	16	
	3	3	5%	1	3	
	4	2	5%	1	2	
Bidder 2	1	5	25%	5	25	48
	2	4	20%	4	16	
	3	4	5%	1	4	
	4	3	5%	1	3	
Bidder 3	1	3	25%	5	15	N/a
	2	1	20%	4	N/a	
	3	2	5%	1	2	
	4	2	5%	1	2	

* in the example above Supplier C's pricing will not be scored

Worked example of how your price will be used to calculate a score

Bidder	Form of Tender price	Lowest price/Supplier's price (as %)	Price Score (out of 45%)
Supplier A	350	$350/350 = 100\%$	$100\% * 45 = 45$
Supplier B	700	$350/700 = 50\%$	$50\% * 45 = 22.5$
Supplier C	250	N/A	N/A

Worked example of Overall Score and Ranking

Bidder	Total Quality Score	Price Score	Total Score	Ranked Position
Supplier A	36	45	81	1
Supplier B	48	22.5	70.5	2
Supplier C	N/A	N/A	N/A	N/A

Part 3 – Response Form

Framework:	[insert]
Project Title:	[insert]
ProContract Identification Number:	DN [insert]
Supplier:	[insert]
Date:	[insert]

To enable Homes England to evaluate your tender, we require Suppliers to respond to the questions below whilst making reference to the evaluation section above.

Please refer to the evaluation section for page limits for each question. Any text beyond this will be ignored and will not be evaluated.

1. Methodology

2. Resourcing

3. Management and communication

4. Programme and risk

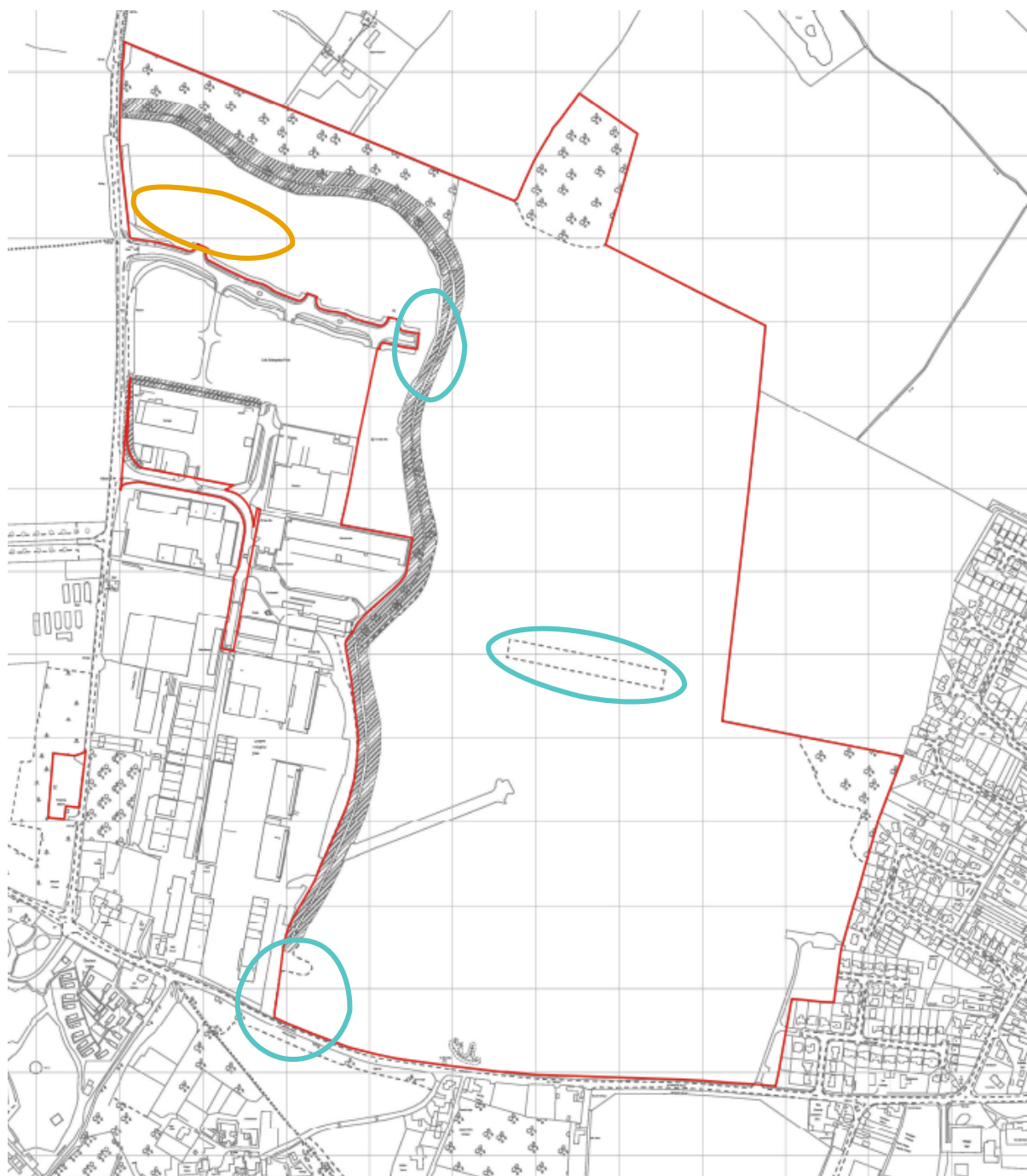
Resource and Pricing Schedule



Excel spreadsheet to be embedded by Supplier in response.

Document Information	
Document Owner	Senior Commercial Manager
Document Author	Commercial Officer
Issue Date	July 2023
Review Date	July 2024

Version History			
Version	Date	Summary of changes	Editor
1.0	31/07/2023	New branding	Commercial Officer
1.1	07/11/2023	T&Cs wording inserted	Senior Commercial Manager

Appendix 2



-  Indicative location of the existing spoil heaps to be considered as part of this commission.
-  Indicative location of the existing bunds to be considered as part of this commission.

Appendix 3



Photograph showing multiple existing spoil heaps.



Photograph showing existing spoil heap.