



CPH080 – Provision of Community Pharmacy Take Home Naloxone (THN) Service

Expression of Interest Guidance for Applicants

<p>1.</p>	<p>Derbyshire County Council is inviting pharmacies to express an interest in providing the Take Home Naloxone Service on a rolling contract commencing from 1 April 2024 on a yearly basis subject to funding. Pharmacies can provide an Expression of Interest at any point during the contract period to provide this service.</p> <p style="text-align: center;">Please note: This opportunity is aimed at pharmacy branches based within the geographical boundaries of Derbyshire (excluding Derby City).</p>
<p>2.</p>	<p>Expression of Interest and Contract</p> <p>Pharmacies wishing to sign up to provide this service must, in the first instance, complete and email Appendix B Expression of Interest to: ASCH.Public.Health@derbyshire.gov.uk. (Any Pharmacy signed up to provide this service already need not re-apply.)</p> <p>Completion of Expression of Interest document:</p> <ul style="list-style-type: none"> • Details should be provided in the spaces provided. • Confirmation should be given against each criterion. <p>Chain Pharmacies</p> <p>To simplify the process and reduce paperwork we require the Head Office to sign up once on behalf of all branches within Derbyshire and Glossop (excluding Derby City).</p> <p>Head office chain to return both:</p> <p>Appendix B Response - Expression of Interest and Appendix E List of Branches and Addresses.</p> <p>The Council will send Appendix C Contract Award Agreement Letter to all applicants who are assessed to have satisfied the required criteria and will, subject to their signing the agreement, add them to the list(s) of accredited providers.</p>
<p>3.</p>	<p>Documentation</p> <p>The following document(s) do not need to be returned:</p> <ul style="list-style-type: none"> • Appendix A – Specification • Appendix C - Draft Contract Award Agreement Letter including contract • Appendix E – Serious Incident Policy

	<p>The following document should be completed and returned:</p> <ul style="list-style-type: none"> • Appendix B – Expression of Interest • Appendix D – List of Branches and Addresses - Head Office Pharmacy Chains Only <p>If you require further advice or assistance concerning the documents, please email ASCH.Public.Health@derbyshire.gov.uk</p>
4.	<p>Prices Will be as detailed in Appendix A - Specification</p>
5.	<p>Assessment</p> <p>Submissions will be assessed in the following ways:</p> <ul style="list-style-type: none"> • Compliance - The Council will examine submissions for completeness and compliance against the requirements of the tender documentation received. • Clarification - The Council may seek clarification where necessary. <p>The Council will determine whether a submission substantially fulfils the requirements of the service. The Council reserves the right to reject any submission determined as not substantially fulfilling such requirements.</p>
6.	<p>This invitation to express an interest does not constitute an offer.</p> <p>The Council reserves the right to abandon the process at any time for any reason whatsoever.</p> <p>The Council reserves the right to award a contract to an applicant in any or all of the work areas detailed in the specification/scope.</p> <p>Applicants shall be notified in writing whether their application has been successful or unsuccessful.</p> <p>The acknowledgement of receipt of any submission shall not constitute any actual or implied agreement between the Council and the Applicant.</p> <p>Applicants must not undertake to perform or deliver any services without prior written notification from the Council that they have been awarded the contract and are required to start performing their obligations under the contract.</p>
7.	<p>Bidder's Warranties</p> <p>In making a tender submission, the Tenderer warrants, represents and undertakes to the Council that:</p> <ol style="list-style-type: none"> all information, representations and other matters of fact communicated (whether in writing or otherwise) to the Council by the Bidder, its staff or agents in connection with or arising out of the tender are true, complete and accurate in all respects, both as at the date communicated and as at the date of submission of the tender response; they have made their own investigations and research and have satisfied themselves in respect of all matters (whether actual or contingent) relating to the tender and that they have not submitted their tender and will not be entering into the contract (if the same be awarded to the Bidder by the Council) in reliance upon any information, representation or assumption which may have been made by or on behalf of the Council; they accept Council stated contractual terms as detailed with the tender documentation; they have full power and authority to enter into the contract and perform the obligations specified in the contract and will, if requested, produce evidence of such

	to the Council.
8.	<p>Contacts and Queries</p> <p>Communication should be made to: ASCH.Public.Health@derbyshire.gov.uk</p> <p>Failure to comply with any of the foregoing requirements may render an application liable to disqualification.</p>