

SWCF 2017-2021 Scope of Services – Number of Meetings

Project value – up to £500,000

Discipline	Number of Design Meetings	Number of Site Meetings
Project Manager	8	8
Architect	7	4
Cost Consultant	5	5
Lead Designer	5	2
Principal Designer	2	1
Mechanical & Electrical Engineer	4	4
Structural Engineer	4	4
Supervising Officer	1	4

Project value - £0.5 - 1.0Million

Discipline	Number of Design Meetings	Number of Site Meetings
Project Manager	9	9
Architect	8	5
Cost Consultant	6	6
Lead Designer	6	3
Principal Designer	3	1
Mechanical & Electrical Engineer	4	4
Structural Engineer	4	4
Supervising Officer	1	5

Project value - £1.0 - 2.0Million

Discipline	Number of Design Meetings	Number of Site Meetings
Project Manager	10	10
Architect	9	8
Cost Consultant	6	6
Lead Designer	7	3
Principal Designer	3	1
Mechanical & Electrical Engineer	5	5
Structural Engineer	5	5
Supervising Officer	2	7

Project value - £2.0 - 3.0Million

Discipline	Number of Design Meetings	Number of Site Meetings
Project Manager	12	12
Architect	10	9
Cost Consultant	7	7
Lead Designer	8	3
Principal Designer	4	2
Mechanical & Electrical Engineer	6	6
Structural Engineer	6	6
Supervising Officer	2	8

Project value - £3.0 - 4.0Million

Discipline	Number of Design Meetings	Number of Site Meetings
Project Manager	14	14
Architect	10	9
Cost Consultant	7	8
Lead Designer	8	3
Principal Designer	5	2
Mechanical & Electrical Engineer	6	7
Structural Engineer	6	7
Supervising Officer	2	8

Project value - £4.0 - 5.0Million

Discipline	Number of Design Meetings	Number of Site Meetings
Project Manager	15	15
Architect	10	9
Cost Consultant	7	9
Lead Designer	8	3
Principal Designer	5	2
Mechanical & Electrical Engineer	7	8
Structural Engineer	7	8
Supervising Officer	2	8