SCHEDULE A to the GDPR Generic Standard Clauses

GDPR - The General Data Protection Regulation

Schedule of Processing, Personal Data and Data Subjects

1. The Contractor shall comply with any written instructions with respect to processing by the Council.
2. Any such further instructions shall be incorporated into this Schedule.

PROCESSING BY THE CONTRACTOR

A. Scope Description Details

Subject matter of the processing
To provide and operate a mobile telephone parking payment service with the option to extend to provide e-permit solutions and cash alternative facility.

B. Duration of the processing

The contract commencement date of to be inserted for an initial term of 3 years with 2 separate optional extensions each of a period of 1 year.

C. Nature and purposes of the processing

The nature of processing shall be using secure electronic methods via App, Text, IVR or Web enable the facility for customers at on and off street locations to purchase cashless parking sessions of various durations and using these records to enable sessions to be extended, and new sessions to be booked in accordance with the regulations at the site.

The contractor will supply the services in accordance with the Contract and in doing so ensure that all its practices with regards to the collection, processing, sharing and retrieving of information are carried in accordance with The General Data Protection Regulations.
If applicable add
You have confirmed that under the GDPR, personal data is allowed to be transferred to other countries outside of the EU, as long as it is transferred (i) to a country that is deemed 'Adequate' in terms of data protection and privacy, (ii) under Model or Contractual clauses, or (iii) under Binding Corporate Rules. Name of service provider is a global company with offices in the list countries. Describe to which countries personal data is transferred to and if any third party suppliers Some personal data is safely transferred to the xxxxxxx office, as xxxxxx is deemed an "Adequate" country where data may be transferred. insert if applicable…company name transfers data to third party suppliers whose services are necessary for xxxxx to offer its services to you. All third party suppliers are under contract with xxxx, and those contracts contain data security clauses that are in line with the GDPR.

The following legal bases apply.

Contract: To fulfil your obligations under this contract and to the customer who is defined as the individual using, or who has used, the service at an off or on street location.

Performance of a public task: Provision of a service to enable customers to pay for their parking in on and off street locations.
Legal Obligation: To enable the management and enforcement of on and off street locations and act as evidence where necessary for the follow up enforcement of Penalty Charge Notices issued under Traffic Management Act 2004

Lawful processing will include the collection and recording of information sufficient to record a parking session(s) and to manage customer accounts, receipts and notifications included VAT receipts. It will include the safe storage, organising and structuring of data to assist customers and the provision of parking management information. When necessary records may be erased or amended where incorrect information has been recorded to correct a parking session.

Under Data Protection law the identity of the customer must be verified and reasons explained if a request is not agreed.

D. Type(s) of Personal Data

Remains as set out in The Contract requirements for the delivery of the service.
The customer will have the option of registering as a “guest parker” and in this case no account will be set up.

E. Categories of Data Subject

Customers who park at an on or off street locations..

F. Termination Provision

Plan for return and destruction of the data once the processing is complete UNLESS there is a requirement under EU or member state law to preserve that type of data or at the written direction of the Council, the Contractor shall delete or return Personal Data and copies thereof to the Council on termination of the agreement unless required by Applicable Law to store the Personal Data

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