**SCHEDULE 1 – FORM OF TENDER**

**Form of Tender: Unconditional and irrevocable offer to LiveWest Limited**

I/We the undersigned submit this Tender and acknowledge that we are bound by our proposals submitted pursuant to the Invitation to Tender.

I/We hereby unconditionally and irrevocably offer to provide the goods, works and/or services set out therein at the prices set out in our quotation returned as part of our submission.

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| --- | --- | --- |
| Communal Cleaning and Window Cleaning Services | Cost Excl. VAT (from Pricing Schedule) / No bid | Please also give the figures in words |
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I/We confirm that:-

I/We are fully conversant with all the Documentation; and

This Tender is submitted strictly in accordance with the Documentation including, but not limited to the Instructions to Tenderers.

I/We agree that this Tender shall remain open to be accepted or not by LIVEWEST and shall not be withdrawn for a period of 180 days from the deadline for receipt of Tenders as set out in the Instructions to Tenderers, or such longer period as may be agreed with LIVEWEST.

I/We certify that the details of this Tender and the Documentation have not been communicated to any other person or adjusted in accordance with any agreement or arrangement with any other person or organisation.

I/We undertake to execute a contract on the basis of the Terms and Conditions of Contract as disclosed within the Invitation to Tender document as you may in your absolute discretion award to us.

I/We agree that I/we shall commence the contract when requested to do so by LIVEWEST.

I/We acknowledge that LIVEWEST are not bound to accept the lowest or any tender it may receive, and reserves the right at its absolute discretion to accept or not to accept any Tender submitted.

I/We certify that we have full power and authority to enter into the Contract, and that this is a bona fide tender.

I/We certify that we have read and understood all mandatory polices within *Schedule 11* and will adhere to them throughout the contract

I/We certify that we have read and understood all CCS mandatory polices within *Schedule 12* and will adhere to them throughout the contract

Dated:

Company Name:

Signed for and on behalf of the Tenderer:

Position/Status:

Full Name:

Address:

**To be completed and returned with your Tender submission. Your tender will be disqualified if you do not submit this completed schedule.**