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Market Engagement Questionnaire

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| **Project** | Electric Vehicle Charging Points |
| **Closing Date for Completed Questionnaires** | 13:00hrs on Wednesday 4 September 2024 |

**Introduction**

North Somerset Council is engaging with potential service providers of Electric Vehicle Infrastructure regarding the installation of chargers for our fleet. We are currently about to close our Clevedon office and move to the Town Hall in Weston-Super-Mare. The fleet contains 29 electric vehicles that will require new charging locations and we have identified approximately 5-7 sites across North Somerset in order to meet the needs of the services that use these vehicles.

We are looking to install mainly fast chargers (7-22kW) for the vehicles to charge overnight, as well as some rapid chargers. We would ideally like to explore making some of the chargers available to the public during the day.

We are currently considering both a fully funded or a commercial model.

The purpose of this soft market engagement exercise is to:

* gauge interest in this opportunity
* inform the Council’s commissioning intentions
* inform service specification development

**Provider Responses**

If you wish to respond, please complete the **questionnaire below** and return via the messaging section on the portal by **no later than 13:00 hrs. Wednesday 4 September 2024**

All questionnaires will be treated confidentially.

**PLEASE NOTE:**

Responses to this questionnaire imply no commitment on providers to engage in any subsequent procurement/contracting arrangement, nor do they confer any advantaged status or guarantee of inclusion in any subsequent procurement process for those providers who do respond. The questionnaire and all responses received are in no way legally binding on any party.

North Somerset Council reserves the right to withdraw this notice at any time and is not bound to accept any proposals submitted by providers and is not liable for any costs incurred as a result of providers engaging with this process. This exercise does not guarantee that procurement will take place and North Somerset Council reserves the right to defer from any procurement entirely.

**Confidentiality and Freedom of Information**

Please be aware that the council is subject to the disclosure requirements of the Freedom of Information Act (FoIA) and that potentially, any information held is liable to disclosure under that Act. For this reason, we would strongly advise that any information considered to be confidential is labelled as such. In the event that a request is subsequently made for disclosure under the FoIA, that request will be dealt with in accordance with the legislation and giving full regard to the NDA.

**Questionnaire**

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| **Question** | **Response** |
| 1. Company Name: |  |
| 1. Address: |  |
| 1. Contact Name:   Phone Number:  Email address: |  |
| 1. We may wish to discuss responses provided in more detail, please provide the contact details of the most appropriate person. |  |
| **Overview & Introduction** | |
| 1. Please tell us about your organisation, who are you currently working with, and what makes you stand out in the market? |  |
| 1. What is your previous experience of EV Infrastructure installations for fleets and Infrastructure overall? Have you worked with other local authorities? |  |
| 1. Please specify which Frameworks if any you are on? |  |
| **Technical Questions** | |
| 1. What type of EVI do you offer (Fast, Rapid, Ultra)? |  |
| 1. What suppliers do you use for your EVI? What does your supply chain look like? |  |
| 1. What resilience do you have to mitigate for single point of failure in your supply chain? |  |
| 1. Do you carry stock in the UK for key components? |  |
| 1. Specific to fleet, what features make your EVI stand out for fleet? |  |
| 1. Are you able to enable smart charging and time of use tariffs? |  |
| 1. How are you able to demonstrate electrical competencies in terms of commissioning and site sign off? |  |
| 1. Site Surveys – when will you be carrying these out in relation to the procurement and delivery process? |  |
| 1. How much of the work will you be subcontracting out, if at all? And do you use local contractors wherever possible? |  |
| 1. Are you interested in installing passive infrastructure with a view to future proofing? |  |
| 1. Does your back office have capabilities for opening up the chargers to other fleets or public use for part of the day |  |
| 1. Please tell us about your back-office software and its features. |  |
| **Commercial questions** | |
| 1. Are you able to offer a Fully Funded Turnkey, Customer Funded Turnkey or Supply and Install only? Do you offer any other models? |  |
| 1. Which elements of the work are you able to deliver? Are you able to offer a turnkey solution? From project management, working with the DNO, civils, electricals and cabling and commissioning. |  |
| 1. Are you able to co-ordinate the grid connection work? |  |
| 1. Which of the below pricing arrangement would be your preference and the reasons for this:  * Shared arrangement * Concession type arrangement * Council Pays * Other Type Arrangement,   Please specify: |  |
| 1. Do any Frameworks you are on support any of the pricing arrangements you have selected above?   Please specify: |  |
| **Energy Supply, Innovation & Tariff** | |
| 1. Is there an option to use renewable energy either now or in the future, and what experience do you have of working with onsite generation? |  |
| 1. Does your infrastructure include an option for Future Technology addons?   If yes, please specify: |  |
| 1. What tariff mechanism do you provide in relation to fleet, referencing the various commercial models discussed? |  |
| **Sustainability** | |
| 1. How do you assess and monitor sustainability? (lifecycle assessments), 14001 etc.? |  |
| **Ongoing Maintenance** | |
| 1. What will happen to the chargers after the contract has ended? |  |
| 1. What guarantees / warranties do you provide? |  |
| 1. Do you offer remote and on-site maintenance? |  |
| 1. What is your uptime as a percentage for the last month? |  |
| 1. Do you offer support for EV users? |  |
| 1. What information do you need from NSC in order to accurately price an offer? |  |
| 1. How quickly can you mobilize and are there any long lead times on equipment? |  |
| 1. Is there a standard or typical installation model that you work with? |  |
| 1. How can you demonstrate quality and reliability of your chargers? |  |
| 1. What can you tell us about the market including any issues or limitations? |  |