

Date: 18 December 2023



Folkestone & Hythe District Council  
Civic Centre  
Castle Hill Avenue  
Folkestone  
Kent  
CT20 2QY  
Direct dial: [REDACTED]  
[REDACTED]

**Private and Confidential**  
Fire Compliance Services Limited  
Unit 8 Northwood Works,  
155 Tame Road,  
Birmingham,  
West Midlands,  
B6 7DG  
Company No. 09514860

Dear Fire Compliance Management Services,

**Consultancy Agreement for Fire Risk Assessments**  
**F&HDC Ref DN598331**

The District Council of Folkestone and Hythe wishes to extend the above contractual agreement from 1 March 2024 by a further consecutive period of 6 months until 31 August 2024 (as provided for under clause 2.2 of the Agreement). The extension of the term of this Contract shall be on the basis that the Contract will continue to be the same terms and conditions as those previously agreed, without change.

If you agree to extend the contract by the proposed additional period, please sign and date one copy of this letter and return it to me directly at your earliest convenience. Please retain the second copy for your records.

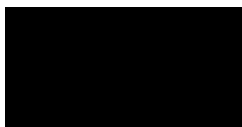
For and on behalf of  
**The District Council of Folkestone & Hythe**

[REDACTED]

[REDACTED]

Housing Asset Lead Specialist

*I confirm receipt of this extension notification and consent to the extension as detailed.*



*Customer Liaison Officer*

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*(signature of authorised Signatory)*

*For and on behalf of*  
Fire Compliance Services Limited