



Invitation to Tender
For
Electrical Isolators

Introduction

Just for information - Unitas Stoke-on-Trent Limited (Unitas) is a wholly owned subsidiary of Stoke-on-Trent City Council and will be delivering around £40m of repairs and improvements to around 18,000 homes and public buildings on behalf of Stoke-on-Trent City Council. All works are located within the boundaries of the City of Stoke-on-Trent. The Council's housing and public building stock incorporates all types of construction, including traditional low rise, medium and high rise properties, shops with flats above, garage compounds and car parks. Most works, with the exception of works carried out on void properties are usually undertaken whilst the customer is in occupation.

Unitas are pleased to invite you to tender for the installation of electrical isolators to properties within the boundaries of Stoke-on-Trent.

This contract will be for a 12 month period with an option to extend for 1 additional period of 3 years.

Attached are the pricing document and order form which will form part of the contract.

Accreditations

It is a requirement that the contractor is Western Power accredited to carry out the works.

Quality Control

From time to time, as part of ongoing service improvements, staff members of Unitas will accompany the contractor during works.

Health and Safety

The Sub-Contractor must comply with the Health and Safety at Work Act 1974 and all subsequent associated, relevant legislation. In addition, the Sub-Contractor will:

- Adhere to Unitas' health and safety policy, standards and minimum standards (where applicable) which are available on request at the offices of Unitas
- Adhere to Standards for PPE
- Submit pre-start risk assessments and method statements for approval to Unitas prior to commencement on site
- Include for all necessary site supervision

The contractor should allow for the following in their tender submission:

- The removal of all waste from site – all debris from the works carried out must be removed from site and suitably disposed
- All plant and tools necessary to carry out the works.

Tender Submission

The completed pricing document should be submitted electronically via the Pro Contract portal.

All prices submitted shall be index linked to Construction Output Price Indices (OPIs) released quarterly by the Office for National Statistics. Adjustments to the Schedule of Rates will be made annually. Where the ONS have not yet released the current data, an estimate will be made based on the latest 6 months data. This will be confirmed once the ONS release the current data.

The tender price submitted shall include all that is necessary to complete the works including travelling time, plant, overheads, certification and any other operational costs.

The tender price should exclude VAT.

Tenders shall remain open for acceptance 6 months from the closing date.