

1920-0146 Social Inclusion and Leisure Opportunities (Learning Disabilities)

Islington Council invites suitable expressions of interest from suppliers to provide a Social Inclusion and Leisure Opportunities Service (Learning Disabilities).

Background

Our vision is for people with learning disabilities to lead safe, happy and meaningful lives.

The service will provide people with learning disabilities the opportunity to meet new people, make friends, develop relationships and have access to meaningful, age-appropriate activity that draws on their interests.

The service will identify those that need it most and act early to reduce social isolation by access to activities, information, and support.

The requirement

The service will work with people with learning disabilities to provide ready access to a range of community-based activities that are meaningful, age-appropriate and draw on peoples' interests.

The provider will:

- Build on the service user's strengths and develop their independent living skills.
- Collate and share good quality, accessible information about what activities, groups and leisure opportunities are available locally.
- Co-produce and run a programme of activities, groups and leisure opportunities for people with learning disabilities.
- Provide 1:1 support to people that need additional help in accessing the above.

Lots

This contract will not be split into lots to ensure a consistent service.

TUPE [Transfer of Undertakings (Protection of Employment) Regulations]

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

Contract Period

The contract period will be for 24 months from an estimated start date 06 January 2020 with two options to extend for a period of 12 months each (up to 24 months).

Contract Value

The estimated total value of this contract is £304,000 over the maximum 48-month term of the contract. This is based on £76,000 per annum.

There is a maximum fixed budget for this service of £304,000. Any bids over this amount will be disqualified.

Award criteria

The contract will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this contract is quality 80% and cost 20%. Further details will be provided in the invitation to tender.

Quality 80%

Cost 20%

Quality made up of:

Proposed approach to delivery model 30%

Proposed approach to delivering a person-centred and co-produced service 25%

Proposed approach to partnership working and promoting the service 25%

Total 100%

Tenderers should be aware that we reserve the right to hold presentations during the tender process. Presentations will be for verification/clarification purposes of the written submission.

We reserve the right to interview leading bidders.

Procurement Process

This contract will be procured using the Open Procedure. The Open Procedure means that all bidders who successfully express an interest will automatically be invited to tender and have access to the tender documents. Those who submit a tender and meet the minimum requirements will have their full tender, method statements and pricing evaluated.

How to express an interest

If you wish to apply for this contract please follow the steps below:

Register your company free of charge via the **London Tenders Portal**.

Link: <https://procontract.due-north.com>

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest in 1920-0146 Social Inclusion and Leisure Opportunities (Learning Disabilities).

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

Deadlines

The deadline for expressions of interest is: **11:59am, 30 September 2019**

Submission of tender documents by: **12 noon, 30 September 2019**

Late submissions will not be accepted.

Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see www.islington.gov.uk.
- Please **do not** include any publicity material with your submissions.
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.
- The Council encourages all types of organisation who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.
- Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
- Please include the Contract Number of this tender process when communicating with the Council in any way.
- All questions relating to this contract should be raised via the question and answer section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.
- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.