

Contract Title: **CLC5135 Removal of Nuisance Vehicles and Parking Enforcement Services**

The London Borough of Tower Hamlets (LBTH) is seeking expressions of interest from organisations for Removal of Nuisance Vehicles and Parking Enforcement Services.

The provision of vehicle removal and illegally parked vehicles (including abandoned vehicles) on highways within the boundaries of the London Borough of Tower Hamlets and enforcement of illegally parked vehicles on Council owned housing land managed by Tower Hamlets Homes (THH).

LB Tower Hamlets owns a car pound comprising seventy one spaces from which the pound management and payment centre currently operate. This is based in Commercial Road, E1 0HJ. However, the premises may not be available throughout the lifetime of the contract so the Council may need the successful service provider to provide their own pound and payment centre facilities. There is currently no definitive date for the closure of the car pound but, if required, the move would have to be exercised within a notice period of six months. Related costs and methodologies for the transfer of the pound shall be required as part of the bidders' tender submissions and will be assessed accordingly.

The contract comprises two lots: one of which includes provision for the storage, in a pound, of removed vehicles.

Lot 2 of the contract covers the enforcement of parking contraventions on land managed by Tower Hamlets Homes through the provision of a ticketing service, in accordance with BPA code of practice. The successful service provider will collect ticketing income on behalf of Tower Hamlets Homes. Daily patrols will be required to cover the stock using an electronic ticketing system with responsive capability to attend unauthorised vehicles notified directly by THH or its residents and the provision for all enquiry, complaint and appeals-handling processes. During the term of the contract the service provider will support the Council with the implementation and transition to Traffic Management Orders as specified.

The estimated value of the contract is:

Lot 1 –Removal, Storage and Disposal of Illegally Parked Vehicles and the Removal and Disposal of Abandoned Vehicles £3.7m Total Cost

Lot 2 – Enforcement of Parking Contraventions on Council owned housing land managed by Tower Hamlets Homes (THH). £2.85m Total Cost

Bidders may tender for either one or both Lots.

The anticipated contract start date is: Monday, 02 April 2018

For a period of: 7 years (3+2+2)

Organisations wishing to express their interest are requested to register on the London Tenders Portal (www.londontenders.org) where the tender documentation will be available for download.

The invitation to tender instructions and the specifications will be available as a public attachment allowing organisations expressing an interest in the project easy access of the main requirements. Full documentation requirements will be included within the evaluation questionnaire.

Organisations must ensure that access to the system is available to their representatives dealing with the contract. The council will not be liable for the lack of delegated access within the organisation and will not send any documentation regarding the contract, which shall be exclusively available through the portal.

Tenderers are responsible for allowing sufficient time to submit their ITT/SQ. The Council accepts no liability whatsoever for ITT/SQs that are not submitted due to internet connectivity issues, transmission delays or errors.

Deadline for expression of interest and return of tender is:

Wednesday, 10 January 2018 12 Noon

LBTH is an Equal Opportunities Employer and a supporter of Ethical Governance, our protocol can be found here along with [Guidance to Suppliers and Providers](#). Or via:

<http://www.towerhamlets.gov.uk/>

LBTH does not undertake to invite all applicants or bind itself to accept the lowest or any Tender. LBTH will not be liable for any costs incurred in tendering for this contract.

If you require any further information please contact: **Andrew Shorter** at procurement@towerhamlets.gov.uk