**Supplier Selection Questionnaire (SSQ) Scoring Methodology**

This page shows how the SSQ will be scored.
All scored questions will be marked out of 5 points

| Section | Question | Section Weighting | Individual Question Weighting or Pass/Fail | Guidance | Company X: Points out of 5 or PASS/FAIL | Company X: Questions Total / Weighted Score |
|---|---|---|---|---|---|---|
| 1 | **Supplier Information** | n/a | n/a | Not scored but must be completed in full | n/a | n/a |
| 2 | **Grounds for Mandatory Exclusion** | n/a | Pass/Fail | Not scored but must be completed in full. Disqualify if answer YES to any question | Pass or Fail | n/a |
| 3 | **Grounds for Discretionary Exclusion (incl Q5)** | n/a | Pass/Fail | Not scored but must be completed in full. Supplier may be disqualified if answer YES to any question - see notes on page 12 of PQQ. If disqualified, Banes must provide a statement to supplier explaining why evidence of self-cleaning is not accepted. | Pass or Fail | n/a |
| | | | | | **PASS or FAIL** | |
| 4 | **Economic and Financial Standing** | 10 | | | | |
| | 4.1 Provision of economic/financial information | | 100 | Failure to provide any information = 0 points, or Score 5 points for a full response. | 0 | 0 |
| | 4.2 Minimum level | | Pass/Fail | Minimum level of company turnover is £1.5m | Pass or Fail | n/a |
| | 4.3 Ultimate/Parent company accounts/guarantee | | Pass/Fail | Failure to supply ultimate/parent company accounts if relevant = disqualification | Pass or Fail | n/a |
| | | | | | **Questions Total** | **0** |
| | | | | | **Economic & Financial Standing Weighted Score** | **0** |
| 5 | **Health & Safety** | 5 | | | | |
| | 6e 1. Health & Safety policy | | Pass/Fail | Suppliers with more than 5 employees should answer YES otherwise disqualify | Pass or Fail | n/a |
| | 6e 2. Enforcement/Remedial Orders - HSE | | 40 | Supplier must answer 'NO' or if answered 'YES' be able to demonstrate that appropriate remedial action has been taken to prevent future occurances/breaches. No = 5 points, YES = score dependent on response | 0 | 0 |
| | 6e 3. H&S - Sub-contractors | | 30 | No sub-contractors = 5 points, sub-contractors = points depends on response | 0 | 0 |
| | 6e 4. Effective in reducing/preventing incidents | | 30 | Score dependant on standard of response - refer to Qualitative Scoring Analysis | 0 | 0 |
| | | | | | **Questions Total** | **0** |
| | | | | | **Health & Safety Weighted Score** | **0** |
| 6 | **Compliance with Equality Legislation** | 5 | | | | |
| | 6c 1. Finding of unlawful discrimination | | 25 | Supplier must answer 'NO' or if answered 'YES' be able to demonstrate that appropriate remedial action has been taken to prevent similar unlawful discrimination reoccurring. No = 5 points, YES = score dependent on response | 0 | 0 |
| | 6c 2. Complaint upheld | | 25 | Supplier must answer 'NO' or if answered 'YES' be able to demonstrate that appropriate remedial action has been taken to prevent similar unlawful discrimination reoccurring. No = 5 points, YES = score dependent on response | 0 | 0 |
| | 6c 3. Process to check subcontractors | | 25 | No sub-contractors = 5 points, sub-contractors = points depends on response | 0 | 0 |
| | 6c 4. Diversity embedded within organisation | | 25 | Score dependant on standard of response - refer to Qualitative Scoring Analysis | 0 | 0 |
| | | | | | **Questions Total** | **0** |
| | | | | | **Equality Weighted Score** | **0** |
| 7 | **Environmental Management** | 5 | | | | |
| | 6d 1. Breaches of Environmental Legislation | | 25 | Supplier must answer 'NO' or if answered 'YES' be able to demonstrate that appropriate remedial action has been taken to prevent future occurances/breaches. No = 5 points, YES = score dependent on response | 0 | 0 |
| | 6d 2. Environmental - Sub-contractors | | 25 | No sub-contractors = 5 points, sub-contractors = points depends on response | 0 | 0 |
| | 6d 3. Documented environmental management policy | | 25 | Scored question - points out of 5 | 0 | 0 |
| | 6d 4. Arrangements for environmental management procedures | | 25 | Score dependant on standard of response - refer to Qualitative Scoring Analysis | 0 | 0 |
| | | | | | **Questions Total** | **0** |
| | | | | | **Environmental Management Weighted Score** | **0** |
| 8 | **Quality Management** | 5 | | | | |
| | 6f 1. Quality management policy | | 100 | Supplier must answer 'NO' or if answered 'YES' be able to demonstrate that appropriate remedial action has been taken to prevent similar unlawful discrimination reoccurring. No = 5 points, YES = score dependent on response | 0 | 0 |
| | | | | | **Questions Total** | **0** |
| | | | | | **Quality Management Weighted Score** | **0** |
| 9 | **Additional SSQ Modules (Project Specific questions)** | 70 | | | | |
| 9.1 | Technical ability | | 30 | Scored question - points out of 5 | 0 | 0 |
| 9.2 | Previous Experience | | 30 | Scored question - points out of 5 | 0 | 0 |
| 9.3 | Staff | | 20 | Scored question - points out of 5 | 0 | 0 |
| 9.4 | Social Value | | 20 | Scored question - points out of 5 | 0 | 0 |
| | | | | | **Questions Total** | **0** |
| | | | | | **Project Specific Questions Weighted Score** | **0** |
| | | | | | **Questions Total** | **0** |
| | | | | | **Weighted Score TOTAL** | **0** |
| | **Total** | **100** | **600** | | **SSQ Total Weighted Score (out of 100)** | **0** |