



## **1920-0270 Care arrangements for a young person with complex needs and impairment of functional skills and adaptive behaviour**

Islington Council invites suitable expressions of interest from suppliers for care arrangements for a young person with complex needs and impairment of functional skills and adaptive behaviour.

### **Current status / Background**

A placement is required that can continue the psychological and social development that has been made possible by the time spent by the young person in a hospital setting. We are looking for a placement that has a focus on the development of strengths and capabilities with psychological and emotional containment.

Islington Council is looking to commission support that will be uniquely right for the young person so that the young person can:

- Live a full, healthy and personally satisfying life.
- Maintain their mental health and behaviour so that they are not re-admitted to in-patient mental health settings in the future.
- Live as ordinary a life as possible, without harm to themselves or others.

### **The requirement**

Islington Council are seeking to develop a partnership with a provider who will actively and positively work to achieve 'successful resettlement' as defined by the following criteria:

- Placement stability is achieved following resettlement with agencies and the provider working together and in partnership to ensure that the young person is happy in their living environment.
- The young person is living in the community with whatever support they need.
- The young person's day to day life is focused on pursuing activities and ambitions that are identified in their Care Plan.
- Any risk taking and or challenging behaviours presented have been addressed promptly, positively and successfully, in accordance with individualised guidance in the young person's plan.

The council is seeking a small residential house with outdoor space and a garden. The accommodation must offer the following:

- An entry system that alerts staff if the young person wants to go out.
- Sleeping areas for staff.
- Separate bathrooms for staff and the young person.
- Secure locks and restrictors for windows and doors.
- Safety alarms for staff.

The provider must be able to support:

- Ordinary life opportunities in the area that this young person wants to live.

- An environment that can safeguard the young person's welfare whilst operating as a non-restrictive environment.
- Choice and as much control as fits the young person's mental health needs.
- Care that is sensitive and responsive to culture, gender and age considerations.

A robust, skilled, and dedicated consistent team able to offer excellent support is key to the success of this young person's resettlement and to support them with their whole life needs. Staff will need to be experienced and trained and well supported by clinical staff such that these adults are enabled to maintain positive regard in the relationship with the young person.

The provider will deliver interventions that are evidence based, flexible and accessible building upon the strengths of the young person. They will ensure robust and timely access to appropriate community services to enable sustained home and school support.

The Provider will be required to have specific expertise to manage a range of needs including the needs arising from social and communication difficulties and adaptive behaviours that fall within the low range. They will also be required to have within their service delivery models and interventions that meet the needs of young people with complex trauma and attachment the features of which present as similar to autistic spectrum conditions.

### **Lots**

This contract is not being split into lots, this is for a single placement.

### **TUPE [Transfer of Undertakings (Protection of Employment) Regulations]**

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

### **Contract Period**

The contract period will be for up to seven years and potentially beyond. Transition planning will start early 2020 upon award of contract with contract start date to be agreed with both parties during the transition period.

### **Contract Value**

The maximum budget for the first year of the contract will be £323,232 (based on £6,216 per week) reflecting the need for solo provision that is safe and suitable. It is anticipated that the budget will reduce to a maximum budget of £228,800 per annum (based on £4,400 per week) from the second year with the expectation that the young person moves into an integrated care setting.

### **Award criteria**

The contract will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this contract is quality 90% and cost 10%. Further details will be provided in the invitation to tender.

**Cost 10%**

**Quality 90%**

**Quality made up of:**

60% Proposed approach to meet the holistic needs of the young person.

20% Proposed approach to working collaboratively with a range of stakeholders.

10% Proposed delivery plan including transition planning, and ongoing monitoring.

**Total 100%**

Tenderers should be aware that we reserve the right to hold site visits and/or presentations and/or interviews during the tender process. Site visits and/or presentations and/or interviews will be for verification/clarification purposes of the written submission.

We reserve the right to interview leading bidders.

**Procurement Process**

This procurement is being conducted in accordance with the Public Contracts Regulations 2015. The procurement is subject to the light-touch regime under Section 7 Social and Other Specific Services. Under Regulation 76 the Council is free to establish a procedure, provided that procedure is sufficient to ensure compliance with the principles of transparency and equal treatment of economic operators (service providers). The approach used will follow the principles of the restricted procedure which means the procurement process will be conducted in two stages.

The first stage will involve selecting suitable organisations through a selection questionnaire (SQ). All submissions will be subject to minimum requirements as stated in the SQ. All organisations that meet the minimum requirements will be invited to tender. The second stage will be an evaluation of tenders submitted by bidders who are selected at the SQ stage. Tenders will be evaluated on the basis of the tenderers' price and ability to deliver the contract works or services as set out in the award criteria in order to determine the most economically advantageous offer. Due to the sensitive information and complex needs, organisations that are invited to tender may be required to attend a meeting with the council in order to discuss the specific requirements in line with the General Data Protection Regulation (GDPR).

In accordance with regulation 28(10), there is an urgent need to find a suitable provider, therefore, the time limit for the receipt of requests to participate has been shortened. The time limit for the receipt of tenders may be shortened by mutual agreement between the council and all selected candidates.

This notice may be withdrawn without warning if a suitable provider is secured via other means as the Council needs to appoint a provider as soon as possible.

**How to express an interest**

If you wish to apply for this contract, please follow the steps below:

Register your company free of charge via the **London Tenders Portal**.

Link: <https://procontract.due-north.com>

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest in 1819-0348 Care arrangements for individual with complex needs – category 85000000 Health and social work services.

Shortly after you have expressed interest, you will receive a second email containing a link to access the procurement documents.

### Deadlines

The deadline for expressions of interest is: **11.59am on Friday 13 December 2019.**

Submission of selection questionnaires by: **12 noon on Friday 13 December 2019.**

Late submissions will not be accepted.

Please note, it is anticipated that meetings with bidders that are successful at the SQ stage and invited to tender will be held week commencing 16 December 2019. Bidders may be asked to attend meetings at very short notice, however the council will endeavour to give as much notice as possible.

### Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see [www.islington.gov.uk](http://www.islington.gov.uk).
- Please **do not** include any publicity material with your submissions.
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.
- The Council encourages all types of organisation who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.
- Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
- Please include the Contract Number of this tender process when communicating with the Council in any way.
- All questions relating to this contract should be raised via the question and answer section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.

- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.