Date: 28th February 2020

Tunbridge Wells Borough Council are inviting participants to take part in a supplier engagement process in regards to the provision of new CCTV infrastructure in our car parks.

Information for the process is as follows:

**Site Visit – to be held on Wednesday 1st April 2020**

Outline Agenda:

Meeting at Town Hall for a short briefing: 1:00pm

Meeting address: Town Hall, Monson Way, Royal Tunbridge Wells, Kent TN1 1RS

Car Parks Tour: 1:15pm to 3:15pm

**Interested parties must register their interest in attending this supplier engagement day. Please express your interest via Kent Business Portal at the following link:**

[**www.kentbusinessportal.org.uk**](http://www.kentbusinessportal.org.uk)

You will then need to send the project team a message via the portal confirming your intention to attend, along with the names of your attendees. Due to space limitations in our meeting rooms, we must request that a maximum of 2 attendees per company be registered to attend.

If you require any further information at this stage, please contact me.

Many thanks

Kind regards,



**Dan Hutchins**

**Procurement Manager**

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