SECTION 8 Checklist

**Before returning this RFQ, please make confirm that you have included all the items listed in the checklist below.**

|  |  |
| --- | --- |
|  | Tick |
| Attached the completed schedules for completion (section 4a and 4b). | [ ]  |
| Attached the completed  VAT Registration (section 5) | [ ]  |
| Attached the completed Freedom of Information statement (section 6) | [ ]  |
| Attached the completed Form of quotation (section 7) | [ ]  |
| Attached the signed Data Processing Agreement | [ ]  |

|  |  |
| --- | --- |
| Print name |  |
| Date |  |
| Company Name |  |