



TENDER MARKET ENGAGEMENT EVENT FOR BIDDERS: The Provision of Home-Based Support for individuals within the Borough of Waltham Forest.

Date: Tuesday 3rd March 2020

Session 1 Time: 9.30am to 11.30pm

Session 2 Time: 12.00pm to 2.00pm

Location:

**1 Hoe St, Walthamstow,
London E17 4SD**

Location Maps:

Venue website:

<https://wfculture.co.uk/onehoestreet>

Venue Contact: 07966 960652

LOCATION & DIRECTIONS

1 Hoe Street, Walthamstow, London, E17 4SD

Tube:

Nearest underground station: Walthamstow Central and Blackhorse Road, both Victoria Line

Walking from Walthamstow Central

Take the escalator from the platform and turn left at the top, taking the Selborne Road exit. Walk straight through the bus station, passing through a small linking road that takes you directly to the High Street. There is a Paddy Power betting shop on the right, and you will see a Nando's restaurant directly in front of you. Turn right on to the High Street, and then at the junction take a left on to Hoe street, past the Empire cinema. Walk along Hoe Street for about 10 minutes and you will come to Ruby Road. Turn left into Ruby Road and at the end you will see the William Morris Gallery, just inside the main entrance to Lloyd Park. The walk will take approximately 12-15 minutes.

Bus routes:

Bus from Walthamstow Central and Blackhorse Road

From Walthamstow Central, take the exit for the bus station. You can get bus numbers 34, 97, 215, 275, or 357 to Bell Corner (5-6 minutes). Turn left into Forest Road and the Gallery is about 100 yards down on the right.

From Blackhorse Road station take bus 123 towards Ilford and alight at the Lloyd Park stop, which is in front of the Gallery (10-15 minutes). Alternatively, you can walk from Blackhorse Road station to the Gallery along Forest Road (20-25 minutes).

Parking:

There is **no parking at the Gallery** and parking in the local area is very limited. It is therefore advisable to come by public transport if at all possible. The Gallery is situated within a Controlled Parking Zone (CPZ). There is a small pay and display car park on Bedford Road, adjacent to the Gallery, however this is often busy.

Rail:

The closest train stations (over ground) are Walthamstow Central or Wood Street station.

Event Information

London Borough of Waltham Forest (“the Authority”) will be holding a Bidders Session for the Provision of Home-Based Support for individuals within the Borough of Waltham Forest Tender. Providers are invited to attend as you will have the opportunity to meet key stakeholders from the Authority and ask questions to clarify aspects of the tender and services.

The Authority will present an update on the New Model of Home-Based Support, where Commissioning and Procurement expectations will be shared and information regarding the full Stage 2 Tender process will be presented.

Personnel

Due to the expectation of a large number of responses to attend this event, organisations that are interested in attending this session can **only put forward one representative** for one of the sessions available on that day. **Your representative will need to be someone with authority to make decisions for your organisation and will need to complete the attached/uploaded for which must be submitted via the e- tendering portal www.londontenders.org no later than Thursday 27^h February 2020 by 4pm.**

PLEASE NOTE: If we do not receive a completed Expression of Interest form you will not be able to just show up on the day.

Contact

In an event where you require any additional information and would like to speak to a member of the project team please contact the below personnel's

Procurement Team – Via London Tenders Portal or

Surinder Sohotey, Contract Manager - Surinder.Sohotey@walthamforest.gov.uk

Refreshments will be provided

AGENDA

1. Welcome and introduction
2. Purpose of the day
3. Homecare presentation
4. PS Procure presentation on Tender process
 - a) Tender Process and Expectations
 - b) Timelines - Evaluation; contract award and mobilisation
5. Q & A

CLOSE OF SESSESSION