

# **RBK Print & Design Framework London Tenders Portal supplier guide**

## **2021**

1. Register (if not already registered) <https://procontract.due-north.com/register>
2. Navigate to advert page:

## Print & Design Framework (DEMO)

<b>Main contract details</b> <b>Opportunity Id</b> DN6168448 <b>Title</b> Print & Design Framework (DEMO) <b>Categories</b> 22000000-0 - Printed matter and related products <b>Description</b> Print & Design Framework (DEMO) <b>Region(s) of supply</b> UNITED KINGDOM <b>Estimated value</b> £240,000.00 <b>Keywords</b> print & design	<b>Expression of interest window</b> <b>From</b> 11/08/2021 13:00 to 15/09/2021 15:00 <a href="#">Register interest in this opportunity</a>
<b>Key dates</b> <b>Estimated contract dates</b> <b>Start date</b> 10/01/2022 <b>End date</b> 01/04/2026	<b>Contact details</b> <b>Buyer</b> The Royal Borough of Kingston upon Thames <b>Contact</b> Paul Freeman <b>Email</b> <a href="mailto:paul.freeman@kingston.gov.uk">paul.freeman@kingston.gov.uk</a> <b>Telephone</b> 020 8547 5181 <b>Address</b> Guildhall Kingston Greater London KT1 1EU United Kingdom
	<b>Attachments</b> No attachments

3. Once you have registered interest, access via My Activities or click on **here** link to access immediately

**Expression of interest successful**

**Expression of interest successful**

You have successfully registered interest in the following opportunity for **supplier\_london\_74 workgroup** :-

**Print & Design Framework (DEMO)**

You will receive an email notification shortly confirming your registration of interest.

**What happens next?**

- You have been invited to participate in the ITT event for this opportunity.
- Print & Design Framework (DEMO)** has been added as a new activity in your [activities centre](#).
- To view this ITT event now, click [here](#).

**I don't have time to look at the ITT now, what should I do?**

- Don't worry your activity is stored safely against your account and an invitation has been sent to your registered email address [suspended@due-north.com](mailto:suspended@due-north.com). The invitation contains a direct link to this ITT.
- Please note however that the closing date for this ITT is 15 September 2021 15:00. Make sure you leave enough time to complete your response.

For reference, the primary contact for this opportunity is listed below :-

	<b>Mr Paul Freeman</b> T: 020 8547 5181 F: M: E: <a href="mailto:paul.freeman@kingston.gov.uk">paul.freeman@kingston.gov.uk</a>	<b>Procurement Portal</b> London Tenders <b>Ref Id</b> DN6168448	<b>Organisation</b> The Royal Borough of Kingston upon Thames <b>Activity</b> <a href="#">Print &amp; Design Framework (DEMO)</a>
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[Close](#)

KT1 1EU  
United Kingdom

## 4. The activity summary shows all attachments and question sets. Download and review the ITT, Specification and Framework Agreement/ Call-off terms found in the Activity documentation section Click on **Start my response**

### Activity summary

[<Back to dashboard](#)

Activity information Take a tour

**Buyer:** The Royal Borough of Kingston upon Thames  
**Title:** Print & Design Framework (DEMO) ID: 5278789  
**Description:** Print & Design Framework (DEMO)

Activity documentation, files & links (1) Hide

Title	Type	Size
<a href="#">TEST.DOC.docx</a>	docx	20 KB

Question sets (5) Hide

Title	Summary
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory

Terms & conditions (1) Hide

[Generic Terms and Conditions \(ITT\)](#)

Deadline & time remaining

A response to this activity can be submitted no later than  
**15th September 2021 at 3:00 PM**

Time remaining

1 Month 4 Days 1 Hour

Messages & clarifications (0)

This panel will show any messages & clarifications that have been sent to you concerning this activity from the buyer  
You have received 0 message(s) of which 0 are unread  
[View all](#) | [View unread](#)

Your response

The checklist below shows the current status of your response to this activity

**This is your response submission progress checklist:**  
**Before you can submit your response you need to...**

- Indicate your intent to respond
- Start response or opt out the activity
- Complete the additional information section
- Complete mandatory question sets
- Accept terms & conditions fully or in part
- Submit your response

Options currently available to you are.....

[Start my response](#) [Opt out](#)  
[Indicate your intent to respond](#)

## 5. Click **Edit** to complete the Invitation to Tender Open Above FTS Threshold (mandatory) and the Quality and Price question sets for the Lots you wish to bid for

Response information

<b>Supplier:</b> supplier_london_74 company	<b>Company reg number:</b> None
<b>Workgroup:</b> supplier_london_74 workgroup	<b>Company address:</b> supplier_london_74 Line 1 Line 2 Town Northumberland United Kingdom NE23 1LZ
<b>Workgroup contacts:</b> supplier_london_74 User	<b>Website:</b> None
<b>Activity id:</b> DN6168448	
<b>Response id:</b> R108217079	

Deadline & time remaining

A response to this activity can be submitted no later than  
**15th September 2021 at 3:00 PM**

Time remaining

1 Month      4 Days      1 Hour

Additional information [Edit](#)

You have not started the 'Additional information' section. Click on the 'Edit' link to begin.

Question sets (5)

Title	Summary	Progress	Action
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory	<input type="checkbox"/>	<a href="#">Edit</a>
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory	<input type="checkbox"/>	<a href="#">Edit Opt out</a>
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory	<input type="checkbox"/>	<a href="#">Edit Opt out</a>
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory	<input type="checkbox"/>	<a href="#">Edit Opt out</a>
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory	<input type="checkbox"/>	<a href="#">Edit Opt out</a>

Your response [Response history](#)

The checklist below shows the current status of your response to this activity

**This is your response submission progress checklist:**  
**So far you have....**

- Indicated intent to respond (11/08/2021 13:10)
- Started to draft your response to this activity

**Before you can submit your response you need to....**

- Complete the additional information section
- Complete mandatory question sets
- Accept terms & conditions fully or in part
- Submit your response

**Options currently available to you are....**  
[Opt out](#)

Response documentation, files & links (0) [Add](#)

No attachments

Terms & conditions (1)  [Accept terms & conditions](#)  [Decline terms & conditions](#)

**Title**

[Generic Terms and Conditions \(ITT\)](#)

## 6. Complete the Compliance Questionnaire by clicking on **Answer question** within each section

My contracts ? Help

View evaluation questions

Questions

Title	Weight: %	Section status	Status	Flag
<b>1 Supplier information</b>		<b>Complete section</b>	<b>Section weight: 0.00%</b>	
1.1 Full name of the Supplier completing the bid	N/A	<a href="#">Answer question</a>	●	
1.2 Registered company address	N/A	<a href="#">Answer question</a>	●	
1.3 Registered company number	N/A	<a href="#">Answer question</a>	●	
1.4 Registered charity number	N/A	<a href="#">Answer question</a>	●	
1.5 Registered VAT number	N/A	<a href="#">Answer question</a>	●	
1.6 Name of immediate parent company	N/A	<a href="#">Answer question</a>	●	
1.7 Name of ultimate parent company	N/A	<a href="#">Answer question</a>	●	
1.8 Please select the relevant field to indicate your trading status	N/A	<a href="#">Answer question</a>	●	
1.9 Please select the relevant field to indicate whether any of the following classifications apply to you	N/A	<a href="#">Answer question</a>	●	
<b>2 Bidding Model</b>		<b>Complete section</b>	<b>Section weight: 0.00%</b>	
2.1 Please select yes or no to indicate whether you are bidding as a Prime Contractor and will deliver 100% of the key contract deliverables yourself	N/A	<a href="#">Answer question</a>	●	
2.2 Please select yes or no to indicate whether you are bidding as a Prime Contractor and will use third parties to deliver some of the services	N/A	<a href="#">Answer question</a>	●	
2.3 Please select yes or no to indicate whether you are bidding as Prime Contractor but will operate as a Managing Agent and will use third parties to deliver all of the services	N/A	<a href="#">Answer question</a>	●	
2.4 Please select yes or no to indicate whether you are bidding as a consortium but not proposing to create a new legal entity.	N/A	<a href="#">Answer question</a>	●	
2.5 Please select yes or no to indicate whether you are bidding as a consortium and intend to create a Special Purpose Vehicle (SPV).	N/A	<a href="#">Answer question</a>	●	

Progress (0%)

Key

- The answer provided is valid and complete.
- The answer has been automatically populated from a previous answer but it must be reviewed before submission.
- Mandatory elements of this question have not been provided.
- ★ The question has been flagged for review.

Public attachments

No attachments

# 7. Once you have completed all sections the progress bar will show as complete

My contracts ? Help

### View evaluation questions

Questions

Title	Weight: %	Section status	Status	Flag
<b>1 Supplier information</b> Complete section Section weight: 0.00%				
1.1 Full name of the Supplier completing the bid	N/A	<a href="#">Answer question</a>	●	
1.2 Registered company address	N/A	<a href="#">Answer question</a>	●	
1.3 Registered company number	N/A	<a href="#">Answer question</a>	●	
1.4 Registered charity number	N/A	<a href="#">Answer question</a>	●	
1.5 Registered VAT number	N/A	<a href="#">Answer question</a>	●	
1.6 Name of immediate parent company	N/A	<a href="#">Answer question</a>	●	
1.7 Name of ultimate parent company	N/A	<a href="#">Answer question</a>	●	
1.8 Please select the relevant field to indicate your trading status	N/A	<a href="#">Answer question</a>	●	
1.9 Please select the relevant field to indicate whether any of the following classifications apply to you	N/A	<a href="#">Answer question</a>	●	
<b>2 Bidding Model</b> Complete section Section weight: 0.00%				
2.1 Please select yes or no to indicate whether you are bidding as a Prime Contractor and will deliver 100% of the key contract deliverables yourself	N/A	<a href="#">Answer question</a>	●	
2.2 Please select yes or no to indicate whether you are bidding as a Prime Contractor and will use third parties to deliver some of the services	N/A	<a href="#">Answer question</a>	●	
2.3 Please select yes or no to indicate whether you are bidding as Prime Contractor but will operate as a Managing Agent and will use third parties to deliver all of the services	N/A	<a href="#">Answer question</a>	●	
2.4 Please select yes or no to indicate whether you are bidding as a consortium but not proposing to create a new legal entity.	N/A	<a href="#">Answer question</a>	●	
2.5 Please select yes or no to indicate whether you are bidding as a consortium and intend to create a Special Purpose Vehicle (SPV).	N/A	<a href="#">Answer question</a>	●	

Progress (100%)



Key

- The answer provided is valid and complete.
- The answer has been automatically populated from a previous answer but it must be reviewed before submission.
- Mandatory elements of this question have not been provided.
- ★ The question has been flagged for review.

Public attachments

No attachments

## 8. Click on **Back** at the bottom of the question set to return to your response summary

10 Data Protection	Complete section	Section weight: 0.00%
10.1 Please briefly outline any established procedures for implementing your Data Protection policy and in particular ensuring that the Data Protection principles are met?	N/A	<a href="#">Answer question</a> 

  

11 Certification	Complete section	Section weight: 0.00%
11.1 Please download the attached form and ensure that a copy is completed by the Applicant or, where relevant, the Lead Applicant and each consortium member/Significant Subcontractor	N/A	<a href="#">Answer question</a> 

  

12 Consortium or Prime Contractor w	Complete section	Section weight: 0.00%
12.1 Consortium or Prime Contractor with Significant Subcontractor(s): The attached form should be completed where the Applicant proposes a consortium arrangement or a Prime Contractor arrangement involving the use of Significant Subcontractor(s).	N/A	<a href="#">Answer question</a> 

  

13 Certificate as to Collusion and Ca	Complete section	Section weight: 0.00%
13.1 Please ensure that the attached form is completed by the applicant or where relevant, the Lead Applicant and each consortium member/Significant Subcontractor.	N/A	<a href="#">Answer question</a> 

  

14 Form of Tender	Complete section	Section weight: 0.00%
14.1 Please ensure that the attached form is completed by the applicant or where relevant, the Lead Applicant and each consortium member/Significant Subcontractor	N/A	<a href="#">Answer question</a> 

[Back](#)

# 9. Click on **Edit** for the next Question Set you wish to complete

Your response summary

[<Back to summary](#)

[Take a tour](#)

## Response information

<b>Supplier:</b> supplier_london_74 company	<b>Company reg number:</b> None
<b>Workgroup:</b> supplier_london_74 workgroup	<b>Company address:</b> supplier_london_74 Line 1 Line 2 Town Northumberland United Kingdom NE23 1LZ
<b>Workgroup contacts:</b> supplier_london_74 User	<b>Website:</b> None
<b>Activity id:</b> DN6168448	
<b>Response id:</b> R108217079	

## Deadline & time remaining

A response to this activity can be submitted no later than

**15th September 2021 at 3:00 PM**

Time remaining

1 Month 4 Days 1 Hour

## Additional information

[Edit](#)

You have not started the 'Additional information' section. Click on the 'Edit' link to begin.

## Question sets (5)

Title	Summary	Progress	Action
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory		<a href="#">Edit</a>
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>



## Your response

The checklist below shows the current status of your response to this activity

This is your response submission progress checklist:

So far you have....

- Indicated intent to respond (11/08/2021 13:10)
- Started to draft your response to this activity

Before you can submit your response you need to...

- Complete the additional information section
- Complete mandatory question sets
- Accept terms & conditions fully or in part
- Submit your response

Options currently available to you are....

[Opt out](#)

## Audit history

[View audit history](#)

## Response documentation, files & links (0)

[Add](#)

No attachments

## Terms & conditions (1)

[Accept terms & conditions](#)  [Decline terms & conditions](#)

10. Click on **Answer question** to respond to all the questions.

View evaluation questions

Questions

Title	Section status	Status	Flag
1 Method Statements		Incomplete section	
1.1 Method Statement question 1	<a href="#">Answer question</a>		
1.2 Method Statement question 2	<a href="#">Answer question</a>		
1.3 Method Statement question 3	<a href="#">Answer question</a>		
1.4 Method Statement question 4	<a href="#">Answer question</a>		
1.5 Method Statement question 5	<a href="#">Answer question</a>		
2 Examples of jobs completed		Incomplete section	
2.1 Examples of jobs completed	<a href="#">Answer question</a>		

Back

Progress (0%)



Key

- The answer provided is valid and complete.
- The answer has been automatically populated from a previous answer but it must be reviewed before submission.
- Mandatory elements of this question have not been provided.
- The question has been flagged for review.

Public attachments

No attachments

11. To respond to Method Statement and Price questions click to **Add attachment** and then click **Save and close** or **Save and next**

## Method Statements | Question 1 of 5

### Question

**Title:**  
Method Statement question 1

### Section help

### Answer

Flag question for review

No attachments

Add attachment

Save and close

[Save and previous](#)

[Save and next](#)

### Question help

This question is mandatory

### Question attachments

No attachments

12. Once you have complete the question set click on **Back**

## View evaluation questions

### Questions

Title	Section status	Status	Flag
<b>1 Method Statements</b> <span>Complete section</span>			
1.1 Method Statement question 1	<a href="#">Answer question</a>		
1.2 Method Statement question 2	<a href="#">Answer question</a>		
1.3 Method Statement question 3	<a href="#">Answer question</a>		
1.4 Method Statement question 4	<a href="#">Answer question</a>		
1.5 Method Statement question 5	<a href="#">Answer question</a>		
<b>2 Examples of jobs completed</b> <span>Complete section</span>			
2.1 Examples of jobs completed	<a href="#">Answer question</a>		

**Back**

### Progress (100%)

### Key

- The answer provided is valid and complete.
- The answer has been automatically populated from a previous answer but it must be reviewed before submission.
- Mandatory elements of this question have not been provided.
- The question has been flagged for review.

### Public attachments

# 13. Repeat the process for the other question sets you intend to complete. If you wish to opt out of a Lot click on **Opt Out**

## Your response summary

[←Back to summary.](#)

[Take a t](#)

Response information ⓘ

<b>Supplier:</b> supplier_london_74 company	<b>Company reg number:</b> None
<b>Workgroup:</b> supplier_london_74 workgroup	<b>Company address:</b> supplier_london_74 Line 1 Line 2 Town Northumberland United Kingdom NE23 1LZ
<b>Workgroup contacts:</b> supplier_london_74 User	<b>Website:</b> None
<b>Activity id:</b> DN6168448	
<b>Response id:</b> R108217079	

Deadline & time remaining ⓘ

A response to this activity can be submitted no later than

**15th September 2021 at 3:00 PM** ⓘ

Time remaining ⓘ

1 Month	4 Days	58 Minutes
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Additional information ⓘ [Edit](#)

You have not started the 'Additional information' section. Click on the 'Edit' link to begin.

Question sets (5) ⓘ

Title	Summary	Progress	Action
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory		<a href="#">Edit</a>
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit Opt out</a>
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit Opt out</a>
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit Opt out</a>
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit Opt out</a>

Your response ⓘ

The checklist below shows the current status of your response to this activity

**This is your response submission progress checklist:**

**So far you have.....**

- Indicated intent to respond (11/08/2021 13:10)
- Started to draft your response to this activity

**Before you can submit your response you need to...**

- Complete the additional information section
- Complete mandatory question sets
- Accept terms & conditions fully or in part
- Submit your response

# 14. The final sections you will need to complete before submission are Additional Information and Terms and Conditions. Click on **Edit** in the Additional Information section

<b>Supplier:</b> supplier_london_74 company	<b>Company reg number:</b> None
<b>Workgroup:</b> supplier_london_74 workgroup	<b>Company address:</b> supplier_london_74 Line 1 Line 2 Town Northumberland United Kingdom NE23 1LZ
<b>Workgroup contacts:</b> supplier_london_74 User	<b>Website:</b> None
<b>Activity id:</b> DN6168448	
<b>Response id:</b> R108217079	

A response to this activity can be submitted no later than

**15th September 2021 at 3:00 PM**

Time remaining



## Additional information

You have not started the 'Additional information' section. Click on the 'Edit' link to begin.

[Edit](#)

## Question sets (5)

Title	Summary	Progress	Action
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory		<a href="#">Edit</a>
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>

## Response documentation, files & links (0)

[Add](#)

No attachments

## Terms & conditions (1)

[Accept terms & conditions](#) [Decline terms & conditions](#)

Title

[Generic Terms and Conditions \(ITT\)](#)

## Your response

The checklist below shows the current status of your response to this activity

### This is your response submission progress checklist:

So far you have.....

- Indicated intent to respond (11/08/2021 13:10)
  - Started to draft your response to this activity
- Before you can submit your response you need to...**
- Complete the additional information section
  - Complete mandatory question sets
  - Accept terms & conditions fully or in part
  - Submit your response

Options currently available to you are.....  
[Opt out](#)

## Audit history

[View audit history](#)

15. Use this section to provide any additional information you wish to provide (optional) or tick to confirm you are happy not to include any additional information. Click **Save**

#### Additional information

**Supplier reference** (optional) ⓘ

**Response information** (optional) ⓘ

**Additional comments** (optional) ⓘ

I have read and understood this section and can confirm I am happy not to include any additional information ⓘ

[Cancel](#)

# 16. Review the Framework Agreement and Call-Off terms found in the attachments section and confirm if you are happy to accept terms and conditions

Activity id: DN6168448  
Response id: R108217079  
United Kingdom  
NE23 1LZ  
Website: None

**Time remaining**

1 Month 4 Days 51 Minutes

Additional information [Edit](#)

**Supplier reference, response information & additional comments:**  
You have acknowledged that you do not want to include a reference of your own, further response information or additional comments as part of your response

Question sets (5)

Title	Summary	Progress	Action
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory		<a href="#">Edit</a>
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory	<i>You have opted out</i>	<a href="#">Opt in</a>
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory	<i>You have opted out</i>	<a href="#">Opt in</a>

Response documentation, files & links (0) [Add](#)

No attachments

Terms & conditions (1) [Accept terms & conditions](#) [Decline terms & conditions](#)

Title
<a href="#">Generic Terms and Conditions (ITT)</a>

Your response [Response history](#)

The checklist below shows the current status of your response to this activity

**This is your response submission progress checklist:**

**So far you have.....**

- Indicated intent to respond (11/08/2021 14:07)
- Started to draft your response to this activity
- Completed the additional information section
- Completed mandatory question sets

**Before you can submit your response you need to...**

- Accept terms & conditions fully or in part
- Submit your response

**Options currently available to you are.....**  
[Opt out](#)

Audit history

[View audit history](#)



# 17. Once all sections have been completed and you are happy to submit, click on **Submit response**.

**Response information**

<b>Supplier:</b> supplier_london_74 company	<b>Company reg number:</b> None
<b>Workgroup:</b> supplier_london_74 workgroup	<b>Company address:</b> supplier_london_74 Line 1 Line 2 Town Northumberland United Kingdom NE23 1LZ
<b>Workgroup contacts:</b> supplier_london_74 User	<b>Website:</b> None
<b>Activity id:</b> DNG168448	
<b>Response id:</b> R108217079	

**Deadline & time remaining**

A response to this activity can be submitted no later than

**15th September 2021 at 3:00 PM**

**Time remaining**

1 Month    4 Days    49 Minutes

**Additional information** [Edit](#)

**Supplier reference, response information & additional comments:**  
You have acknowledged that you do not want to include a reference of your own, further response information or additional comments as part of your response

**Question sets (5)**

Title	Summary	Progress	Action
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory		<a href="#">Edit</a>
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory	<i>You have opted out</i>	<a href="#">Opt in</a>
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory	<i>You have opted out</i>	<a href="#">Opt in</a>

**Your response** [Response history](#)

The checklist below shows the current status of your response to this activity

**This is your response submission progress checklist:**

**So far you have.....**

- Indicated intent to respond (11/08/2021 14:09)
- Started to draft your response to this activity
- Completed the additional information section
- Completed mandatory question sets
- Accepted terms & conditions fully or in part

**Almost done, all you need to do now is.....**

- Submit your response

**Options currently available to you are.....**

[Submit response](#) [Opt out](#)

**Response documentation, files & links (0)** [Add](#)

No attachments

**Terms & conditions (1)** [Decline terms & conditions](#)



18. If necessary you can amend your response until the response deadline. To do this, find your project under My Activities and click **Open**

Activity : Print & Design Framework (DEMO)

Events

<a href="#">Print &amp; Design Framework (DEMO)</a> <b>Expression of interest accepted</b>	<a href="#">View details</a>   <a href="#">Open</a>
<a href="#">Print &amp; Design Framework (DEMO)</a> <b>Submitted</b> (Respond by: 15/09/2021)	<a href="#">Hide details</a>   <a href="#">Open</a>

**Activity type:** ITT  
**Reference:** 5278789  
**Respond by:** 15 September 2021 at 15:00  
**Response status:** Version 1 - Submitted on time 11/08/2021 at 14:11

[< Back to home page](#)

[Archive this activity](#)

Messages (0)

You have received 0 message(s) of which 0 are unread

[View all](#) | [View unread](#)

Audit history

[View audit history](#)

## 19. If required, click on **Change Response**

Buyer: The Royal Borough of Kingston upon Thames

**Title:** Print & Design Framework (DEMO) **ID:** 5278789

**Description:** Print & Design Framework (DEMO)

Activity documentation, files & links (1) [Hide](#)

Title	Type	Size
 <a href="#">TEST DOC.docx</a>	docx	20 KB

Question sets (5) [Hide](#)

Title	Summary
 <a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of <b>35</b> questions of which <b>34</b> are mandatory
 <a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of <b>6</b> questions of which <b>6</b> are mandatory
 <a href="#">Lot 1 Price evaluation</a>	Optional question set of <b>6</b> questions of which <b>5</b> are mandatory
 <a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of <b>6</b> questions of which <b>6</b> are mandatory
 <a href="#">Lot 2 Price evaluation</a>	Optional question set of <b>6</b> questions of which <b>5</b> are mandatory

Terms & conditions (1) [Hide](#)

 <a href="#">Generic Terms and Conditions (ITT)</a>
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Response to this activity can be submitted no later than

**15th September 2021 at 3:00 PM**

**Time remaining**

**1** Month  
**4** Days  
**46** Minutes

Messages & clarifications (0)

This panel will show any messages & clarifications that have been sent to you concerning this activity from the buyer

You have received 0 message(s) of which 0 are unread

[View all](#) | [View unread](#)

Your response (**Version 1 – Submitted**)

[Response history](#)

The checklist below shows the current status of your response to this activity

**This is your response submission progress checklist:**

**You have successfully.....**

Submitted your response (**Version 1 – 11/08/2021 14:11**)

**Options currently available to you are.....**

[Change Response](#) [View submitted response](#) [Opt out](#)

## 20. Edit any sections you wish to change then click **Submit amended response**

Activity id: DN6168448

Response id: R108217080

United Kingdom  
NE23 1LZ  
Website: None

Time remaining

1  
Month

4  
Days

45  
Minutes

Additional information

[Edit](#)

**Supplier reference, response information & additional comments:**

You have acknowledged that you do not want to include a reference of your own, further response information or additional comments as part of your response

Question sets (5)

Title	Summary	Progress	Action
<a href="#">Invitation to Tender Open - Compliance Questionnaire</a>	<b>Mandatory</b> question set of 35 questions of which 34 are mandatory		<a href="#">Edit</a>
<a href="#">Lot 1 - Design Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 1 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Edit</a> <a href="#">Opt out</a>
<a href="#">Lot 2 - Print Services - Quality</a>	Optional question set of 6 questions of which 6 are mandatory		<a href="#">Opt in</a>
<a href="#">Lot 2 Price evaluation</a>	Optional question set of 6 questions of which 5 are mandatory		<a href="#">Opt in</a>

Response documentation, files & links (0)

[Add](#)

No attachments

Terms & conditions (1)

[Decline terms & conditions](#)

Title

Options currently available to you are....

[Opt out](#)

**What happened to my previous submission?**

Rest assured your response ( [Version 1](#) - submitted 11/08/2021 14:11 ) is still submitted against this activity and will remain so until you have submitted **Version 2** to replace it.

**What should I do now?**

The checklist below shows the current **Version 2** status of your response to this activity

**This is your response submission progress checklist:**

**So far you have....**

- Indicated intent to respond (11/08/2021 14:11)
- Started to draft your response to this activity
- Completed the additional information section
- Completed mandatory question sets
- Accepted terms & conditions fully or in part

**Almost done, all you need to do now is....**

- Submit your response (**Version 2**)